



Town of Merrimack, New Hampshire

Community Development Department

603 424-3531

6 Baboosic Lake Road

Fax 603 424-1408

Town Hall - Lower level - East Wing

www.merrimacknh.gov

Planning - Zoning - Economic Development - Conservation

MERRIMACK CONSERVATION COMMISSION

NOVEMBER 16, 2015

MEETING MINUTES

A regular meeting of the Merrimack Conservation Commission was held on November 16, 2015 at 6:33 p.m. in the Merrimack Memorial Conference Room.

Chairman Tim Tenhave presided:

Members of the Commission Present: Matt Caron, Vice Chairman
Michael Boisvert
Cynthia Glenn
Gage Perry
Councilor Jody Vaillancourt

Members of the Commission Absent:

Also in Attendance: Roger Blais, President, Right Riders Club
Chris Tymula, Project Manager, MHF Design
Dutch Holland, Director of Retail Operations, Energy North

Chairman Tenhave reminded viewers hunting season is underway. He urged users of the trails to wear orange, and hunters to check the website to learn where hunting is and is not allowed.

The Commission currently has open positions; 1 full-time and 3 alternate. Individuals interested in serving on the Commission should contact Becky Thompson in the Town Manager's Office.

PUBLIC COMMENT

Roger Blais, President, Right Riders

Stated the Right Riders Club (Club) is concerned the Grater Woods Sub-Committee is removing the suggested trails from Appendix E of the Grater Woods Forest Stewardship Plan (Plan). He questioned if the sub-committee has the authority to do that.

Mr. Blais remarked if discussion around the removal of the trails was occurring at the sub-committee, it should have been identified on the agenda, which it was not. As President of the Club, he would expect the sub-committee to exhibit common courtesy by contacting him on any matters, particularly of this magnitude, that impact the Club directly. Not doing so tends to show lack of cooperation. He remarked all volunteers for these committees are not afforded the same luxury of attendance as others, and it shouldn't be an indication of lack of interest that results in loss of promised access to Town property.

Mr. Blais stated there was no time limit on developing the section of Club trails. It was not written up this way in the Plan, and if the sub-committee is using this as an excuse, the Club feels it is not right. The Club has worked very hard to become part of the Plan as an accepted use, and will not simply allow it to slip away.

He questioned how the Commission feels; whether the Commission would accept the use to continue or if the Club will be nullified from the land, which is what is assumed the sub-committee will present to the Commission.

Chairman Tenhave stated Appendix E was not on the Commission's agenda. Mr. Blais remarked he had believed there to be something in the sub-committee minutes that suggested Commissioner Perry would be presenting something to the Commission at this meeting. Commissioner Perry stated his intent to bring up, under New Business, changes/modifications the sub-committee has to Appendix E, and noted it will be the first the Commission has heard of it. He stated the proposed changes certainly are not singling out any group; they single out projects that have not shown any progress. This is the one trail system, at this time that happens to be in that category. This is more of a procedural thing, and has nothing to do with any user group, club, etc.

Chairman Tenhave reiterated the item is not listed on the agenda. Commissioner Perry is free to mention it, but if action were requested, the item would first be formally placed on an agenda.

Mr. Blais reiterated he wished to be in attendance to represent the Club, and let everyone know it is a concern for the Club.

Commissioner Perry remarked the comment was made that the sub-committee did not notify the Club. However, this is something the sub-committee has discussed at its last 3 meetings. He noted Mr. Blais is a member of the sub-committee, and agendas and minutes are posted. He suggested if Mr. Blais is unaware of the issues before the sub-committee, he might wish to either attend the meetings or review the minutes.

Mr. Blais stated he has not been able to attend the meetings. Commissioner Perry remarked neither of the two representatives from the Club has attended the last three meetings, which spans the last 5 months or so. Mr. Blais stated that to be correct. Commissioner Perry stated the sub-committee is holding meetings and discussing projects and issues of which this is one. There are projects in Appendix E that aren't getting done. They will probably be archived. He reiterated it has nothing to do with any particular user group, etc. There is a Plan, which is a moving document that will be kept up.

Councilor Vaillancourt questioned if changes to the Plan fall under the purview of the Commission or if they would have to be approved by the Town Council. Commissioner Perry responded what is being discussed is not the Plan itself, but an Appendix to it. The appendixes list maintenance items, etc. that were intentionally written into the Plan in that manner, understanding they could change, and don't impact any of the management functions or other areas that are spelled out in the Plan.

Councilor Vaillancourt questioned if the sub-committee would have to bring recommendations before the Commission for approval. Commissioner Perry stated that to be correct. Chairman Tenhave stated his belief changes to the appendices would not have to go before the Town Council.

Mr. Blais questioned who would have the final decision. Chairman Tenhave stated the sub-committee could make a recommendation to the Commission. The Commission would determine whether or not to act on a recommendation. He added he is of the belief the sub-committee is likely to say we're not going to act on those trails right now. That doesn't mean those activities won't happen, it just means they will not be worked on at this time. Should enough people want to get together and go through that activity that would be a different story. He noted members of the sub-committee are all volunteers.

Mr. Blais stated the Club believes it to be their responsibility to lay the trails out, which is what they had stated they would do. They simply have not had the time to do it. The Club feels as if the sub-committee is setting a time limit. When asked if that is the case, Commissioner Perry stated it is not. The sub-committee has gone through the list of projects to identify those that have been worked on and have shown momentum and those that have not. They will start archiving the ones that have not. Mr. Blais stated his understanding the last project on the original appendix is the gates, which are not yet complete, and the Club's trails.

Councilor Vaillancourt asked for clarification of Mr. Blais' reference to our trails, e.g., is it that they are trails that are classified for motorized use as opposed to trails belonging to the Club. She requested an explanation of allowable uses for the trails Mr. Blais referred to. Commissioner Perry responded the Club's concern is with motorized trails. Chairman Tenhave clarified it is motorbike trails. The trails that are not being developed are motorbike trails (D trails).

Vice Chairman Caron stated Mr. Blais' term on the sub-committee expired in July, and has not been renewed. There are other individuals interested in serving. He stated his assumption Mr. Blais would allow Joe Cogan to stay on as the representative for the Right Riders. Mr. Blais responded Mr. Cogan's term does not expire for another two years, and to the best of his knowledge he wishes to stay on. Mr. Blais stated he is in receipt of an email from Chairman Tenhave regarding that.

