TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, **including back up information**, 8 days prior to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

MEETING INFORMATION

Date Submitted: November 24, 2014
Submitted by: Town Manager Eileen Cabanel
Department:
Speakers:

Date of Meeting: December 4, 2014
Time Required: 30 minutes
Background Info. Supplied: Yes: ☐ No: ☒

CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:	☐	Recognition/Resignation/ Retirement:	☐
Public Hearing:	☐	Old Business:	☐
New Business:	☒	Consent Agenda:	☐
Nonpublic:	☐	Other:	☐

TITLE OF ITEM

Presentation of Proposed 2015/16 Town Manager Budget

DESCRIPTION OF ITEM

Town Manager will present her recommended 2015/16 budget to the Town Council.

REFERENCE (IF KNOWN)

RSA:	Warrant Article:
Charter Article:	Town Meeting:
Other:	N/A

EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:	☐	Grant Requirements:	☐
Easel:	☐	Joint Meeting:	☐
Special Seating:	☐	Other:	☐
Laptop:	☐	None:	☐

CONTACT INFORMATION

Name:	**Eileen Cabanel**	Address	**6 Baboosic Lake Road**
Phone Number	**424-2331**	Email Address	ecabanel@merrimacknh.gov

APPROVAL

Town Manager: Yes ☒ No: ☐ Chair/Vice Chair: Yes ☐ No: ☐

Hold for Meeting Date: _____

07/06

2015-16 Budget

Presented to the
Merrimack Town Council
December 4, 2014

2014-15 Budget General Fund Known Challenges (actual)

Town Tax Rate					$5.29
	Knew	Actual	Knew	Actual	
Health Insurance Increase	$ 450,000	$ 145,422	$0.15	0.05	
Union Contracts (RATIFIED)	$ 62,000	$ 52,519	$0.02	0.02	
Workers Comp Increase	$ 26,000	$ (12,950)	$0.01	0.00	
Natural Gas	$ 7,500	$ 7,320	$0.00	0.00	
Electricity	$ 20,000	$ 12,249	$0.01	0.00	
Vehicle Fuel	$ 10,000	$ (14,508)	$0.00	-0.01	
Property Liability Increase	$ 12,000	$ 13,081	$0.00	0.00	
Increase in Property Value $5.5 Million	$ (29,000)		-$0.01	0.00	
Increase in Property Value $7.5 Million		$ (29,000)	$0.00	-0.01	
Decrease in Revenues	$ 140,000	$ 150,663	$0.05	0.05	0.10
Union Contract (PENDING)	??		??		
Increase in Franchise Fees to GF		$ (32,000)		-0.01	
Motor Vehicle Revenue		$ (100,000)		-0.03	-0.04
Convincer Grant		$ 18,181		0.01	
Convincer grant revenue		$ (18,181)		-0.01	
Maintenance Buildings Police		$ 18,000		0.01	
Parks Maintenance Improvements		$ 10,000		0.00	
General Inflation		$ 21,630		0.01	
Brush grinding/Vehicle repairs Solid		$ 15,000		0.01	
Debt Service		$ (10,629)		-0.01	
IT Part-time		$ 26,318		0.01	
P&R Director Salary Adj		$ 8,899		0.00	
Overtime		$ 37,006		0.01	
Misc. Salary Adjustments		$ 25,010		0.01	0.04
	$698,500	$344,030	$0.23	$0.10	$0.10
					1.9%

Additional Capital

	Knew	Actual	Knew	Actual	
Increase from Prior Page	$698,500	$344,030	$0.23	$0.10	$0.10
CRF Funding Increases		$68,000		0.02	
Milfoil		$25,000		0.01	
Gas Pumps		$75,000		0.03	
Virtual Town Hall		$11,500		0.01	
Road Paving		$100,000		0.03	
Total Capital	$0	$279,500	$0.00	$0.10	$0.10
					1.9%
Total Estimated increase on Tax Rate	$698,500	$623,530	$0.23	$0.20	$0.20
Est tax rate					$5.49
% Inc					3.8%

