

Economic Development Citizens Advisory Committee (EDCAC)

Minutes for September 10, 2014

Held in Merrimack Memorial Room

Merrimack, NH

Present: Susan B. Lee, Doug Dowell, David Shaw

Town Council Representative: N/A

Absent: N/A

Excused: N/A

Public/Guests: N/A

7:06 pm Call to Order

- Meeting chaired by Susan B. Lee

Announcements:

- Fall Festival & Business Expo 9/27 at Merrimack High School 10-4pm

Old Business:

- Follow up status of RSA – 79-F presentation:
 - Susan will contact Ed Fasci to see what further action is needed to move forward with the presentation to the Town Council
- Annual Elections:
 - Susan B Lee was re-elected Chairman. Motion made by Doug Dowell, David Shaw 2nd the motion and vote carried in the affirmative 3-0-0.
 - David Shaw was re-elected Vice Chairman. Motion made by Susan Lee, Doug Dowell 2nd the motion and vote carried in the affirmative 3-0-0.
 - Doug Dowell was elected Secretary. Motion made by Susan Lee, David Shaw 2nd the motion and vote carried in the affirmative 3-0-0. Doug provisionally accepted the position of Secretary based on the expectation that his incumbency will be of short duration.

New Business:

- Discussion of EDCAC member volunteer activities at the Merrimack Fall Festival:
 - EDCAC members have traditionally assisted in set-up and assisting with the Merrimack Fall Festival and it is hoped this tradition will continue in 2014. David, who is in charge of the Festival this year, will be contacting former EDCAC members, requesting them to volunteer this year.
- Discussion of effect of current membership level on the future activity of EDCAC:
 - EDCAC membership has fallen precipitously over the past few years. At this time, EDCAC has three members, Susan B. Lee, David Shaw, and Douglas Dowell.

- There are two primary issues associated with the membership level: (1) the committee needs to identify projects to work on which will benefit the Town of Merrimack, and (2) additional members are needed to generate productive ideas and to carry out the tasks associated with any projects so identified.
 - Prospective projects – Susan will speak with Town leaders to obtain ideas for the future purpose of the Committee and membership recruiting.
 - Recruiting new members - Susan will design a recruitment handout which David will distribute at the Fall Festival.
- Susan will look into the status of development for the Town website and the EDCAC portion of that website.
- Doug suggested that Susan contact Timothy Thompson, Community Development Director, to discuss his perceptions of the Town's needs for which the Committee can be helpful.
- Other discussion:
 - EDCAC will meet on schedule in the month of October 2014, going on hiatus until the January 2015 meeting.

Review of Prior Minutes

- It was noted that under "Old Business," the abbreviation "AC" stood for Agricultural Committee, and that this will be changed in the minutes.
- Doug moved to accept the June 11, 2014, minutes as written, with the noted change. Dave seconded the motion. The motion was passed 2-0-1, with Susan abstaining.

Public Comment:

- No public comment

Closing Comments:

- The next scheduled meeting will be held on October 8, 2014
- David Shaw made a Motion to close the meeting, which was seconded by Doug Dowell. Susan then closed the meeting at 7:42.

These minutes are respectfully submitted to the Committee by Susan B. Lee - Chairman and Doug Dowell - Secretary.

These minutes were approved on 10/08/2014 by a vote of 3-0-0, on a motion made by David Shaw and seconded by Susan Lee.