Chairman Tenhave stated he asked Mr. Blais if he wished to be re-appointed. At this time, he is unable to do that, but has suggested someone else who can. Mr. Blais was informed individuals interested in becoming a member of the sub-committee are required to make that desire known, in writing. The Commission would follow its process of accepting letters, conducting interviews, and voting. Chairman Tenhave stated the Commission would be accepting applications for the open positions on the sub-committee. A discussion of that does appear later on the agenda. Currently there are two openings for alternate members.

Mr. Blais stated although he will no longer be involved with the sub-committee he wishes to keep the Club involved with the land whether that be for the D trails, volunteer projects, etc. Chairman Tenhave stated the hope is that the individuals who are Merrimack residents and participants of the Club will share the goings on with the Club to ensure that interchange.

Mr. Blais spoke of the history of the Club and this property and read the following into the record (from 2003):

The Committee recognizes that there are residents who enjoy ATV use. It is therefore additionally recommended that the appropriate Town authorities revisit this recommendation if the following occurs: A State recognized ATV club is formed by Merrimack residents to work with the MCC to evaluate all Town land for suitability for ATV use.

Mr. Blais stated the Club feels this statement continues to apply today. The Club remains active and registered with the State as a club.

Chairman Tenhave remarked, as he informed Mr. Blais in an email earlier in the day, the new property the Commission will add to Grater Woods will not have any deed restrictions to motorized use. What will be identified for uses on the property, etc. has to be planned, and will likely be planned through the sub-committee.

APPOINTMENTS - None

STATUTORY/ADVISORY BUSINESS

1. MHF Design Consultants and Energy North Group

Review for recommendation to the Planning Board of proposed site improvements. The parcel is located at 140 Daniel Webster Highway in the I-1 (Industrial) and Aquifer Conservation District. Tax Map 2D, Lot 007.

Chris Tymula, Civil Engineer, MHF Design, displayed an existing conditions plan. The property, Bonbon's Mobil, is located at 140 D.W. Highway. The parcel is developed as a retail motor fueling outlet and truck stop with both retail and diesel canopies. Retail gas includes a canopy structure with three dispensers, six fueling positions and the diesel canopy four dispensers and five fueling positions. Mr. Tymula pointed out the area on the plan where the underground fuel storage tanks are located. On site is also a 5,400 sq. ft. retail store with a trucker lounge.

The new property owner approached MHF Design stating a desire to renovate the building by putting in a donut shop and a sandwich shop with a drive-thru. The parcel is located within the Aquifer Conservation District, which is why it was before the Commission. Mr. Tymula stated the project is intended to be before the Planning Board at their December 7th meeting.

The proposed project includes an expansion of the back of the building and removal of a portion of the building. The result would be a structure just under 5,900 sq. ft. The project will include a drive-thru and bypass lane (10') for the donut shop, a new fenced dumpster enclosure, a concrete pad for the currently roof mounted HVAC units (will be pad mounted), a new ADA accessible handicap parking space in the front of the building, and three additional parking spaces. With the drive-thru bypass lane, there is an increase in impervious area onsite. A large landscaped island was created to offset that. There is

currently 118,158 sq. ft. of impervious coverage, which includes buildings, roofs, sidewalks, pavement, etc., and the proposed impervious coverage is reduced to 117,986 sq. ft.

Mr. Tymula stated Energy North would like to begin the rehab of the building this winter. All site work would take place in the spring. The entirety of the interior of the building would be gutted and new showers, lounge, etc., would be constructed as well as a new donut shop and sandwich shop.

Commissioner Glenn asked for clarification that no work would be conducted on the fueling stations. Mr. Tymula stated the interior of the building is being remodeled, but there is no expansion planned for the fueling areas.

Chairman Tenhave questioned if the roof line would be changed, and was told it would. Mr. Tymula stated a few dormers would be placed on the front of the building. As the back of the building pitches to the back, that area of the roof will be redone. From the perspective of snow load, the plan takes the HVAC units off the building and onto a concrete pad. Drainage will essentially stay the same. They will grade the drive-thru to ensure a portion of the runoff goes to the front and a portion to the back.

Chairman Tenhave questioned if roof water would be captured. Mr. Tymula stated his belief it is not currently being captured (no existing gutters). The parcel is a very flat, open, developed piece of property. There is a catch basin that catches the front runoff and another in the back collecting rear runoff.

Councilor Vaillancourt questioned the landscaping surrounding three sides of the property. Mr. Tymula stated the greenery seen on the plan is the existing tree line. When asked if there would be sufficient space to incorporate a drive-thru lane without impacting that, Mr. Tymula stated there is.

Chairman Tenhave stated his assumption when the pavement is removed, the next layer below would be removed as well. Mr. Tymula stated that would occur. Chairman Tenhave questioned if the project would create the ability for the soil to absorb water. Mr. Tymula remarked all gravels and sub-gravels will be removed and the new dirt compacted. It will basically be a grass lawn area.

Mr. Tymula stated when discussing the plan with the Community Development Department, he was informed having the existing conditions plan and the site plan itself was sufficient for them to go before the Planning Board and get a non-waiver site plan application. They have not done full grading drainage erosion control plans. The intent was to resubmit to the Commission and the Planning Board to gain approval for the owners to move forward in applying for a building permit to demo. the inside of the building. It is after that, that they will provide full construction documents for the outside work. Commissioner Perry questioned if the project would be before the Commission again with full construction documents, and was told that was not planned. Chairman Tenhave commented he is not sure that would be necessary.

Chairman Tenhave stated some of the common concerns of the Commission with site development of any sort are with regard to fertilizer use. The recommendation is that the soil first be tested to identify whether there is a need for fertilizer. If it is believed necessary, preference is for low-phosphate, slow release nitrogen fertilizer. Another concern is related to the use of salt and de-icing compounds. The Commission's recommendation is that contractors hired by or the owners themselves be Green SnowPro Certified. He stated that to be a program done through the State, which actually limits liability should someone trip and fall on the property. When following those guidelines it is better for the environment as well; they teach better applications of sand, snow movement, etc. When it comes to landscaping, the Commission recommends staying with plantings that are local to the area.

Chairman Tenhave stated his biggest concern with the project was that the right thing be done where the non-impervious area was being created, e.g., removal of the old material.

The consensus was to forward a recommendation to the Planning Board including the Commission's general recommendations regarding fertilizer use, plantings, and de-icing.

OLD BUSINESS

1. NED Pipeline

Commission to have a general discussion on the NED project and any immediate actions it may wish to take. This discussion will include whether the Commission should petition for intervenor status, what that means, how best to do that, and when to do this.

