



March 17, 2014

TO: Rick Seymour, Public Works Director
FROM: Adam Jacobs, Operations Manager
RE: EQUIPMENT MAINTENANCE AND HIGHWAY DIVISION MONTHLY REPORTS FOR FEBRUARY 2014

The following is an overview of the activities performed by Equipment Maintenance and Highway Divisions in the Merrimack Public Works Department in February 2014:

Equipment Maintenance Division

- Completed 52 corrective maintenance repair orders and road service calls on Town vehicles, including:
 - Repaired spreader parts for Buildings & Grounds truck BG-1
 - Fabricated water tank cage for Fire Department forestry truck F-3
 - Repaired electrical issues on Highway dump trucks H-22 and H-28
 - Replaced transmission computer on Highway dump truck H-30
 - Mounted snow tires on new Police Department cruisers
 - Replaced heater motor for Solid Waste loader L-5
- Performed 53 preventive maintenance repair orders
- Performed 23 state inspections
- Issued 5 repair orders to outside entities, including:
 - Hydraulic system repairs to Highway bucket truck H-18

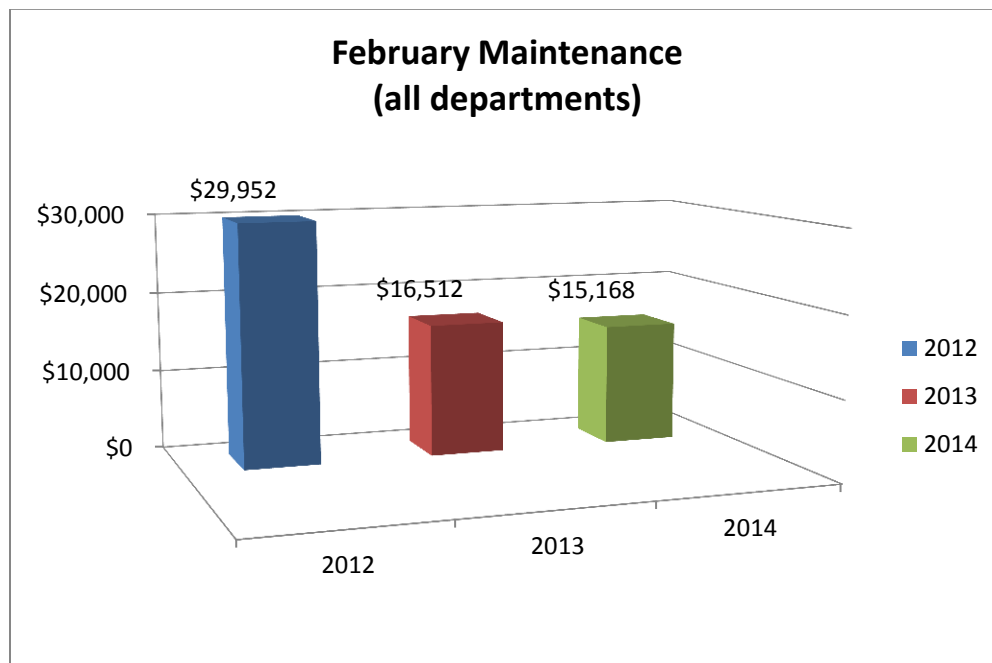
<i>Accomplished by</i>	<i># of WO</i>	<i>Average price per WO</i>	<i>Components</i>
Town employees	105	\$123	Parts only
Outside vendors	5	\$654	Parts & labor



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Equipment Maintenance Division, cont.

- Managed \$15,168 in equipment maintenance town-wide

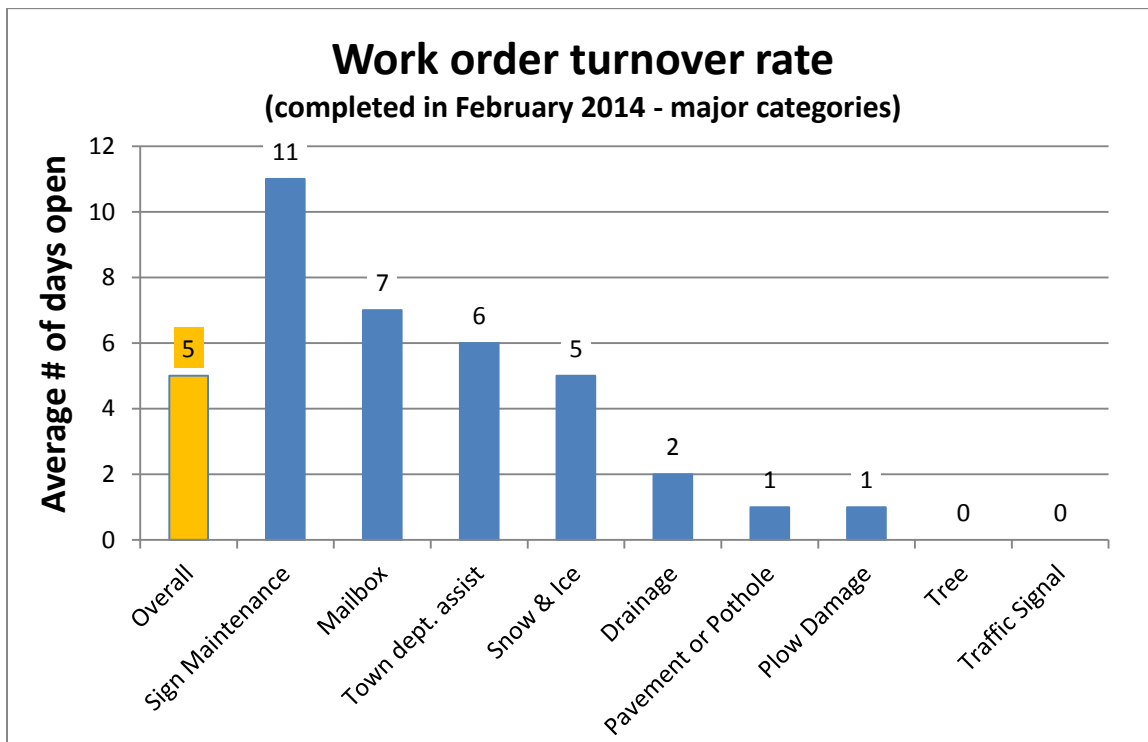




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Highway and Parks Maintenance Division

- Received or managed 184 work orders and service requests
 - Closed 136 work orders
 - 97% were open for less than 30 days
 - 100% of pothole requests were closed in less than 72 hours



- Responded to 10 winter events (averaging 13 hours each), including:
 - 13th -14th (Thu-Fri)
 - 8" of accumulation
 - 26-hour event
- Winter maintenance budget expenditures, FYTD (current as of 3/17/14):
 - Supervisory Overtime = 196%
 - Staff overtime = 149%
 - Salt shed remaining product (estimate) = 20%
 - Sand/salt = 28%
- Removed snow from cul-de-sacs and intersection corners for access and sight distance issues
- Performed cold asphalt patch repairs as needed to various locations
- Performed post-storm cleanup of public parking lots, sidewalks, walkways, emergency exit doors, and pedestrian pushbutton locations town-wide

Monthly report
Equipment Maintenance & Highway Divisions



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- Cleared drainage structures town-wide for street flooding during heavy rains on 21st
- Repaired picnic tables from parks and fields
- Performed vegetation removal from drainage easement on Parker Drive