2015-16 Town Manager Proposed Budget – General Fund

	2015-16 TM Appropriations					
	Total Expend.	CRF Deposits	Other Capital	Road Infrastr.	CRF Expend.	TM Operating Request
GENERAL FUND EXP.						
General Government	$1,721,845	$50,000			$35,000	$1,636,845
Assessing	$309,094	$15,000				$294,094
Fire	$5,714,955	$185,000			$312,334	$5,217,621
Police	$5,628,144		$110,000			$5,518,144
Communications	$940,999	$200,000			$54,000	$686,999
Code Enforcement	$359,413					$359,413
DPW Admin.	$371,138					$371,138
Highway	$6,728,073	$960,000	$86,000	$800,000	$2,405,000	$2,477,073
Solid Waste Disposal	$1,353,589	$75,000			$30,000	$1,248,589
Parks & Recreation	$361,543		$8,500			$353,043
Library	$1,029,243	$10,000	$15,000			$1,004,243
Equipment Maint.	$425,136					$425,136
Buildings & Grounds	$217,394		$9,000			$208,394
Community Development	$525,651	$65,000				$460,651
Town Clerk/ Tax Collector	$476,735					$476,735
Welfare	$155,057					$155,057
Debt Service	$449,874	$ -	$ -	$ -	$ -	$449,874
GENERAL FUND	**$26,767,883**	**$1,560,000**	**$228,500**	**$800,000**	**$2,836,334**	**$21,343,049**

Appropriations General Fund

General Fund	2014-15 Operating	2015-16 Operating	Increase (Decrease)	
General Government	$1,589,487	$1,636,845	**$47,358**	2.98%
Assessing	$300,379	$294,094	**($6,285)**	-2.09%
Fire	$5,251,580	$5,217,621	**($33,959)**	-0.65%
Police	$5,510,301	$5,518,144	**$7,843**	0.14%
Communications	$693,824	$686,999	**($6,825)**	-0.98%
Code Enforcement	$338,664	$359,413	**$20,749**	6.13%
DPW Admin.	$371,191	$371,138	**($53)**	-0.01%
Highway	$2,447,827	$2,477,073	**$29,246**	1.19%
Solid Waste Disposal	$1,203,940	$1,248,589	**$44,649**	3.71%
Parks & Recreation	$354,825	$353,043	**($1,782)**	-0.50%
Library	$974,012	$1,004,243	**$30,231**	3.10%
Equipment Maint.	$436,675	$425,136	**($11,539)**	-2.64%
Buildings & Grounds	$200,137	$208,394	**$8,257**	4.13%
Community Development	$468,251	$460,651	**($7,600)**	-1.62%
Town Clerk/ Tax Collector	$463,769	$476,735	**$12,966**	2.80%
Welfare	$154,940	$155,057	**$117**	0.08%
Debt Service	$461,398	$449,874	**($11,524)**	-2.50%
Subtotal G/F Operating	**$21,221,200**	**$21,343,049**	**$121,849**	0.57%

Appropriations General Fund- Capital

CRF Deposits	2014-15	2015-16		
Gen. Govt.-Computers	$35,000	$35,000	$0	0.00%
Gen. Govt. - Milfoil	$25,000	$15,000	($10,000)	-40.00%
Assessing - Reval.	$15,000	$15,000	$0	0.00%
Fire- Ambulance	$50,000	$60,000	$10,000	20.00%
Fire-Equipment	$75,000	$125,000	$50,000	66.67%
Communications-Equipt.	$25,000	$200,000	$175,000	700.00%
DPW Equipt.	$300,000	$300,000	$0	0.00%
DPW Roads & Bridges	$400,000	$600,000	$200,000	50.00%
DPW- DW Highway	$50,000	$50,000	$0	0.00%
Solid Waste- Equipt.	$75,000	$75,000	$0	0.00%
Traffic Signal Preemption	$0	$10,000	$10,000	100.00%
GIS	$10,000	$65,000	$55,000	550.00%
Library	$17,000	$10,000	($7,000)	-41.18%
Subtotal CRF Deposits	**$1,077,000**	**$1,560,000**	**$483,000**	44.85%
Other Capital				
Gen Govt	$12,500	$0	($12,500)	-100.00%
Parks & recreation	$8,500	$8,500	$0	0.00%
Highway	$75,000	$86,000	$11,000	14.67%
Police- Vehicles	$128,000	$106,000	($22,000)	-17.19%
Police - Copier	$0	$4,000	$4,000	100.00%
Library Bld repairs	$0	$15,000	$15,000	100.00%
Bldg. & Grounds- Repairs	$9,000	$9,000	$0	0.00%
Subtotal Other Cap.	**$233,000**	**$228,500**	**($4,500)**	-1.93%
Road Infrastrucure	**$800,000**	**$800,000**	**$0**	