Chairman Tenhave stated it is anticipated Kinder Morgan will submit their application on November 20, 2015. Once received, the Federal Energy Regulatory Commission (FERC) has 10 business days to act on it. If they act on it within those ten days, that starts the clock running on the 21-day filing period for intervenor status.

Intervenor become participants in a proceeding and have the right to request rehearing of FERC orders and seek relief of final agency actions in the U.S. Circuit Courts of Appeal. In order to obtain intervenor status, a Motion to Intervene must be submitted. The motion must state, to the extent known, the position taken by the movant and the basis in fact and law for that position. It must also state the movant's interest in sufficient factual detail to demonstrate that: the movant has a right to participate, which is expressly conferred by statute or by the FERC rule, order, or other action; the movant has or represents an interest which may be directly affected by the outcome of the proceeding, including any interest as a: consumer, competitor, or security holder of a party or the movant's participation is in the public interest. Because the Commission is potentially a property owner and certainly a property manager, it has the right to intervenor status as it may be directly affected by the outcome of the proceeding.

As an intervenor, each and every time you submit anything against this docket, copies must be provided to all parties. Chairman Tenhave commented, on this particular project, there could literally be hundreds of intervenors. If they don't all accept electronic input, you would be required to provide paper copies, and show that you accomplished the task of copying all intervenors.

Beyond submitting and receiving submittals, you could become an intervenor and decide not to take any other action. You are not obligated to do anything, e.g., could become an intervenor and simply receive information. As a party that would be directly impacted it would be beneficial to become an intervenor. It is necessary to realize there is a cost if the Commission were to decide to make a submittal.

Commissioner Perry questioned if the Town Council intends to seek intervenor status. Councilor Vaillancourt responded the Council is preparing to apply for intervenor status. Commissioner Perry questioned if the Town and the Commission would be considered separate entities, and was informed they would. Councilor Vaillancourt stated her belief the School District is also planning on filing for intervenor status.

Chairman Tenhave commented the Town's legal counsel made it clear early on that she is paid by and represents the Town. If there were something the Merrimack Village District (MVD), School District, Commission, or any other entity wished for her to do or suggested that was in conflict with her responsibilities to the Town she would not act on it. Chairman Tenhave remarked during those early meetings, he questioned the Town Council if they would allow their legal counsel to provide the Commission with insight/advice, as long as it did not represent a conflict, and was told they would. That has occurred all along.

If the project goes forward, as property owners or potentially as simply managers of property, the Commission may have an interest that is contrary to that of the Town. It may be that the Commission wishes to have its own legal representation to act beyond becoming an intervenor. It appears, and the Town Council will discuss it on Thursday, that the Town will likely authorize their legal counsel to at least do the intervenor application for the Commission. Chairman Tenhave remarked that would be very helpful as it would take time for the Commission to identify and engage its own legal representation.

Councilor Vaillancourt stated the School District has requested the Council's legal counsel support them in filing an application for intervenor status as well. The Council's agenda for its November 19th meeting includes a discussion of allowing legal counsel to assist the Commission and the School District in that regard. Chairman Tenhave noted, if Kinder Morgan stays on target with the anticipated timeline, the Commission will have another meeting prior to the end of the 21-day filing period. If the Town Council were to decide not to allow its legal counsel to assist in that regard, the Commission would have another

opportunity, without the need to call a special meeting, to take action. He suggested the Commission could probably submit an application on its own behalf.

Commissioner Glenn stated her understanding the 21-day period does not begin until the FERC accepts the application. Chairman Tenhave stated the term they use is issue a notice of application. Commissioner Glenn remarked the 21-day period would not begin on November 20th, and the FERC, once they accept the application, should be sending out notice informing of deadlines, etc.

Councilor Vaillancourt stated she could not speak on behalf of the Town Council. However, she is not personally aware of any issues any member of the Council would have. Although of the opinion Chairman Tenhave has done a phenomenal job in expressing the concerns of the Commission to the FERC, she would hesitate to put that type of responsibility and burden on someone who is a volunteer, without legal advice and representation.

Councilor Vaillancourt stated the Commission is a large stakeholder in this issue, and she does not believe it fair to ask any single member of the Commission to take on that responsibility without legal review/input. Moving forward with intervener status, she believes it would be in the best interest of the Commission to have legal representation. Chairman Tenhave stated agreement, and remarked the Commission should have legal representation that has no strings attached and can represent the Commission's interests. He suggested a contract be put in place for legal representation. Commissioner Perry stated his opinion that is the only direction the Commission can take.

Chairman Tenhave informed the Commission he had requested and received a recommendation from the Town Council's attorney. He requested a volunteer to research the recommendation, other Commissions, the New Hampshire Association of Conservation Commissions (NHACC), etc. so that a recommendation could be provided for the Commission's December 7th meeting for discussion. Commissioner Glenn volunteered to take on the task. Commissioners Perry and Boisvert offered to be of assistance, if needed. Chairman Tenhave requested comments be provided in advance of the meeting/discussion. Councilor Vaillancourt stated her expectation not many Conservation Commissions have retained their own counsel.

Chairman Tenhave commented it would be useful to gain an understanding of the process of entering into a contract with an attorney, e.g., level of retainer, etc. If that depth of information could be obtained, it would be beneficial.

Commissioner Glenn questioned if the intent would be for the Commission to retain its own counsel after intervener status has been obtained. Chairman Tenhave stated, as of this time, the Commission is not looking for its own counsel to address the issue of intervener status. He stated his belief the Town will provide assistance with that.

Chairman Tenhave noted Tennessee Gas will conduct an Open House on December 3rd at Hampshire Hills from 6:00 - 10:00 p.m. This is necessitated by the fact they plan to file with the Site Evaluation Committee (SEC) for the State. He questioned if anyone has had the opportunity to look into the SEC process. Vice Chairman Caron commented he learned a bit about the SEC through a workshop he attended during the annual meeting of the New Hampshire Association of Conservation Commissions (NHACC). The SEC has recently undergone a significant change. They now have a full-time employee. Two members of the SEC are simply residents of the State; not employed by any State resource or entity. The SEC process was not clarified during the workshop as that was an unknown for the presenters. It was suggested the Commission could reach out to the RCC.

