



June 11th, 2013

TO: Rick Seymour, Public Works Director
FROM: Adam Jacobs, Operations Manager
RE: EQUIPMENT MAINTENANCE AND HIGHWAY MONTHLY REPORT FOR JUNE 2013

The following is an overview of the activities performed by Equipment Maintenance and Highway divisions in the Merrimack Public Works Department in June 2013:

Equipment Maintenance Division

- Completed 95 corrective maintenance repair orders and road service calls on Town vehicles, including:
 - Replaced full set of tires for Fire Department utility truck, U-1
 - Replaced oil cooler for Highway loader H-16
 - Replaced frame and cylinders for the plow on 1-ton dump truck H-9
 - Performed troubleshooting and repairs to boom mower, sweeping broom, electrical system, and replaced alternator for utility vehicle H-43
 - Received towing for breakdown, and replaced fuel pump and system on dump truck H-27
- Performed 50 preventive maintenance repair orders
- Performed 1 state inspection

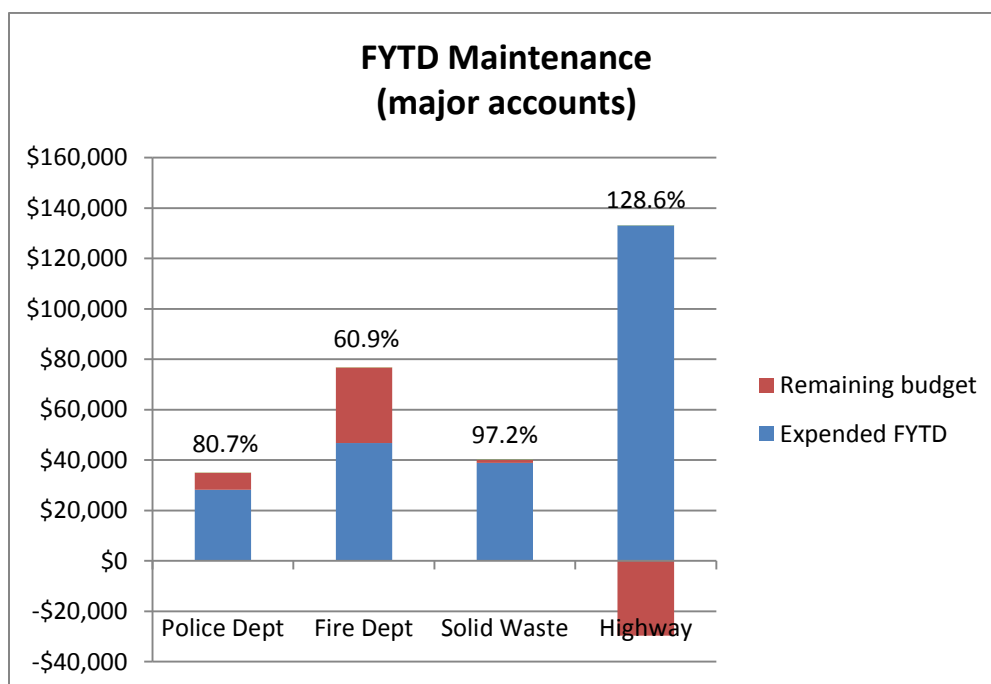
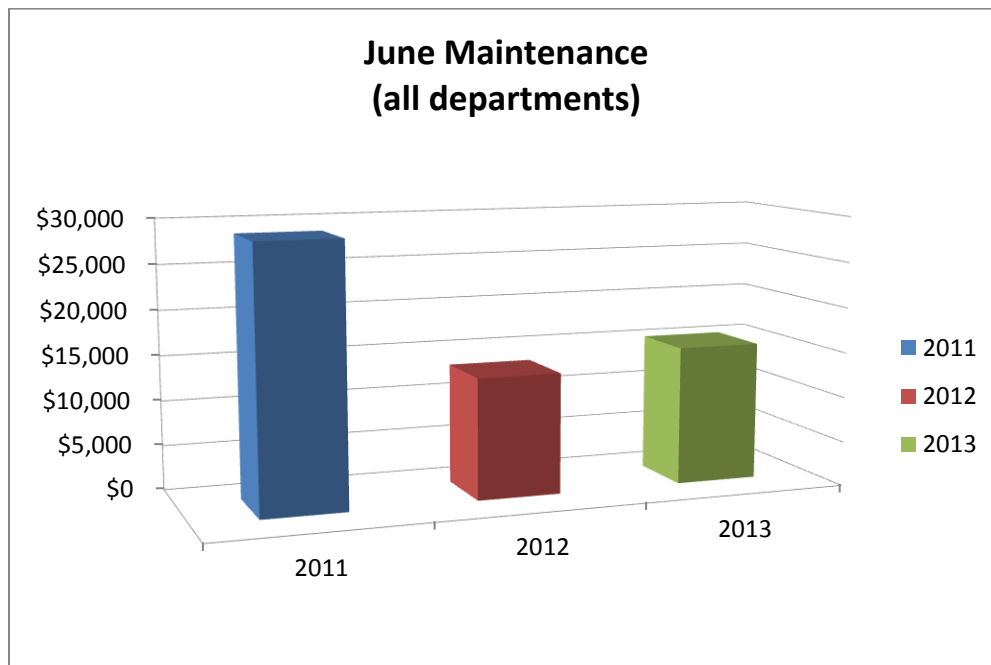
<i>Accomplished by</i>	<i># of WO</i>	<i>Average price per WO</i>	<i>Components</i>
Town employees	145	\$80	Parts only
Outside vendors	6	\$614	Parts & labor



