TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, **including back up information**, 8 days prior to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

MEETING INFORMATION

Date Submitted: July 22, 2016
Submitted by: Chief Mark Doyle
Department: Police

Speakers: Chief Mark Doyle

Date of Meeting: August 18, 2016

Time Required: 10 minutes
Background Info. Supplied: Yes: ☒ No: ☐

CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:	☐	Recognition/Resignation/ Retirement:	☐
Public Hearing:	☒	Old Business:	☐
New Business:	☐	Consent Agenda:	☐
Nonpublic:	☐	Other:	☐

TITLE OF ITEM

Public Hearing - Proposed Change to Chapter 183 - Vehicles and Traffic

DESCRIPTION OF ITEM

The Town Council will hold a public hearing to consider the proposed change to Chapter 183 - Vehicles and Traffic, of the Town Code, to accept and install a "stop" sign on Island Drive at the intersection of Island and D.W. Drives, pursuant to Charter Article V.

REFERENCE (IF KNOWN)

RSA:		Warrant Article:	
Charter Article:	V	Town Meeting:	
Other:		N/A	

EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:	☐	Grant Requirements:	☐
Easel:	☐	Joint Meeting:	☐
Special Seating:	☐	Other:	☐
Laptop:	☐	None:	☐

CONTACT INFORMATION

Name:	**Mark Doyle**	Address	**31 Baboosic Lake Road**
Phone Number	**424-3774**	Email Address	mdoyle@merrimacknh.gov

APPROVAL

Town Manager: Yes ☒ No: ☐ Chair/Vice Chair: Yes ☒ No: ☐

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MEETING INFORMATION

Date Submitted: 30 June 2016

Date of Meeting: 21 July 2016

Submitted by: Chief Mark Doyle

Time Required: 15 minutes

Department: Police

Background Info. Supplied: Yes ☒ No ☐

Speakers: Chief Mark Doyle

CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:	☐	Recognition/Resignation/Retirement:	☐
Public Hearing:	☐	Old Business:	☐
New Business:	☒	Consent Agenda:	☐
Nonpublic:	☐	Other:	☐

TITLE OF PROPOSAL ITEM

Proposed change to Chapter #183 of the Town Code – Vehicle and Traffic

DESCRIPTION OF ITEM

To accept and install a "Stop" sign on Island Dr. at the intersection of Island and D.W. Drives

REFERENCE (IF KNOWN)

RSA:		Warrant Article:	
Charter Article:	5-1	Town Meeting:	
Other:		N/A:	

EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:	☐	Grant Requirements:	☐
Easel:	☐	Joint Meeting:	☐
Special Seating:	☐	Other:	☐
Laptop:	☐	None:	☒

CONTACT INFORMATION

Name:	**Mark E. Doyle**	Address:	**Merrimack Police Department**
Phone Number:	**424-3774**	Email Address:	**mdoyle@merrimacknh.gov**

APPROVAL

Town Manager: Yes ☐ No ☐

Chair/Vice Chair: Yes ☐ No ☐

Hold for Meeting Date:

MERRIMACK POLICE DEPARTMENT

31 Baboosic Lake Road • Merrimack, NH 03054
(603)424-3774 • Fax (603)424-1760
www.merrimackpd.org

Mark E. Doyle
Chief of Police

MEMO

DATE: **JULY 27, 2016**

TO: **EILEEN CABANEL, TOWN MANAGER**

FROM: **CHIEF MARK E. DOYLE**

RE: **AGENDA REQUEST**

I have attached an Agenda Request for the July 21st Town Council meeting for the purpose of requesting a change to Chapter #183 of the Town code titled "Vehicles and Traffic".

During our Highway Safety Committee meeting on June 7th, we heard from Ms. Deb Brancheau, a resident on Island Dr. who expressed concerns that there currently wasn't a "Stop" sign at the end of Island Dr. at the Intersection with DW Drive. After hearing her testimony, and some discussion, the committee agreed to install a Stop sign at that location to enhance motorist and pedestrian safety.

I have included the proposed wording change, as well as minutes from that meeting a backup material for your and the Council's review.

§ 183-10. Stop intersections.

The intersections described in Schedule IV, Stop Intersections (§ 183-31), are hereby designated as stop intersections.

§ 183-31. Schedule IV: Stop Intersections.

As provided in § 183-10, the following described intersections are hereby designated as stop intersections, and stop signs shall be installed as follows[1]:

ADD:

Street	Intersection	Qualifier
Island Drive	**D.W. Drive**	

[1]Editor's Note: Stop signs shall be installed on streets listed in the first column, unless noted elsewhere.

- Stop Sign request on Corner of Island Drive and DW Drive – / Deborah Brancheau

Deb Brancheau:

I would like to express to the committee my concerns regarding the intersection where DW Highway comes down towards King Kone and branches off to DW Drive. There are a couple of house on the right, you then come up to Island Dr. and beyond that is Pondvew Dr. where I live which is Horseshoe Pond complex I drive that section of DW Drive every day. My concern is that there are too many times I had to slam on my breaks for someone coming around that corner. This is a residential area were people are walking their dogs. If there was a stop sign for this area it would make it much safer for the residence.

Chairman Chief Doyle:
We have had a lot of discussion regarding stop signs in that area, Director Fox will give you a synopsis of our findings.

Kyle Fox:
Last year there were 2 requests for stop signs in that area and a stop or yield sign at the tear drop at Island Drive. The warrant for a stop sign is very particular; it takes in account the traffic volume and the number of accidents that occur in the area. In this case neither of those triggers the warrant.
As I mentioned this morning I went down to the area once again to assess the area. The sight distance for this area is really terrible for just the scenario that you were talking about. What I found looking at it this morning you cannot come out of Island Drive to DW Driveway without coming to a stop (for safety reasons). Until we come up with a more permanent solution it is my opinion that a stop sign would be warranted.

Finlay Rothhaus :
I want to make sure I know what part of the intersection you are talking about…

Kyle Fox:
As you come down east on Highland Drive from the boat ramp west on Highland Drive before you get to DW Highway.

Bob L'Heureux:
In my opinion a stop sign does not give a heads up for the traffic coming in. So if we are going to go that route would it make sense, if we are going to put a stop sign there and to also place a yield sign in front of Murray's house for the traffic that is coming down ?

Chairman Chief Doyle:
Now you are telling vehicles coming both ways into an intersection (interrupted) ….signs would be conflicting signs.

Chairman Chief Doyle:
A long term solution was being discussing earlier, discontinuing the section were you come off of DW Highway and continue down to Horseshoe Pond so that no through traffic would be allowed at that point.
For today, in this case, a stop sign does not comply with the warrant. I have no problem going to council if this committee thinks it is justified to have a stop sign on the corner of Island Dr. and DW Drive.

Kyle Fox:
There are previsions in the Manual on Uniform Traffic Control Devices (MUTCD) regarding the geometry of a stop sign and this clearly is one of them.

Chairman Chief Doyle:
I would recommend erecting a stop sign at the section from Island Drive onto DW Drive as you travel west.

Motion

*A motion made by **Paul Konieczka** to erect a stop sign at the section from Island Drive onto DW Drive as you travel west, seconded by **Bob L'Heureux** motion carried unanimously.*

Chairman Chief Doyle:
Within in the next month or so I will pen an agenda request with Director Fox to be presented to Town Council. If approve by the town council the next step would be a public hearing and then a final reading.

Kyle Fox:
I recommend that we put a stop sign in this area now; knowing that it is not enforceable until the approval of town council.

Everyone present in agreement.

Chairman Chief Doyle:
I will inform our officers that this is not an enforceable traffic signal pending council approval.