Chairman Tenhave spoke of having been contacted by Kinder Morgan with regard to wetland mitigation projects. He stated he would not take any action until a request is made to be placed on an agenda. He commented they want to have these projects in play because it is part of the SEC process, and as they file their application it either has to include or soon thereafter identify potential wetland mitigation projects. Chairman Tenhave commented the Commission should be well aware wetland mitigation projects will have to be addressed by the Commission. He suggested the Commission be proactive by placing a discussion item on the agenda for a December meeting to allow the Commission to engage in its own discussion of potential mitigation projects.

Councilor Vaillancourt stated the process for the upcoming Open House has been broken down into a presentation for the first half hour followed by questions and answers. The indication is questions will

only be accepted in writing. At the end of the Open House, verbal testimony will be allowed (pertaining to the anticipated application filing).

Councilor Vaillancourt noted the Town Council received a letter from AECOM, which is the company hired by Kinder Morgan to evaluate environmental issues related to routes. They requested a response to the route change in terms of its environmental impacts. However, the map provided was old, and did not even include Continental Boulevard. A letter along with an updated map has now been received by the Community Development Department and the Town Manager. They are requesting input. Councilor Vaillancourt questioned if the Commission has provided information to the Director of the Community Development Department pertaining to the new alternate route.

Chairman Tenhave noted input was provided several months prior on the original path. He has not provided any input regarding the letter received last week. Between the time of receipt of the first letter and the most recent, he provided comments on a few parcels in the general area that have easements on them, are owned by the Commission, etc. just to ensure awareness. He commented one of the parcels that has easements on it took him by surprise although the records noted the easement. That spurred him to dig deeper in search of additional information. Councilor Vaillancourt questioned if anything would change from what has already been provided. Chairman Tenhave stated the original path was different, and they are looking for things within 400' of the path, etc. He has not gone to that depth with the Amherst Alternative Route as of yet. Councilor Vaillancourt offered to provide any assistance she could in gathering that information.

Commissioner Boisvert asked if Kinder Morgan is proposing to increase the size of the pipe. Councilor Vaillancourt remarked the news article spoke to capacity. Supposedly the pipe went from 36" to 30". Commissioner Perry commented capacity is going back up. Chairman Tenhave questioned what that means, e.g., increased pressure, etc. Commissioner Perry responded he was trying to read into the information to identify the amount of pressure, but kept seeing what the maximum pressure would be. That is supposedly how they are changing the capacity is by changing the pressure in the pipe.

Councilor Vaillancourt noted the MVD had been contacted by Kinder Morgan with regard to a public meeting. The MVD stated they would only meet in public. The last time she asked, no meeting date had been set.

When asked, Councilor Vaillancourt stated the Council has heard nothing further with regard to the Survey Agreement.

NEW BUSINESS

1. HHNP Sub-Committee Charge

Commission to discuss creating a formal charge for the HHNP Sub-Committee.

Chairman Tenhave spoke of information provided relative to the Master Plan that was done in 2003 as well as the Definitive Plan, which was done in 2006. Essentially there is very little guidance as to the sub-committee except that it has to be 5-7 members who meet, at a minimum, quarterly.

Chairman Tenhave noted he had informed each member of the sub-committee that the Commission would be discussing this. However, no one responded with a desire to participate or receive the backup materials. He stated the desire to review the draft of the sub-committee's Charge, come to a consensus regarding it, and place it on the agenda for the next meeting at which time he is hopeful members of the sub-committee will be present to provide input, and that the Charge can be accepted. It is also anticipated that the issue of the parking lot will be addressed that evening.

Chairman Tenhave commented the template utilized to generate the draft Charge was that of the Grater Woods Sub-Committee Charge. Although there were no official Alternate positions identified in either the Horse Hill Nature Preserve (HHNP) Master Plan or Definitive Plan, two have been added along the way, and the Charge identifies three Alternate positions. The term for Alternate members is listed as three years whereas those on the Grater Woods Sub-Committee are 1 year terms.

He questioned the will of the Commission with regard to the draft provided. It was noted the draft does not include language addressing removal of a member. Commissioner Perry suggested there is nothing that stops a member of a sub-committee from making such a request of the Commission if there are

members who have not been active participants. Chairman Tenhave stated his belief the absence of language does not preclude the Commission from taking such action.

Councilor Vaillancourt spoke of the Definitive Plan and commented on the level of participation it anticipated by the Parks & Recreation Department. She noted the athletic complex has not come to fruition. She questioned if the Charge would take precedent over what is in the Definitive Plan. She stated her impression the Charge is a more realistic version of what is actually happening today with the work being done and the people involved. Chairman Tenhave responded the Definitive Plan is all about recommendations, and the action of the Town Council was to accept the Definitive Plan and the management recommendation to have it be done under the Conservation Commission for all of the acreage except for the 23 acres associated with the athletic complex. That was to go to the Parks and Recreation Department. Then there would be a member participating on the sub-committee. Shortly after that was accepted the Parks and Recreation Department wrote a letter to the former Chairman of the Commission stating they would not participate until there is an athletic complex, and until then they wanted the Commission to manage the entire parcel. The athletic complex is an option. However, no one has moved forward with it.

Chairman Tenhave spoke of the Athletic Field Sub-Committee, which was in existence in 2009 and 2010, and made a recommendation on how to deal with athletic fields which have not been acted upon. The Commission found some of the thoughts in that plan not to be quite true. The 2010 census identified less residents than had been believed in Town (25,000). People were throwing out numbers of 32,000, 28,000, etc. The census said it was 25,000. No one has done a new build out study to understand when build out will occur. On top of all of that, enrollment in the schools and the number of students has dropped at least 10-20%. That begs the question of whether there is really a need for new fields. Chairman Tenhave commented apparently no one seems to think so as no one has brought the plan back up.

Commissioner Perry commented he is not sure that is entirely accurate. He commented there is a good deal of private fundraising going on and a lot of field rental occurring. The Lacrosse Boosters Club is in the middle of those activities at this time. There is definitely a need for the fields. Chairman Tenhave stated if someone wishes to act on that they will have to take it up with the Town Council.

Commissioner Glenn stated she is pleased with the idea that the Charges of all three sub-committees be similar.

Vice Chairman Caron noted the draft does not mention term limits for the positions of Chairman and Vice Chairman. However, there is language stating the positions are voted on annually at the third quarter meeting. He questioned if any of the sub-committees have term limits for those positions, and was told they do not. Councilor Vaillancourt commented the issue you run into is there are not a whole lot of people beating down the door to participate. She stated her hope, if new members expressed an interest, those who have served in such positions would mentor and encourage them to take on those roles. Commissioner Boisvert commented getting those volunteers to fill the leadership positions is also a difficulty.

