

Economic Development Citizens Advisory Committee (EDCAC)

Minutes for the September 13th, 2017, Committee Meeting

Held in the Merrimack Memorial Room

Merrimack, New Hampshire

Committee Members

Present: Susan B. Lee, David Shaw, Ken Asai

Absent: Joshua Schiavone

Excused:

Town Council Representative: Bill Boyd

Guest(s): Melissa Ballard Sullivan

Public attendee(s): None

1. Call to Order

Susan B. Lee, Chairman, called the meeting to order at 7:12 p.m.

2. Announcements

There were no EDCAC meetings held in July or August.

The Most of Merrimack Fall Festival is scheduled for September 30th, 2017 at JMUES from 10 am until 2pm. The EDCAC plans on attending the event to assist with setup and other activities.

Bill Boyd has joined Governor Sununu's drinking and ground water task force team.

A public info hearing on Perfluorooctanoic acid (PFOA) is scheduled on Oct 10, 2017 by the New Hampshire Department of Health and Human Services (DHHS) to discuss the results of the blood tests in Merrimack.

3. Business

a. Election of officers

A discussion was had to remove the "Vice-chairman" position from the committee. Ken Asai made a motion to eliminate the vice-chair position and add the duties of vice-chair to the secretary position. David Shaw seconded the motion and it passed 3-0-0.

Ken Asai nominated Susan Lee for Chairman, David Shaw seconded. Susan accepted the nomination and it passed 3-0-0.

Susan Lee nominated David Shaw for Secretary, Ken Asai seconded and David accepted. Motion carries 3-0-0.

b. July was the EDCAC annual review with the Town Council

Tim Thompson thanked the EDCAC for assisting Jillian Harris with the Community Development Guide.

c. Changes to Economic Development section of Town website

Susan shared the revised portion of the Economic Development section of the Town website.

Various links were removed or updated as needed. Time was also spent reviewing the accuracy of statistics and other pertinent information that is shared on the website.

Ken will gather employee statistics for Maquet Medical Systems and Nanocomp Technologies so they may be added to the large employer listing for Merrimack.

The online TownCharts.com site gives additional demographic info and a link will be added to the website.

Employment links are still good.

Medical links were previously discussed and updated. The list was re-examined for accuracy.

Adding the SafeWise.com statistics for Merrimack being one of the top 30 safest cities in the U.S. will be added to the website.

Susan will reach out to Tim Thompson to see if he is available to come to the October meeting. Susan will finish updating and send to Ken by Sept. 20th. Ken will make final adjustments and send to Susan by Oct. 4th to distribute to the EDCAC.

4. Approval of Minutes – June 14th, 2017

Motion to accept the amended minutes was made by David Shaw and seconded by Ken Asai. The motion passed 3-0-0.

5. PUBLIC COMMENT

No members of the public attended the meeting.

6. EDCAC MEETING SCHEDULE

The next meeting of EDCAC will be held in the Merrimack Memorial Room on October 11th, 2017.

7. ADJOURNMENT

Motion to adjourn the meeting was made by Ken Asai and seconded by David Shaw. The motion passed 5-0-0 and the meeting was adjourned at 8:10 p.m.

These minutes are respectfully submitted to the Committee by David Shaw, Secretary.

These minutes were approved on 10/11/2017, by a vote of 3-0-1 on a motion made by David Shaw and seconded by Susan Lee.