



# TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, **including back up information, 8 days prior** to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

## MEETING INFORMATION

Date Submitted: May 30, 2014  
 Submitted by: Jennifer Jobin, Library Board of Trustees  
 Chair  
 Department:  
 Speakers: Chairman Yakuboff

Date of Meeting: June 26, 2014  
 Time Required: 5 minutes  
 Background Info. Supplied: Yes:  No:

## CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:	<input type="checkbox"/>	Recognition/Resignation/Retirement:	<input type="checkbox"/>
<b>Public Hearing:</b>	<input type="checkbox"/>	Old Business:	<input type="checkbox"/>
New Business:	<input checked="" type="checkbox"/>	Consent Agenda:	<input type="checkbox"/>
Nonpublic:	<input type="checkbox"/>	Other:	<input type="checkbox"/>

## TITLE OF ITEM

Appointment of Library Trustee

## DESCRIPTION OF ITEM

The Town Council to appoint the recommended Library Trustee to fill the vacancy until the April 2015 election, pursuant to Charter Article 6-2 and RSA 202-A:10.

## REFERENCE (IF KNOWN)

RSA:	202-A:10	Warrant Article:	
Charter Article:	6-2	Town Meeting:	
Other:		N/A	

## EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:	<input type="checkbox"/>	Grant Requirements:	<input type="checkbox"/>
Easel:	<input type="checkbox"/>	Joint Meeting:	<input type="checkbox"/>
Special Seating:	<input type="checkbox"/>	Other:	<input type="checkbox"/>
Laptop:	<input type="checkbox"/>	None:	<input type="checkbox"/>

## CONTACT INFORMATION

Name: **Jennifer Jobin** Address: **470 DW Highway**  
 Phone Number: **424-5021** Email Address:

## APPROVAL

Town Manager: Yes  No:  Chair/Vice Chair: Yes  No:



470 Daniel Webster Highway  
Merrimack, New Hampshire 03054-3648  
Telephone (603)424-5021  
Fax (603)424-7312  
[www.merrimacklibrary.org](http://www.merrimacklibrary.org)

May 30, 2014

Town Council,

We, the Merrimack Public Library Board of Trustees, have voted to support and recommend the appointment of Matthew Publicover to fill the unexpired term of Wendy Thomas. He will serve in this appointed position until April, 2015, at which time he and others may run for a three-year term on the Library's Board of Trustees.

We look forward to working with Matthew to continue the Library's mission.

Sincerely,

Jennifer Jobin, Chair  
Library Board of Trustees

# Letter of Recommendation

Date: May 27, 2014

To: Merrimack Town Council

From: Council Chairman

Re: Board, Committee or Commission Appointment

Applicant's Name:

Board, Committee or Commission  
applied for:

Term of  
Office

Matthew Publicover

Library Board of Trustees

The following individuals conducted an interview on the above date:

Please check (✓) one:

Town Council Chairman Signature:

Recommended

Not Recommended



Comments:

QUALIFIED + WILL BRING VALUE TO THE BOARD

Town Councilor Signature:

Recommended

Not Recommended



Comments:

EXPERIENCE w/ BOARDS & COMMITTEES. Good financial response

Library Board of Trustees Chairman Signature:

Recommended

Not Recommended



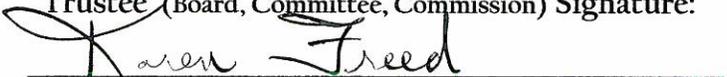
Comments:

Experience + Knowledge of Library

Trustee (Board, Committee, Commission) Signature:

Recommended

Not Recommended



Comments:

Understands the scope of the position

Please be advised that the above applicant has been:

Recommended

Not Recommended



Town Council Chairman Signature



**D. Heritage Commission**

There shall be a Heritage Commission consisting of five (5) members. Three (3) of these members shall be appointed by the Town Council for terms of three (3) years, such terms to be staggered. One (1) Town Council member shall be appointed annually to serve as an ex officio member. One (1) member shall be recommended by the Planning Board and approved by the Town Council. This member shall be appointed annually to serve as an ex officio member. There shall also be three (3) alternate members appointed in the same manner as regular appointed members, except no more than one (1) alternate appointed member's term shall expire in a single year. The Town Council shall fill any vacancy for the period of the unexpired term seeking the recommendation of the Planning Board if a vacancy in the Planning Board member should occur. The Heritage Commission shall have all the powers granted to Heritage Commissions by New Hampshire State Law.

**E. Other Administrative Committees**

Other administrative committees may be established as necessary by the Town Council.

**6-2 ELECTED BOARDS / COMMITTEES / COMMISSIONS**

**A. Trustees of Trust Funds**

There shall be a board of three (3) Trustees of Trust Funds whose powers and duties are provided by New Hampshire State Law. Trustees of Trust Funds shall be elected at the regular Town election for terms of three (3) years, one (1) Trustee each year. Vacancies shall be filled by appointment by the Town Council for the unexpired term.

**B. Library Trustees**

There shall be a board of five (5) Trustees of the Library whose powers and duties are provided by New Hampshire State Law. Library Trustees shall be elected at the regular Town election for terms of 3 years, staggered so that no more than 2 Trustees are elected at one time. Vacancies shall be filled by appointment by the Town Council for the unexpired term.

**C. Ethics Committee**

The Ethics Committee shall consist of five (5) residents of the Town of Merrimack. Ethics Committee members shall be elected at a regular Town election for terms of three (3) years, staggered so that no more than two (2) members are elected at one time. A quorum of three (3) or more Committee members shall be necessary to hear any complaint that is filed. Should a vacancy in the Committee arise, the remaining members of the Ethics Committee shall appoint a Town resident to serve out the remainder of the term. Any tie shall be resolved by the vote of the Town Moderator. The members of the Ethics Committee shall elect a Chairperson on an annual basis.

**6-3 JUDICIAL BOARDS / COMMITTEES / COMMISSIONS**

**A. Zoning Board of Adjustment**

There shall be a Zoning Board of Adjustment appointed by the Town Council, consisting of five (5) members each serving a three (3) year term and three (3) alternates each serving a three (3) year term. Such terms shall be staggered. The Town Council shall fill any vacancy for the period of the unexpired term. The Zoning Board of Adjustment shall have all the powers granted to such boards under New Hampshire State Law.

# TITLE XVI LIBRARIES

## CHAPTER 202-A PUBLIC LIBRARIES

### Section 202-A:10

**202-A:10 Library Trustees; Vacancies; Alternates.** – Vacancies occurring on any board of library trustees in a town shall be filled as provided in RSA 669:75. A vacancy occurring among the publicly elected members of the board of library trustees of a city library shall be filled by the city council or other appropriate appointing authority within 2 months of the notice by the remaining members of the board of trustees. The board of library trustees may recommend to the appointing authority names of persons for appointment to vacancies on expired terms. The board of library trustees may recommend to the appointing authority the names of no more than 3 persons who may serve as alternate members on the board when elected members of the board are unable to attend a board meeting. The alternate members shall be appointed to one-year terms.

**Source.** 1917, 59:1. PL 10:55. RL 15:58. RSA 202:9. 1963, 46:1. 1979, 410:19. 2000, 9:3, eff. April 16, 2000.