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Equipment Maintenance Division, cont.

- Managed \$15,355 in equipment maintenance Town-wide



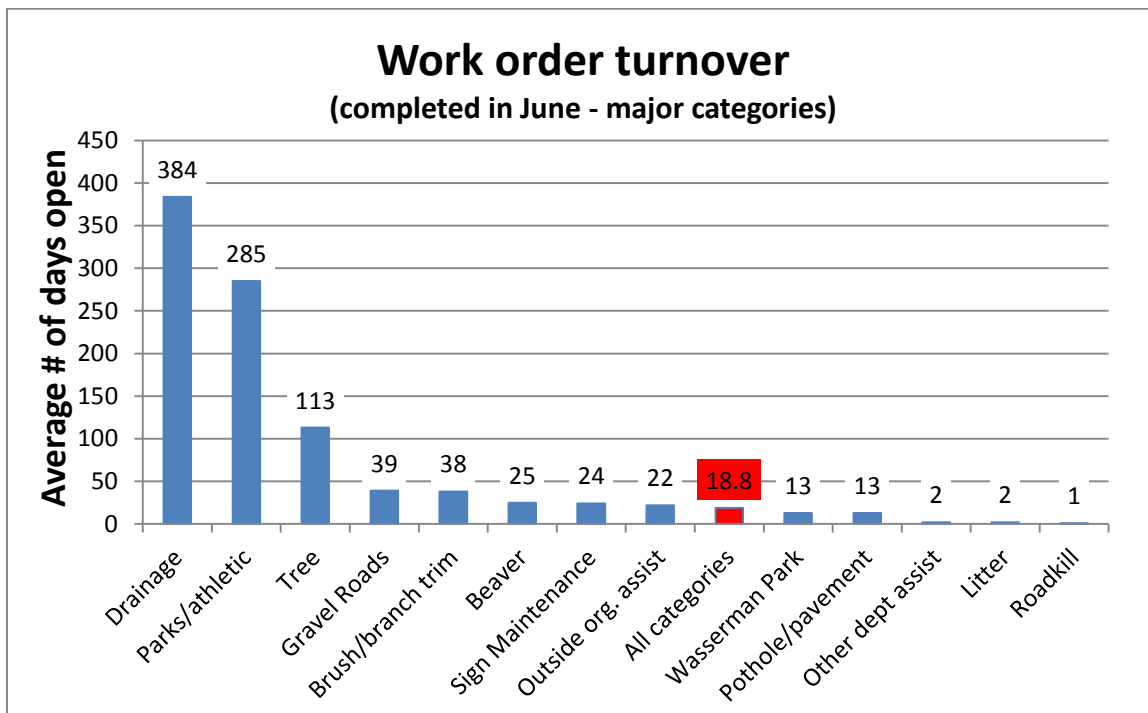


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Highway and Parks Maintenance Division

June highlights:

- Received and managed 158 work orders and service requests
 - Closed 129 work orders in June
 - 77% of WO opened in June were closed in June
 - 43% of pothole requests were closed within 72 hours

