

Economic Development Citizens Advisory Committee (EDCAC)

Minutes for the October 14, 2015, Committee meeting

Held in the Merrimack Memorial Room

Merrimack, NH

Present: Susan B. Lee, David Shaw, Joshua Schiavone, Douglas C. Dowell

Town Council Representative: None

Absent: Ken Asai

Excused: None

Public/Guests: None

1. CALL TO ORDER

The meeting was called to order by Susan Lee at 7:05 p.m.

2 WELCOME NEW EDCAC MEMBERS

- a. Ken Asai: absent
- b. Joshua Schiavone:

The committee welcomed Joshua as a new member. Susan, David, and Doug introduced themselves, each providing a brief personal background.

3. ANNOUNCEMENTS

- a. Delta Management Associates, Inc., announced the grand opening of a new service center located in Merrimack.
- b. An organization exists in New Hampshire whose goal is to encourage young persons to stay in New Hampshire after graduating from college. The name of this organization is Stay Work Play NH.
- c. New Hampshire's Department of Resources and Economic Development (DRED) is sponsoring a contest for middle school students to produce a video on "What's So Cool About Manufacturing?"
- d. On October 9, 2015, a keynote speaker at a governor's summit stressed New England's advantages in the manufacturing sector.

4. BUSINESS

- a. Jillian Harris, AICP [American Institute of Certified Planners], Merrimack Planning & Zoning Administrator, attended the meeting at the committee's invitation.

The purpose was to discuss a Community Development Guide with Jillian and develop an action plan for work to be conducted by EDCAC members to assist in moving project forward.

Jillian provided a detailed handout, "Town of Merrimack Development Guide Outline." The committee discussed this handout with Jillian and commended her on her good work. Using this outline, Jillian will draft a Development Guide and provide it to the committee for review and discussion at its scheduled January 13, 2016, meeting.

The committee reviewed Jillian's outline with her, with a general discussion on the value of frequently asked questions. Susan provided Jillian a handout from 2009 titled "Questions Frequently Asked of Community Development" for Jillian's review.

b. Update on Merrimack Economic Development Website

Susan noted the presence on the Town of Merrimack website of a video produced by the Merrimack Chamber of Commerce regarding doing business in Merrimack.

c. Revisit meeting schedule

The next meeting is scheduled for January 13, 2016. Motion was made by David to revisit the future schedule at that meeting for possible revision. The motion was seconded by Joshua and passed 4-0-0.

d. Other topics that may be raised during meeting

David will contact Dawn Shepherd, Executive Director of the Merrimack Chamber of Commerce, regarding any upcoming events with which the committee may be of assistance and to inquire whether the Chamber would like to be represented on EDCAC.

The committee expressed its appreciation for the fine work he did for the 2015 Merrimack Expo.

5. APPROVAL OF MINUTES - 7/8/2015

Minutes from the July 8, 2015, committee meeting were approved as amended.

6. PUBLIC COMMENT

The meeting was not attended by members of the public.

7. ADJOURNMENT

Motion to adjourn the meeting was made by Doug and seconded by David. Motion passed by 4-0-0 and the meeting was adjourned at 8:21 p.m.

These minutes are respectfully submitted to the Committee by Douglas Dowell – Secretary.

These minutes were approved on 01/13/2016, by a vote of 3-0-0, on a motion made by David and seconded by Susan.