Chairman Tenhave remarked he is not opposed to including language relative to term limits. Councilor Vaillancourt questioned if that makes sense if no one desires taking on those roles. If the Commission is made aware of someone having the desire and not being allowed the opportunity, then it may be something to consider addressing. Commissioner Boisvert suggested that could result in a sub-committee disbanding. Commissioner Perry stated agreement, and commented it is only when there is turmoil that terms become an issue.

Commissioner Perry spoke of sitting on a previous committee where language regarding term limits was vetted, e.g., consideration given to alternating term limits of positions, etc. He offered to provide the language that was used to the other members of the Commission for consideration. Chairman Tenhave commented, if the Commission so chose, such language could be added to the Charges of each of the sub-committees.

Chairman Tenhave stated the draft would be placed on the agenda for the next meeting. Councilor Vaillancourt requested Commissioner Glenn, as the Commission Liaison to the HHNP Sub-Committee, make the members aware of the discussion planned for the next meeting.

2. Watanic Bowman Agreement

Commission to review the current agreement the Commission and Town has with the Watanic Bowman. The discussion is to determine if there is a desire to change the agreement and what changes may be desired.

Chairman Tenhave remarked, at the last meeting, the Commission was visited by Reagh Greenleaf, President, Watanic Bowmen. At that time, he stated he would bring the Agreement back up. The Agreement has lapsed. The agreement stated the Watanic Bowmen would permit the parking of cars for users of the HHNP trails, and the Commission will prepare and place signs marking off the parking area and place a small kiosk. The agreement also stated the Commission can place trailhead markers and directional signs, the Bowmen may close off parking during their scheduled shoots, and the agreement was on a trial basis that started in 2007 and went until 2008.

Chairman Tenhave noted the remarks provided by Mr. Greenleaf at the last meeting indicated the agreement was viable and working. At the last meeting, the Commission expressed concerns regarding signage not being removed after shoots. He stated his recollection there was concern expressed regarding shoots that cross over trails, and questioned if the Commission believes that to be happening. Councilor Vaillancourt spoke of the language that permits the Watanic Bowmen to use portions of the HHNP for archery target shooting events provided advance notice of a shoot is provided to the Commission representative in the Community Development Department 10 days in advance of the event. She stated her belief that was not being followed. Chairman Tenhave stated the original notice was intended to go to the Police Department and the Commission. At present, notice is provided only to one member of the HHNP Sub-Committee. Commissioner Perry noted sub-committee members do not have Town email addresses, and suggested notification be provided to the Commission's website so that all members of the Commission are provided with notice. Chairman Tenhave commented the dates for the events are known well in advance, and can be provided to the Commission. He suggested that could be addressed through a simple reminder.

Commissioner Perry spoke of a letter dated 3-18-08 from the Watanic Bowmen, which stated their agreement to a request to extend the parking agreement for up to 10 vehicles for access to the HHNP. It also states they reserve their right to review and change the agreement at any time they find a condition that interferes with their usage of the club grounds or other mitigating circumstances that adversely affect the club. The Board agreed to extend the parking agreement for the 2008 calendar year and would review the agreement each year in December.

Chairman Tenhave suggested if there are changes the Commission wishes to make, that they be incorporated, and the language passed on to the Town Manager to determine any action the Town wishes to take. The agreement should be between the Town and the Watanic Bowmen. Vice Chairman Caron commented the Commission has a unique point of view given its knowledge of the issues.

Councilor Vaillancourt brought the Commission's attention to the language that states: "The agreement will be effective for a period of five years and shall be renewed automatically unless either party notifies the other of their intent to cancel it thirty days in advance of the termination date." Commissioner Perry stated his interpretation the agreement does not terminate until 2017. Councilor Vaillancourt stated agreement. Chairman Tenhave stated his belief the language would not prohibit a change from occurring. At a minimum, the Club should be reminded of the requirement to provide notice and to remove signage at the conclusion of shoots. Councilor Vaillancourt suggested that be put in writing. Commissioner Perry suggested the Commission's email address be provided. Councilor Vaillancourt stated agreement with a request being made of the Town Manager to review the agreement and to make her aware the Commission has been discussing it.

Vice Chairman Caron questioned the will of the Commission with regard to potential amendments to the agreement. Councilor Vaillancourt remarked there is language that speaks to action that automatically takes place if no specific action is taken.

Vice Chairman Caron suggested the Commission conduct a site visit to view the changes that have occurred with the landscape.

Chairman Tenhave suggested, and the Commission agreed, the Town Manager would be made aware of the discussions the Commission has engaged in and the Watanic Bowmen should be informed, in writing, of the concerns expressed, and the desire of the Commission to work, during

2016, on the development of a potential new agreement that could take affect either immediately or January 1, 2018.

Chairman Tenhave spoke of comments made during the last meeting where the representatives of Watanic Bowmen hinted at options the Commission could have to make offers to them for their property or other arrangements. He is of the belief it is time to make some of those offers, and perhaps get it rolled into the next agreement.

3. Deed Restrictions versus Conservation Easements

Commission has heard from Chris Wells from PLC about partnering with PLC. The Commission will review where it stands, what actions it may want to take, and review some information provided by the Town's Law Firm.

Chairman Tenhave spoke of an email received from Mr. Wells of the Piscataquog Land Conservancy (PLC), which addressed benefits that could be derived through working with the PLC. The email was forwarded to the Commissioners along with information provided by Steve Walker, State Representative, Land Conservation Investment Program (LCIP) regarding charitable trusts, and information related to the responsibilities for conservation easements. Also forwarded was a recommendation received from Matt Serge, Esq., Drummond Woodsum, regarding collaborating with land trusts, the differences between deed restrictions and easement, and holding an executory interest in an easement held by a land trust.

Chairman Tenhave commented one thing that came out of the proposed NED pipeline issue is that the Attorney General for the State stepped in to explain charitable trusts, and spoke about how if land was donated with a conservation expectation it could potentially form a charitable trust, which then makes you obligated to enforce the trust. He remarked, what he found curious about that is in the current and alternate paths are properties that were donated to the Town for conservation. Some were purchased at a reduced price with the expectation of conservation, e.g., the HHNP, Gilmore Hill Memorial Forest, parcel in the Pennichuck Square area, and others. He is unsure if the Town is aware, but there may be an obligation because it is a charitable trust potentially, which would require the Town to enforce the conservation easements whether they wanted to keep Kinder Morgan out or not. They may be legally bound to do it.