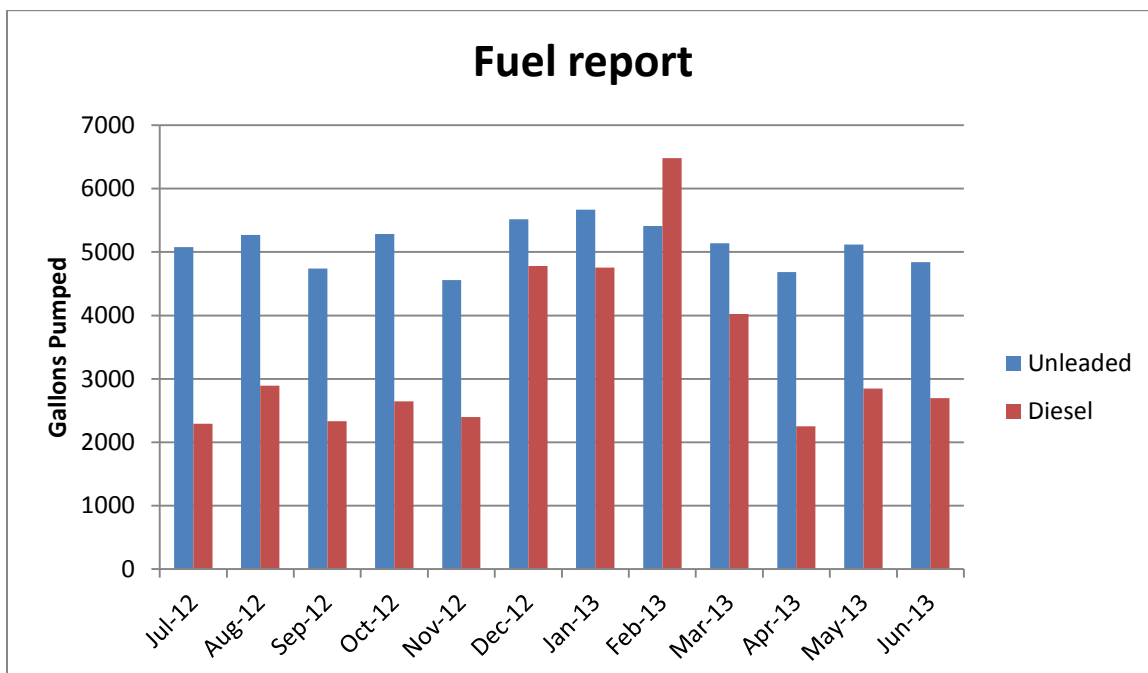


- Brought several discarded or damaged utility poles to Milford wood processing plant
- Received bids for replacement backhoe loader H-13 and upfit of replacement 6-wheel dump truck H-23
- Flushed the obstructed cross culvert on Naticook Road at Greens Pond Road with the assistance of Wastewater Division, and installed beaver control device at inlet
- Mowed and trimmed the Town-owned property at 19 Cabot Road
- Performed drainage maintenance or repairs at the following locations:
 - Burt/Dover Street
 - Carriage Lane
 - Naticook Road
 - Beacon Drive
 - Shore Drive
 - Greatstone Drive
 - Pebble Court



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- Davidson Avenue
- Henry Clay Drive
- Planned for reconfiguration of Patten Rd intersection with Baboosic Lake Road
- Planned for drainage master plan work on Bedford Road and Beech Street
- Planned for 4th of July parade and midway assistance
- Delivered large boulder to Brooks Monuments for installation of Seaverns Bridge historical placard
- Corrected fire sprinkler system inspection deficiencies at the highway garage
- Corrected fuel control system inspection deficiencies
- Completed mowing the landfill and ATV park with utility tractor
- Surveyed and trimmed tree branches impacting streets to be paved this season
- Assisted Rotary with final placement and installation of all trail signs and posts at Twin Bridge Park to complete the project
- Continued annual street sweeping contract and sidewalk sweeping by Highway Division staff
- Commenced overhaul of infield at Veteran's Park baseball field #1, placed sod that was removed in the veteran monument and flagpole area
- Provided setup assistance for farmer's market each Wednesday
- Assisted P&R staff at Wasserman Park with annual camp opening and installation of walk in cooler and freezers in the function hall
- Assumed mowing responsibilities for Abbie Griffin Park
- Hired George King as seasonal maintainer
- Training attendance cross-section:
 - Geosynthetics for road construction demonstration
 - NH Emergency preparedness conference



Monthly report
Equipment Maintenance & Highway Divisions