CRF Funds

	Actual 2013-14	Actual 2014-15	Est. Expend 2014-15	Balance ** 7/1/2015	Budget 2015-16	Est. Expend 2015-16	Balance ** 6/30/2016
Ambulance	12,000	50,000	-	365,955	60,000	(200,000)	225,955
Athletic Fields	-	-	-	173,942	-	-	173,942
Communications Equipment	10,000	25,000	(20,000)	39,263	200,000	(54,000)	185,263
Computer Equipment	35,000	35,000	(50,000)	14,868	35,000	(35,000)	14,868
Daniel Webster Highway	25,000	50,000	-	357,564	50,000	(400,000)	7,564
Fire Equipment	100,000	75,000	(70,000)	71,896	125,000	(112,334)	84,562
Highway Equipment	300,000	300,000	(390,000)	101,596	300,000	(305,000)	96,596
Land Bank	-	-	-	412,863	-	-	412,863
Library Building Maintenance Fund	2,000	17,000	(53,000)	2,816	10,000	-	12,816
Playground Equipment	-	-	-	45,159	-	-	45,159
Property Revaluation	15,000	15,000	-	51,802	15,000	-	66,802
Road Improvements	-	-	-	245	-	-	245
Salt Shed	-	-	-	20,534	-	-	20,534
Sewer Line Extension	-	-	(868,000)	587	-	-	587
Solid Waste Disposal	75,000	75,000	-	86,518	75,000	(30,000)	131,518
Fire Station Improvements	-	-	(60,000)	219,835	-	-	219,835
Traffic Signal Pre-emption	-	-	-	976	10,000	-	10,976
GIS	-	10,000	-	10,000	65,000	-	75,000
Road Infrastructure CRF	400,000	400,000	(785,000)	447,647	600,000	(420,000)	627,647
Total CRF	974,000	1,052,000	(2,296,000)	2,424,066	1,545,000	(1,556,334)	2,412,732
State Bridge Aid	-	-	(1,340,000)	-	-	(1,280,000)	-
Milfoil	-	25,000	-	25,289	15,000	-	40,289
Total GENERAL FUND	974,000	1,077,000	(3,636,000)	2,449,355	1,560,000	(2,836,334)	2,453,021
Sewer Infrastructure Improvements	25,000	25,000	(75,000)	581,510	75,000	(185,000)	471,510
Operating budget	999,000	1,102,000	(3,711,000)	3,030,865	1,635,000	(3,021,334)	2,924,531

Capital Reserve Funds (CRF) Purchases

CRF	2015-16 Projects	$$	
Computer Equipment	Licenses / Computer-server upgrades		35,000
Fire	Cardiac Defibrillator/Monitor/Transmitter	30,000	
	SCBA Breathing Appartus	82,334	112,334
Fire Ambulance	Ambulance		200,000
Communication Equip	Radio Base Station		54,000
Road Infrastructure	Bridge replacement - Bean Road	320,000	
	Drainage Improvements	100,000	420,000
DW Highway	Paving Chamberlin Bridge to Bedfrod RD		400,000
Highway	6 Wheel dump truck, H-31	155,000	
	Front End Loader	150,000	305,000
Solid Waste	Stake Body Truck		30,000
Total General Fund			1,556,334
Wastewater Fund			
Sewer Infrastructure	F-250 4X4 pickup with plow (replace 2005 F-250)	35,000	
	Manhole/sewer line repair (AB flume and coating)	75,000	
	Bobcat Toolcat for X-country sewer maintenance	75,000	
Total Wastewater Fund			185,000
Grand Total CRF Purchases			1,741,334

Total Appropriations

	2014-15	2015-16		Increase (Decrease)	
General Fund Totals	**$23,331,200**	**$23,931,549**	**#**	**$600,349**	2.57%
CRF Expend.*	**$3,636,000**	**$2,836,334**		**($799,666)**	-21.99%
Self Supporting Funds					
Fire Protection	$87,563	$86,063		($1,500)	-1.71%
Day camp	$175,212	$174,199		($1,013)	-0.58%
Outside Details	$380,912	$422,133		$41,221	10.82%
Library	$3,500	$3,500		$0	0.00%
EMS	$4,500	$7,095		$2,595	57.67%
Media	$270,933	$267,351		($3,582)	-1.32%
Wastewater	$3,364,805	$3,530,536		$165,731	4.93%
Wastewater Debt	$734,632	$361,621		($373,011)	-50.78%
Subtotal Self Supporting	**$5,022,057**	**$4,852,498**		**($169,559)**	-3.38%
Grand Totals All Funds	**$31,989,257**	**$31,620,381**		**($368,876)**	-1.15%