Councilor Vaillancourt remarked at the annual meeting there was a good deal of discussion. However, she remains unclear of benefits associated with deed restrictions vs conservation easements, or whether one is preferable. She questioned if eminent domain would override both. Chairman Tenhave suggested it probably would.

Chairman Tenhave remarked what PLC introduces is a third party that could help enforce the conservation restrictions and provide support defending it. Councilor Vaillancourt questioned, if something were to be implemented at this time, would it be valid for this project or would it have to be something that existed prior to the application for the project. Chairman Tenhave stated his opinion, until the FERC identifies the route that will be taken the Commission can move in any direction it chooses. Commissioner Perry commented a review of past meeting minutes would identify a history of these types of discussions.

When asked about a timeframe for moving forward with something like this, Chairman Tenhave stated his belief the Commission would look towards a land trust as a means of leveraging conservation funds remaining for large parcels. If bringing a third party into the mix, the Commission needs to be committed to that, and should look to get the Town Council on board as they would become part of the approval process. Commissioner Glenn questioned if this is an issue that could be raised with an attorney contracted by the Commission. Chairman Tenhave stated that could occur, however he would be left wondering if any of the land trusts would want to come on board if knowing as soon as they do they will potentially have a lawyer bill coming, e.g., the potential for a pipeline to come through the property.

Chairman Tenhave questioned the will of the Commission. Commissioner Boisvert commented it sounds as if the current situation is complicated. Chairman Tenhave noted there are properties in town, which are totally disconnected from the proposed pipeline, where consideration could be given to convey easements to a land trust, which would guarantee the land remains in conservation in perpetuity. He provided the example of the Grater Woods conservation focus area, which is completely separate from the proposed pipeline. Commissioner Boisvert commented on remarks made by Mr. Wells with regard to the trusts having certain criteria for properties, e.g., some of the uses identified for a parcel might change.

Chairman Tenhave acknowledged that could be the result. He suggested, before moving forward with a land trust, the Commission should look to get all of the players in Town on the same page. He stated the first step would be for the Commission to make the decision to move in that direction, take the proposal to the Town Council, and obtain their feedback. It is the Council that has the final say.

Commissioner Boisvert questioned the will of the Commission. Chairman Tenhave stated his concern to be that the Commission could believe today that parcel X absolutely needs to be conserved for reasons 1, 2, and 3, and if we made the purchase and placed the conservation language in the deed, theoretically the Town could decide that there is the need to place a Town facility on the parcel. It is theoretically possible the Town could move forward with that. If a third party is involved, there is another person with skin in the game who can raise a legal objection, etc.

Councilor Vaillancourt questioned if the Commission were to convey an easement to a land trust on a property such as Grater Woods, would it be done by parcel or the area as a whole. Chairman Tenhave stated it would have to be done by parcel as the parcels are the legal entities. Councilor Vaillancourt suggested the Commission could consider conveying an easement on a parcel that is believed to be at greater risk for development; start with a single parcel and go through the process. Commissioner Perry spoke of the matrix created by the Commission to rate parcels for conservation purposes. One of the items rated is the potential for development. Although the Commission could begin with a single, smaller parcel, he would think a land trust would want to see, at a minimum, a parcel that is adjoined to something much larger. He stated he is not opposed to the idea, but is not certain it is necessary. Commissioner Glenn responded she believes it is not necessary at this time, but there is no way of ensuring what the actions of future Commissions, etc. might be, and conveying an easement to a land trust would provide the desired protection. Councilor Vaillancourt suggested the start of the coming year might be a good time to consider taking on such an endeavor. She spoke of the start of the budget process and the upcoming holiday season, and suggested the Commission would not want to bring a proposal before the Town Council much before February anyway.

Commissioner Glenn commented there are two issues to consider; whether the Commission wishes to utilize the services of PLC to assist in the purchase of properties and whether the desire is to convey easement(s) on existing parcel(s). Chairman Tenhave stated, during his telephone conversation with Mr. Wells, it was suggested, if the desire were to do a test case, conveying an easement is likely the easiest route to take.

Chairman Tenhave stated he sees a benefit to working with the land trust. The Commission would have to weigh the value once the financial aspect is understood. There would be the need to identify the right parcel and understand the costs involved. He would like to obtain at least a verbal approval from the Town Council early in the process. Commissioner Boisvert commented on new property coming into the Commission's possession. Chairman Tenhave stated Vice Chairman Caron has a map of parcels the Commission is interested in for purchase. That information could be provided to be reviewed alongside the list of parcels already owned by the Commission. From there a recommendation could be made. Commissioner Boisvert offered to do the legwork.

OTHER BUSINESS

- NHACC Annual Meeting – Review

Chairman Tenhave noted the Annual Meeting was conducted on November 7th in Pembroke. Councilor Vaillancourt stated she attended two classes; Conservation Commissions 101 and the Town forest presentation. She enjoyed the opportunity, and gained some knowledge. Chairman Tenhave found the meeting helpful, and commented on having learned a lot about turtles and snakes. Commissioner Glenn was pleased with the meeting, and commented on the number of classes she wanted to take, but was unable to as they were run at the same time. She spoke of having attended the workshop on the NHDES land resources management websites. A list of websites was provided during the workshop, which she will forward to other members of the Commission. She spoke of also learning of the new wildlife action plan. The overview spoke of how the plan is updated every ten years and the maps every five years. There are now 169 species and 27 habitats. There are more species now than the prior ten year plan, but the parameters have changed slightly.

Vice Chairman Caron stated he attended three workshops. One was the SEC presentation, which identified what the SEC will do and its makeup. He commented he felt the makeup to be not what he

would have expected. He also attended a wildlife action plan presentation, which he found informative. The third workshop he attended was related to roads. He asked the attorney that presented a lot of very pointed questions that will eventually provide the Commission answers when the decision is made to gate Grater Road.

- Ecological Assessment Studies for HHNP and Gilmore Hill Memorial Forest

Chairman Tenhave noted three of the assessments were placed in the drop box, and will be placed on the Commission's website.

