

**Merrimack Parks and Recreation Meeting Minutes**  
**Wednesday, 08.20.14**  
**6:00 Town Hall Memorial Conference Room**

Attendees: Chris Christensen, Laura Jaynes (6:05 arrival), Shannon Barnes, Christine Lavoie, Dan Ricker, Jackie Flood, Dan Dwyer and Michelle Cushman

Parks and Recreation Director: Matt Casparius

Absent:

Excused Absent: Michelle Walters-Byrne – MYA Representative

Start time: 6:01pm

**1 – Open Meeting/Introduction**

**2 – Approval of June 17, 2014 Meeting minutes**

- Shannon Barnes made the motion to accept the June Meeting Minutes
- Christine Lavoie 2<sup>nd</sup> the motion
- 5-0-2 to accept minutes (Dan Dwyer and Michelle Cushman due to absent at June meeting)

**3 – Old Business**

- a. Update on By-Law Review -Matt Casparius
  - Review is on the Town Council 08.21.14 Agenda
- b. Dog Park Update -Matt Casparius
  - Balance of \$8447.64
  - \$50 in from July fundraising
  - \$1500 for marketing campaign is on the 08.21.14 agenda for Town Council
  - Christine Lavoie reminded everyone of the T-shirt Fund Raiser currently going on that ends on 08.28.14
    - Shirts are \$25 (\$15 profit)
    - Didn't have to put the money up front, so no need to ask for money
    - [www.merrimackdogpark.com](http://www.merrimackdogpark.com) and Friends of the Merrimack Dog Park on Facebook
    - Play dates have been set up at Caine Country in Amherst
    - On lease play dates at Wasserman Park

**4 – Director's Report - Matt Casparius**

- a. Update on Camp
  - Camp just finished and there were 800 participants
  - That is slightly down from last year due to rumor it was closing and can't take credit cards
- b. Update on maintenance activities
- c. Update on the Summer Concert Series
  - At week 9 and concerts are going well
  - Approximately 100 participants per week
  - 08.27.14 is the final concert

- d. Miscellaneous
  - Kristen Plourde donated water bottles from an old business and Matt Casparius put the Parks and Rec logo sticker on them for future events
  - Fall Parks and Rec Program Brochure is done
  - Blood Drive is on 10.02.14 at Wasserman Park Function Hall from 2-7pm
  - Possible Eagle Scout Project
  - Chris Christensen reminded anyone that is interested in sponsoring future band should come forward

5 – New Business - Matt Casparius

- a. Preliminary Discussions on Maintenance & Budget items to discuss this Fall
  - Chris Christensen reminded everyone that the Town Wide Master Plan could be possible project for the Fall/Winter
  - Wasserman Park still at the top to fix – Function Hall, Arts and Crafts Building and 3 closed cabins
  - Next would be to work on the Master Plan
  - Long term – funding for 3 sprinklers and heat in the Function Hall which is approximately \$150,000. After that renovation the hall can be rented out
  - Next year – Revolving Fund to be recommended to be established after all approvals are gained
  - No life guards on weekends at Wasserman Park is a concern for Matt Casparius
    - Idea would be to move budget items around to cover 1 life guard on weekends
  - Laura Jaynes has contacts for grants for possible money for Wasserman Park

6 – Sub-Committee Updates

- a. Senior Citizens Club – no representative
- b. MYA - Michelle Walters-Byrne absent
- c. Town Council – no updates from Dan Dwyer
- d. School Board - Shannon Barnes
  - 09.02.14 is first day of school
  - Fall sports programs have started
- e. High School Representative - no representative

7 – Schedule Future meeting dates

- 09.17.14 – Jackie Flood will be absent
- 10.15.14
- 11.19.14

8 – Comments from the Public was nothing

9 – Comments from the Committee

- 09.27.14 is the Business Expo
- 10.24.14 is the Halloween event
- Laura Jaynes is still working on the Fund Raiser for selling scarecrows
- Jackie Flood said the Yard Sale was a success with about \$400 raised and maybe the Friends of the Merrimack Dog Park would like to take this event over going forward

10 – Adjourn to Summer Concert at Abbie Griffin Park at 6:30pm

- Shannon Barnes made the motion to adjourn at 6:35pm
- Laura Jaynes 2<sup>nd</sup> the motion
- 8-0-0

Respectfully submitted,  
Michelle Cushman