Summary Of Revenues

	2014-15 Revenue	2015-16 Revenue	Increase (Decrease)	
General Fund Non- Tax Revenue	$8,061,235	$8,175,921	$114,686	**
Insurnace Rebate NHMA	$75,000	$300,000	$225,000	
Motor Vehicle Road Infrastr. Rev.	$135,000	$125,000	($10,000)	
Capital Reserve Withdrawals	$3,636,000	$2,836,334	($799,666)	
Self Supporting Funds Revenue	$5,022,057	$4,852,498	($169,559)	
Revenue Grand Totals All Funds	$16,854,292	$15,989,753	($864,539)	

**** Detail of G/F Revenue Increases & Decreases**

General Fund Revenue	Increase (Decrease) From 2014-15
Interest Income - tax liens	$19,000
Admin other Funds	($19,400)
Merrimack Rocks/Business expo	$15,500
Current Use Change Tax	$50,000
Motor Vehicle Permits	$25,000
Miscellaneous	$24,586
	$114,686

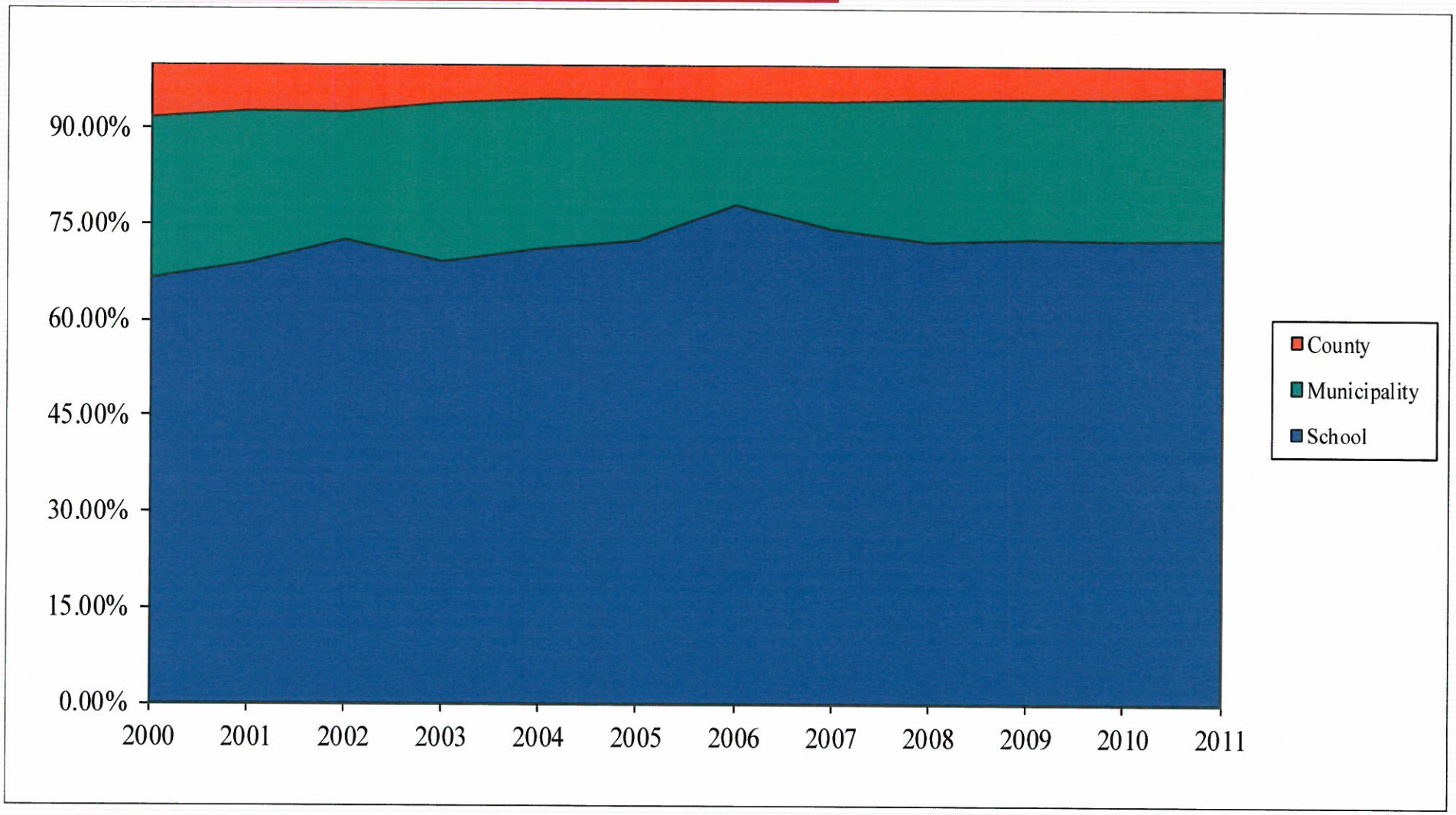
2015 Proposed Tax Rate

	Voted 2014-15	Proposed 2015-16
Appropriations		
General Fund Operating	$21,221,200	$21,343,049
Capital Reserve Fund Deposits	$1,077,000	$1,560,000
Other Capital Expend.	$233,000	$228,500
Road Resurfacing Expend	$800,000	$800,000
Capital Reserve Fund Expend.	$3,636,000	$2,836,334