When asked, Commissioner Perry stated there is space on the internal Cloud storage. However, for some reason it cannot be accessed; you can look at it, but cannot save anything to it. That situation is being reviewed. He commented on the inability to sort

- Firearms Ordinance

Chairman Tenhave questioned the will of the Commission. State law (RSA 207:3-a) requires permission to target shoot. Private land owners can target shoot on their property within certain dimensions. In the absence of permission, target shooting cannot occur. Commissioner Boisvert suggested it might provide clarity if Commission property were signed indicating the use of firearms is restricted to hunting during the appropriate season. Chairman Tenhave noted the Town has an Ordinance for the HHNP that states no target shooting is permitted. The objection the Police Department made when the Ordinance was enacted was how to tell whether an activity is target shooting or hunting related. Sometimes it is hard to tell and other times it is obvious. Outside of hunting season or weapons that are not allowed during hunting are more obvious.

With an ordinance on a single Commission parcel prohibiting target shooting, the Commission could look to extend the Ordinance to cover all Commission parcels or could revert to the requirement for permission. In the absence of permission the activity is illegal and enforceable. He questioned the will of the Commission.

Commissioner Perry stated his preference to rely upon State law, which requires permission for the activity to occur. Commissioner Glenn stated agreement. Commissioner Boisvert stated his concern would be with the enforceability of what is in place. Commissioner Perry remarked there is already a law in place, which is enforceable. Councilor Vaillancourt questioned what the response would be if permission were requested. Chairman Tenhave stated his understanding; the owner of the property would have to provide written permission or verbal permission that could be confirmed. Councilor Vaillancourt restated her question. Chairman Tenhave stated that to be a good question, and one that gets to the root of the issue at the HHNP; someone wanted an Ordinance that states the activity is not permitted. Councilor Vaillancourt stated her preference for an Ordinance prohibiting the activity.

Vice Chairman Caron stated he has some of the latest activity reports from the patrols that were conducted, and almost every time an officer was on patrol he/she met with users of the trails who spoke of shooting taking place. Councilor Vaillancourt remarked if there is no reason the Commission would be prohibited from doing so, she would suggest the other parcels should have the same rules as the HHNP. Commissioner Boisvert agreed there should be a single policy for all of the parcels.

Chairman Tenhave asked for a volunteer to draft a proposed Ordinance. Councilor Vaillancourt volunteered. The question was asked if the Ordinance would be intended to address all Conservation Commission owned properties. Chairman Tenhave remarked, if an Ordinance, it has to be enacted by the Town Council. The Town can call out all Town owned parcels including those managed or owned by the Merrimack Conservation Commission. The ordinance could also be written to address all Conservation Commissioner owned properties. Chairman Tenhave noted the issue that will come about on the Grater Woods property is that not all Grater Woods parcels are owned by the Commission. A large parcel was tax deeded to the Town, and the School District owns other parcels. Although the School District has their own firearms rules, Chairman Tenhave stated his belief that is not dictated by Ordinance.

Chairman Tenhave noted there are a number of Commission owned parcels where target shooting is excluded in the Deed, but has never been codified in an ordinance. As a result its enforceability has been questioned. The Police have responded when learning the individual did not obtain permission.

- Eversource Work on HHNP and Wildcat Falls Conservation Area

Chairman Tenhave noted Eversource will be performing maintenance. He is of the belief clearing has begun on the HHNP. The intent is to go in to the second set of poles from the western border, which borders on Gauthier Road (Class VI road). On Wildcat Falls they are looking to do multiple poles along the powerline easement, which also carries into the State parcels.

Commissioner Perry noted this activity is not related to the proposed NED pipeline. The activity is one of maintenance for Eversource. Councilor Vaillancourt noted the Town has put out a Press Release informing residents of the activity, who is performing it, and why. She added Chairman Tenhave did a great job in asking for specific guidelines to be met by the utility. He prompted the Town Manager's Office to speak with the utility and obtain guarantees certain criteria would be met.

- Land Purchase – Update

Chairman Tenhave stated the Commission does not yet own the four parcels located off South Grater Road known as Tax Map 5A/003, 5A/065, 5A/065-1, and 5B/001. The transaction will be completed on November 20th.

- Vacancy on Grater Woods Sub-Committee

Vice Chairman Caron stated he misspoke earlier, and there is only 1 vacancy. Chairman Tenhave stated he had reviewed the meeting minutes from the July meeting when approvals were made. At that time, one 1 alternate member was approved. Vice Chairman Caron stated Steve Bachand has attended the last two meetings, and stated an interest in staying on. That information was not provided the Commission in time for the July meeting.

MOTION BY COMMISSIONER CARON TO RE-APPOINT STEVE BACHAND AS AN ALTERNATE MEMBER OF THE GRATER WOODS SUB-COMMITTEE FOR A TERM TO EXPIRE JULY 31, 2016
MOTION SECONDED BY COMMISSIONER PERRY
MOTION CARRIED
6-0-0

Chairman Tenhave stated his impression there was a member of the HHNP who moved out of Town. Vice Chairman Caron stated Adrian Cote has moved out of Town. Chairman Tenhave stated that leaves an opening for a full-time position on the sub-committee. Vice Chairman Caron spoke of having attended the last meeting, and is aware of three individuals interested in the position. Chairman Tenhave noted he has only heard from 1 individual. Commissioner Glenn stated she was informed of an individual who is interested, and had not provided the direction to contact the Commission. Chairman Tenhave requested Commissioner Glenn, as the Liaison, reach out to the three individuals and inform them the Commission will be accepting applications. He noted he has already received one from Sharon.

It was suggested those interested in the position be provided the option of appearing before the Commission at its next meeting with written requests. Chairman Tenhave requested Commissioner Glenn also reach out to the existing Alternate members to make them aware of the opening and to copy all full-time members on the communication.

Commissioner Glenn noted the draft Charge for the HHNP identifies 7 full-time positions and 3 alternate positions whereas currently there are 2 alternate positions. She questioned, and was informed she should make existing members aware of the potential for an additional opening for an alternate position.

Chairman Tenhave noted there is also an opening for a full-time position on the Wildcat Falls Sub-committee.

- Beaver Policy and Water Control Activities

Commissioner Perry stated there to be nothing new to report. Chairman Tenhave questioned, and was told there would not be any new installations done this year. A few sites have been surveyed, and there is not a lot of activity occurring. The only one where there was potential is an area where the Town has done quite a bit of work (near salon). That has seemingly been clear. The upstream side of it (private

property) is another issue. When asked about Mast Road, he stated he has not received any feedback on the installation that was supposedly done.

Chairman Tenhave stated the desire to ensure there are monies allocated in the budget for the Public Works Department to address beaver control measures. Councilor Vaillancourt stated she was of the belief there would be, but would follow up. Commissioner Perry commented the dollar amount is not huge in comparison to other areas. It is an item that is effective in reducing certainly the manpower expense of addressing the sites on what could be an every other day cycle.

