



Account Clerk III – Finance Town of Merrimack

The Town of Merrimack is accepting applications for the full-time position of **Account Clerk III** in the Finance Office. This position is responsible for the administration of complex computerized payroll, coordination of employee benefits and performs general accounting tasks and routine clerical duties.

This position requires an Associate degree in accounting or business with accounting courses and two years of experience in payroll accounting and benefits administration; or any equivalent combination of education and experience, which demonstrates possession of the required knowledge, skills, and abilities. Municipal experience and familiarity with Infinite Visions (Unifund) financial and payroll software desirable.

The starting wage is \$17.44 – 19.50 per hour, DOE. Please visit www.merrimacknh.gov/positionopenings to review a complete job description, including requirements for the position, and to obtain a Town Application

Interested parties should submit a completed Town Application, resume and cover letter to Sharon Marunicz at: Town of Merrimack - HR, 6 Baboosic Lake Road, Merrimack, NH 03054 by 4:00pm on March 25, 2016. No email please. EOE