Self Supporting Funds Approp.	$5,022,057	$4,852,498
Subtotal Appropriations	**$31,989,257**	**$31,620,381**
Revenues		
General Fund Non - Tax Revenues	($8,061,235)	($8,175,921)
General Fund - insurance Rebate	($75,000)	($300,000)
Motor Vehicle Road Infrastr. Rev.	($135,000)	($125,000)
Capital Reserve Fund Withdrawals	($3,636,000)	($2,836,334)
Self Supporting Funds Revenue	($5,022,057)	($4,852,498)
Subtotal Revenue	**($16,929,292)**	**($16,289,753)**
Overlay (for abatements)	$329,797	$325,000
Veterans' Credits	$704,000	$704,000
To Be Raised By Taxes	**$16,093,762**	**$16,359,628**
Divide by Town Value	$ 2,945,686.660	$ 2,945,686.660
Estimated Town Tax Rate	**$5.46**	**$5.55**
Estimated Tax Rate at Town Council Update	**$5.46**	**$5.57**

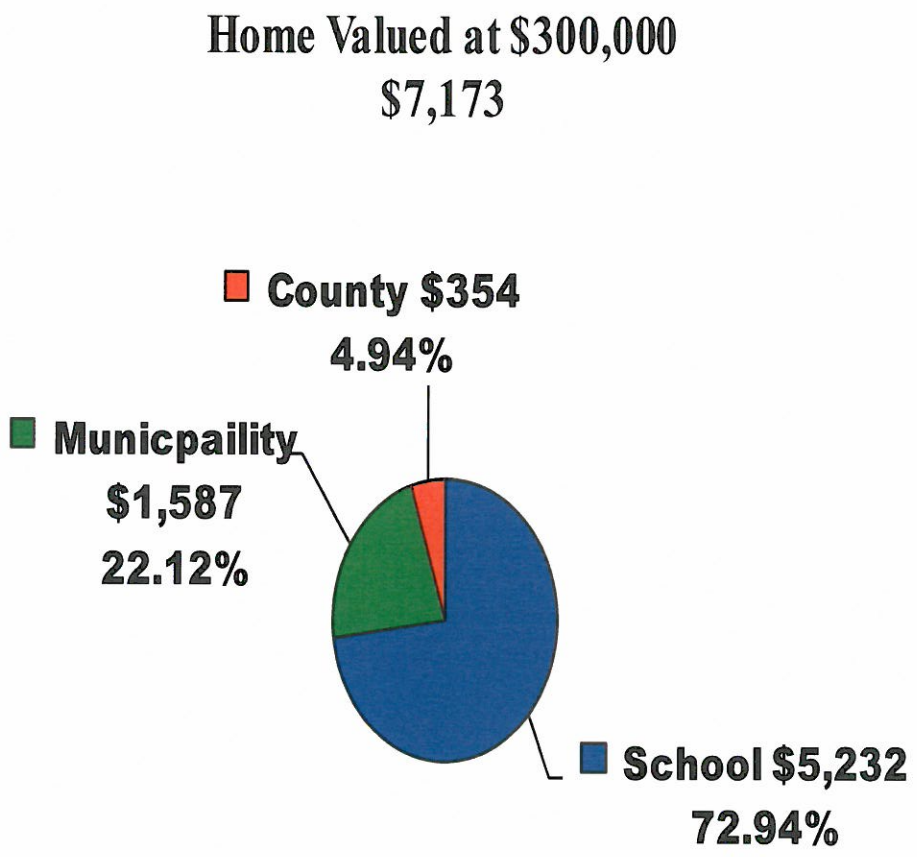
2015-16 Pending Budget Items

- Pending
  - Changes in Elected Officials at State Level
  - New State Budget (1st yr of Biennial budget)
  - State Revenues
    - Rooms & Meals
    - Highway Block Grant
  - Union Contract

How is your 2013 Tax Bill broken out



Typical Bill for Assessed Value of $300,000 Home for 2014



Questions/Comments