

Approved: September 9, 2013

**MERRIMACK HERITAGE COMMISSION
MINUTES
AUGUST 12, 2013
7 PM**

ATTENDANCE: Dave, Allyson, Kristen, Deb, Lynne, Anita

ABSENT: Nobody!

OPENED MEETING: 7:05 PM

REVIEW AND APPROVAL of JUNE MINUTES: Approved

MEMBERSHIP STATUS: Current status: Have full complement of members, but still need 3 alternates.

Liaison: Dave Yakuboff

Anita has agreed to remain as chairman.

Anita will contact Nick at Cable Network to advertise for alternates.

OLD BUSINESS:

Display Case: Anita. New display is set up. Next one due by December.

Holiday Cards: Anita. This is Priority #1. No word from Ken Harvey on photos. Lynn has some of his by email. Anita will send list of photos needed to Dave Yakuboff. He will investigate whether some of the photos already exist. Deadline set of August 22 to have electronic versions of photos in order to search for publisher. Anita will talk with Nick at Media Services to get ideas for publication. Must have cards complete by Sept. 12 to allow time for Commission to fold before the Business Expo on Sept. 28.

Portraits for Town Hall: This is Priority #2. Allyson has thumbdrive with most portraits. She will get original to Anita tomorrow to seek help from Chuck Miller/Nick for getting it into electronic format for use. Allyson and Kristen have both done some research. Kristen has some information on getting wrapped canvases. She also works for company who does matting and framing. Will get quote from them. Allyson has inquired at Casual Cat and the Frame Place. She will get a quote from Michael's. For purchases over \$500, we need two quotes. If we have a company that already deals with town, we may get approval without further quotes. Anita/Dave to get list of approved vendors from Paul Micali. Dave will help us get the approvals when we make decisions.

Seaverns Bridge Sign: Anita/Dave. This is priority #3. Boulder and plaque are complete and should be installed in the next week. Anita is meeting with Adam tomorrow to decide on location. Would like attendance of Commission members for publicity. Will try for Friday after 6 PM to get attendance. Anita to contact Carolyn

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Dube and Loretta Jackson for publicity. Include need for Commission alternate members in the publicity.

Dam Plaque and Sign: Anita/Dave. This is priority #4. Anita to ask Adam for suggestions on mounting when she meets with him tomorrow.

Town Tour Brochures: Lynne/Anita. Priority #5. Lynne had no copies to give to Robyn. Anita has some information on a thumbdrive from Lexi, but it is in Corel. Have no access to this software. Anita will check with Chuck Miller for help. Lynne will check with Robyn to see if she has Corel.

Historic Buildings Plaques: Still need to take action on getting old plaques installed. Assigned each member addresses to check on whether they are installed. Lynne may be able to drive Barbara's grandson to install if needed. Anita working on next listing.

Old King's Highway: Anita/Lynne. Research continues. Will check on sign at Girard Drive Kiosk. Reviewed maps for location from Brek Drive to Naticook Rd. Question location on Currier property.

Internet access for Historical Society: Anita/ Dave . Have "hot spot" from Verizon installed by Chuck Miller. Approved by town for remainder of year and will be in budget for 6 months next year. Works well.

Business Expo and Knights of Columbus Craft Fair. We have booths reserved sharing with Historical Society. Will need people to man the booths. Anita will prepare for signups.

ONGOING PROJECTS:

Chamberlain Bridge Sign- 2014

NEXT MEETING: Sept. 9, 7 PM. Community Development Conference Room