



TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, including back up information, 8 days prior to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

MEETING INFORMATION

Date Submitted: 6/18/2015
Submitted by: Capt. Peter Albert
Department: Police

Date of Meeting: 7/16/2015

Speakers: Lieutenant Matthew Tarleton

Time Required: 10 mins.

Background Info. Supplied: Yes: No:

CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:	<input type="checkbox"/>	Recognition/Resignation/Retirement:	<input type="checkbox"/>
Public Hearing:	<input checked="" type="checkbox"/>	Old Business:	<input type="checkbox"/>
New Business:	<input type="checkbox"/>	Consent Agenda:	<input type="checkbox"/>
Nonpublic:	<input type="checkbox"/>	Other:	<input type="checkbox"/>

TITLE OF ITEM

Acceptance of a grant from the N.H. Department of Homeland Security for the training of the department's Containment Team.

DESCRIPTION OF ITEM

Seeking the acceptance of a grant from the N.H. Department of Homeland Security in the amount of approximately \$35,250.00 for a 5 day training sponsored by NHDHS and conducted by The Oguntz Group. Cost to include the actual training and cost of overtime to backfill the 10 officers from the team.

REFERENCE (IF KNOWN)

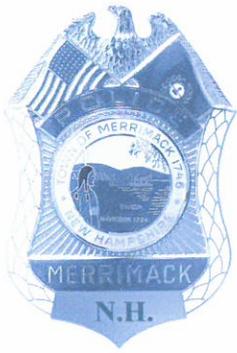
RSA:	31:95-b	Warrant Article:	
Charter Article:	8-15	Town Meeting:	
Other:		N/A	

EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:	<input type="checkbox"/>	Grant Requirements:	<input type="checkbox"/>
Easel:	<input type="checkbox"/>	Joint Meeting:	<input type="checkbox"/>
Special Seating:	<input type="checkbox"/>	Other:	<input type="checkbox"/>
Laptop:	<input type="checkbox"/>	None:	<input checked="" type="checkbox"/>

CONTACT INFORMATION

Name:	Capt. Peter Albert	Address:	31 Baboosic Lake Rd. Merrimack, NH
Phone Number:	420-1839	Email Address:	palbert@merrimacknh.gov



MERRIMACK POLICE DEPARTMENT

31 Baboosic Lake Road • Merrimack, NH 03054
(603)424-3774 • Fax (603)424-1760
www.merrimackpd.org

Mark E. Doyle
Chief of Police

MEMO

DATE: JULY 8, 2015
TO: TOWN COUNCIL, TOWN MANAGER, CHIEF DOYLE
FROM: CAPT. ALBERT
RE: AGENDA REQUEST FOR APPROVAL OF TRAINING GRANT

On this date it was brought to my attention by Town Hall staff that the amount of the grant that I have requested approval from the Town Council for was \$35,250.00 and the most recent paperwork from the N.H. DHS shows the grant in the amount of \$38,700.00. I am submitting this memo to explain the change.

On the date that I had submitted the Agenda Request, I had previously contacted the N.H. Department of Homeland Security and discussed what costs I could apply for to be covered by this grant. I had also received a copy of the quote from the training vendor as to what their fee was going to be and completed the form with that information.

As I reviewed the costs of the training, I noted that there would be a significant amount of ammunition used and I contacted the NHDHS inquiring if I could submit this cost. I was advised by the NHDHS that they could not directly pay for ammunition but to inquire with the training vendor.

I then contacted the Oguntz Group, the training vendor, who advised that they would resubmit their quote with the cost of ammunition included which increased the grant amount to \$38,500.00. I then submitted the quote to the N.H. DHS who indicated that they would allow this increase in the training vendor's quote.

This in effect saves the police department \$3,450.00 which is the cost of the ammunition to be used for this training.

Normally, I would be in attendance at this Town Council meeting to present this request but I will be out of state on July 15th and Lt. Tarleton or Chief Doyle have graciously agreed to stand in for me.



State of New Hampshire Department of Safety
John J. Barthelmes, Commissioner
Kevin P. O'Brien, Assistant Commissioner
Homeland Security and Emergency Management
Perry E. Plummer, Director
Jennifer L. Harper, Assistant Director



June 29, 2015

Capt. Pete Albert
Merrimack Police Department
31 Baboosic Lake Rd.
Merrimack, NH 03054

Dear Captain:

The New Hampshire Department of Safety, Homeland Security and Emergency Management has received your application under the FY 2013 Law Enforcement Terrorism Prevention Program (LETPP). The signature on this document indicates that your office understands the grant guidelines and reimbursement policy for exercise grant funds. We have set aside grant funds in the amount of \$38,700.00 for tactical team exercise and training week under the guidelines of the Homeland Security Exercise and Evaluation Program.

You are approved to submit exercise reimbursement as soon as the invoice is available but no later than August 31, 2015. If you have any question please feel free to contact me at 223-3664 for this information. Please advise me of all planning meeting and exercise dates.

Sincerely,

A handwritten signature in black ink, appearing to read "Emily Martuscello".

Emily Martuscello
Exercise Training Officer

Cc: Danielle Morse, Sr. Field Rep.



LEGAL NOTICE
Town of Merrimack
Public Hearing



Residents of Merrimack are hereby advised that the Town Council will conduct a public hearing to consider the acceptance and expenditure of a grant from the New Hampshire Department of Homeland Security in the amount of approximately \$35,250 for 5-day training of the Merrimack Police Department's Containment Team, pursuant to RSA 31:95-b and Charter Article 8-15. All interested parties are invited to attend. The public hearing will be held on **Thursday, July 16, 2015 at 7:00 PM** in the Matthew Thornton Room located at 8 Baboosic Lake Road in Merrimack.

For Town of Merrimack Use:

Posted: July 8, 2015

To Be Published: July 8, 2015 (*Union Leader*)