

Economic Development Citizens Advisory Committee (EDCAC)

Minutes for June 10, 2015

Held in Merrimack Memorial Room

Merrimack, NH

Present: Susan B. Lee, David Shaw, Douglas C. Dowell

Town Council Representative: William Boyd III

Absent: N/A

Excused: N/A

Public/Guests: N/A

Call to Order: 7:03 pm, by Susan B. Lee, chairperson.

Announcements:

- This year's Merrimack annual Fall Festival and Business Expo will be held on September 19, 2015, from 10:00 a.m. to 3:00 p.m., at Merrimack High School

New Business:

- **Committee viability at current membership level:** The Committee discussed the decline in membership over recent years, to the current level of three committed stalwarts (Susan Lee, David Shaw, and Douglas Dowell), and frequently joined by Bill Boyd, the Town Council Representative. Also discussed was the rather nebulous role EDCAC plays in the Town of Merrimack government.

It was concluded that, accordingly, the schedule of meetings for the coming months would be July and October 2015, and January, April, June, and July 2016. Note that officer elections are held at the July meetings.

David moved to adjust the meeting schedule as noted above. Doug seconded the motion, and the motion passed by a 3-0-0 vote.

Old Business:

- **Evaluate Template Development Guide for Community Development:** Susan will send members samples of development guides produced by other municipalities. The committee briefly viewed and discussed these guides during this meeting.

Committee members are to review these samples and be prepared to discuss them at the next meeting, the purpose of which is to assist Tim Thompson in his efforts to create the subject guide. The Committee will invite Tim to attend the October 2015 meeting to discuss our findings.

Approval of Minutes:

- Doug moved to approve the February 11, 2015, minutes as amended. David seconded the motion. The motion was passed 3-0-0.

Public Comment:

- None.

Adjournment / Closing Comments:

- The next meeting will be held on July 8, 2015.
- David made a motion to adjourn the meeting, which was seconded by Doug. The motion passed 3-0-0. Susan then closed the meeting at 7:56 p.m.

These minutes are respectfully submitted to the Committee by Douglas Dowell – Acting Secretary.

These minutes were approved on 7/10/2015 by a vote of 3-0-0, on a motion made by David Shaw and seconded by Susan Lee.