Commissioner Perry informed the Commission he was contacted by GZA GeoEnvironmental (GZA). They have now been through a formal training in Kentucky on bat surveys. They have equipment and the ability to conduct formal bat studies.

- Grater Woods Sub-Committee

Commissioner Perry commented on the need to alter the Stewardship Plan (Plan). As was stated earlier, the appendixes were not designed to go through an approval process. They were simply intended to be modified when necessary. The original Appendix E was titled Proposed Projects & Trails. When the Plan was started everything was proposed. With the passage of a few years' time some of those items have been completed. The Commission was presented with a marked up version of Appendix E identifying the proposed amendments.

Page 83 includes a separate heading for "completed" items. Items listed under the heading "proposed & current" include italicized notes. When an item is completed it will be moved, in whole, to appear under the heading of "completed".

On the "proposed & current" projects/trails are listed in order of priority. Projects where no headway has occurred are proposed to be archived and either taken out of the Plan or moved to the bottom of the list. The project that has not had any work done on it since it was introduced is the trails from the Right Riders. The intent of the effort is to keep the Appendixes relevant and current.

Chairman Tenhave stated his opinion projects should not be deleted out of the Plan. The option of including an "Archive" or "On Hold" section with an explanation as to what that means would be preferable. Vice Chairman Caron questioned how to address an item the sub-committee believes is no longer appropriate. He commented with the addition of 150 acres, he is of the assumption more items will be added. Chairman Tenhave stated if the sub-committee disagrees with a proposed project a recommendation should be made to the Commission, and the Commission should put it to a vote. Chairman Tenhave stated the desire for the history to be maintained even if that is through a notation of why a particular item was not approved. Councilor Vaillancourt stated agreement with retaining the history within the Plan, e.g., reason an item was not approved.

Vice Chairman Caron remarked a lot of those trails, which would be moved to the archive section, are not what he would consider good trails. He is hopeful that when the items are discussed again, the design will be improved. He remarked when they initially visited the area what they found were areas that were being ridden with motorbikes, and through wetlands. That is not what the Commission wants to occur. Councilor Vaillancourt replied, if the sub-committee feels that strongly they should bring a recommendation forward.

Commissioner Perry reiterated the items listed under "proposed & current" are prioritized. He questioned if the Commission agreed with the prioritization. He commented #s 4 and 5 may be switched because the OPDMD is a large undertaking.

Commissioner Boisvert questioned if the Skyline Trail would go over to the Amherst View. Vice Chairman Caron stated that to be a discussion item on the agenda for the meeting scheduled for the following evening.

Chairman Tenhave responded the prioritization appears to be in line with his thoughts. He commended the sub-committee for the progress it has been and is making. Commissioner Perry stated his expectation the sub-committee would reach agreement on the amendments proposed during their meeting the following night. In that instance, Appendix E would be ready for formal consideration by the Commission at its next meeting. It was noted approval is not time critical and could be postponed until a future agenda if the Commission's next meeting agenda becomes too large.

PRESENTATION OF THE MINUTES

Merrimack Conservation Commission. October 19, 2015

The following amendments were offered:

Page 1, Line 42; replace "Sale" with "Sales"
Page 3, Line 33; insert "of" between "placement" and "a"
Page 3, Line 38; replace "benefit" with "beneficial"
Page 4, Line 37; insert "to" between "space" and "create"
Page 5, Line 37; replace "am" with "an"
Page 6, Line 32; replace "was" with "were"
Page 7, line 4; replace "Dr. Amstel" with "Dr. Ansdell"
Page 7, Line 6; replace "Pru" with "Proulx"
Page 7, Line 43; insert "," after "around"
Page 8, Line 7; insert "that" after "Commission"
Page 8, Line 47; delete "of the condition"
Page 9, Line 59; replace "sated" with "stated"
Page 10, Line 41; replace "HHNP" with "future Grater Woods"

**MOTION BY COMMISSIONER TENHAVE TO ACCEPT AS AMENDED
MOTION SECONDED BY COMMISSIONER CARON
MOTION CARRIED
6-0-0**

PUBLIC COMMENT - None

COMMISSIONER COMMENTS

Vice Chairman Caron spoke of a bridge proposed for the area between Wasserman Park and the Cambridge Drive open space, and the desire for additional volunteers to assist in the construction. He requested anyone interested in participating arrive at 10:00 a.m. on Saturday the 21st at the lower Wasserman Park lot (new one off of Naticook Road). Vice Chairman Caron spoke of repairs that were done on a bridge in the HHNP. While in the area the volunteers noted an area between the beaver pond and the bridge where several trees have been removed. Although they believe they are aware of who removed the trees, the Sub-Committee wished to ensure that residents don't take it upon themselves to remove trees. If there is the desire to do something in the area, the Commission must be contacted.

Vice Chairman Caron questioned the will of the Commission with regard to the Sub-Committee beginning work on the new parcels. The response received was yes. Chairman Tenhave remarked another area that should be worked on is identifying strategies to address the target practice area. Vice Chairman Caron stated a desire to see a partnership between volunteers and townspeople that have the ability to get a Public Works Department truck that could get into the area and transport material to the Transfer Station. Chairman Tenhave remarked on the HHNP after the Commission became the owners and the Master Plan was put in place (2003), the Commission conducted trash days. The dates were advertised, the need for volunteers was advertised, and advertisements were placed seeking individuals with access to large vehicles, etc. The result was very successful trash days. He stated his belief that type of effort could be done again.

Vice Chairman Caron commented the Sub-Committee has the available volunteers; what is truly needed is a truck for hauling material out. He believes the only type of vehicle that can gain access to the area is one of the large PWD trucks. Commissioner Perry suggested the Town could provide an individual with a thank you note identifying the value of a donation for tax purposes. He suggested that to be something that could be considered, e.g., contact local contractors. He volunteered to look into the possibility.

Chairman Tenhave spoke of having attended a Wildcat Falls Sub-Committee meeting the previous week. The Sub-Committee requested additional maps. Although the purchase has already been approved by the Commission, the initial printing was for 100 maps. An additional 500 maps will be printed.

ADJOURNMENT

**MOTION BY COMMISSIONER GLENN TO ADJOURN
MOTION SECONDED BY COMMISSIONER CARON
MOTION CARRIED
6-0-0**

The November 16, 2015 meeting of the Merrimack Conservation Commission was adjourned at 9:42 p.m.

Submitted by Dawn MacMillan

