



# Town of Merrimack, New Hampshire

6 Baboosic Lake Rd · Merrimack, NH 03054 · [www.merrimacknh.gov](http://www.merrimacknh.gov)

September 2, 2015

## REQUEST FOR BID DOOR REPLACEMENT WASTE WATER TREATMENT FACILITY

Sealed proposals will be received by the Town of Merrimack until 2:00pm on Wednesday, September 16, 2015 for providing and installing the front doors at the Waste Water Treatment Facility according to the following specifications and conditions.

Time and effort spent for bid preparation is the responsibility of the bidder. The act of submitting a bid is considered to be full acknowledgement that the bidder has inspected the sites and is familiar with the conditions. A mandatory walk through is scheduled for Thursday, September 10, 2015 at 9:00am.

The door shall be aluminum fixed storefront frame to be installed at the Merrimack Waste Water Treatment Facility located at 36 Mast Road, Merrimack.

All materials needed to complete the installation must be included in the bid price, listed on a separate sheet, and included with your bid.

The contractor must dispose of any waste construction materials at the Merrimack Transfer Station. The Transfer Station shall not charge the contractor for materials that are disposed.

A detailed proposal describing how the job will be completed along with a proposed list of materials, the length of time the job will take and the total cost of the project shall be submitted by the date and time and shall exclude state and federal taxes not applicable to municipalities. The bid price shall be quoted F.O.B. Town of Merrimack, Town Hall, 6 Baboosic Lake Rd and Police Station, 31 Baboosic Lake Rd, and shall include all labor and materials that are required for a complete installation, including removal of related debris.

Two copies of the proposal shall be submitted; including the Bid Form furnished herewith and shall exclude state and federal taxes not applicable to municipalities.

Bids shall include all associated costs of liability insurance, supervision, labor, materials, tools, and travel to complete the work. All work shall be performed in accordance with the NH State Building Code. Cost of licenses and permits are to be included in the bid.

The Town reserves the right to reject any or all proposals, to waive irregularities in the proposals, and to accept the proposal which best serves the interest of the Town.

The successful bidder will be required to provide an insurance certificate confirming the following insurance coverage: worker's compensation insurance as required by the State of New Hampshire; broad-form comprehensive general liability insurance in an amount no less than \$1,000,000 combined single limit per occurrence; and motor vehicle insurance to include bodily injury, property damage, uninsured motorist, and employer's non-ownership coverage in an amount no less than \$1,000,000 combined single limit per occurrence. The Town of Merrimack shall be named as an additional insured on all policies.

The successful bidder must also agree in writing to indemnify the Town of Merrimack from any and all liability, loss or damage, including but not limited to bodily injury, illness, death, or property damage, which the Town becomes legally obligated to pay as a result of claims, demands, costs, or judgment against the Town arising out of the contractor's actions or omissions relating to this project.

The Town reserves the right to reject any or all bids, to waive irregularities in the bids, and to accept the bid which best serves the interest of the Town.

Bids must be sealed and marked "Bid on Door Replacement WWTF" and be delivered to the Town of Merrimack Finance Department, 6 Baboosic Lake Rd, Merrimack, NH 03054 by the time specified above when they will be read aloud.

The Town of Merrimack's Purchasing Policy is available on the Town's website: <http://www.merrimacknh.gov/finance-department/pages/bid-opportunities>; a copy may be obtained by contacting the Purchasing Agent.

It is the bidder's responsibility to confirm the bid is received by the Finance Department by the date and time specified.

For additional information contact Xenia Simpson, Purchasing Agent, at [xsimpson@merrimacknh.gov](mailto:xsimpson@merrimacknh.gov) or (603) 424-7075.



**TOWN OF MERRIMACK, NEW HAMPSHIRE**

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**FINANCE DEPARTMENT**  
**6 Baboosic Lake Road**  
**Merrimack, NH 03054**

**Tel: 603-424-7075**  
**Fax: 603-424-0516**

**Bid on Door for Waste Water Treatment Facility**  
**Bid Form**

*Fax to (603) 424-0516 by*  
*2:00PM on Wednesday, September 16, 2015*

Provide and install front doors at Waste Water Treatment Facility according to the Town's bid specifications \$ \_\_\_\_\_

Mfg & Model: \_\_\_\_\_

Attended walk-through yes \_\_\_\_\_ no \_\_\_\_\_

Descriptive literature enclosed: yes \_\_\_\_\_ no \_\_\_\_\_

The above bid is provided in accordance with the Town's bid invitation dated September 2, 2015 except as indicated below.

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Bidder: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone No: \_\_\_\_\_ Fax No: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

E-Mail: \_\_\_\_\_