



TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, **including back up information, 8 days prior** to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

MEETING INFORMATION

Date Submitted: September 7, 2016
Submitted by: Matthew Casparius
Department: Parks & Recreation

Date of Meeting: September 22, 2016

Speakers: Matthew Casparius (if need be)

Time Required: 5 minutes

Background Info. Supplied: Yes: No:

CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:	<input type="checkbox"/>	Recognition/Resignation/ Retirement:	<input type="checkbox"/>
Public Hearing:	<input type="checkbox"/>	Old Business:	<input type="checkbox"/>
New Business:	<input checked="" type="checkbox"/>	Consent Agenda:	<input type="checkbox"/>
Nonpublic:	<input type="checkbox"/>	Other:	<input type="checkbox"/>

TITLE OF ITEM

Donations to the Parks & Recreation Department Scholarship Fund

DESCRIPTION OF ITEM

Each year the Parks & Recreation Department receives donations from several Organizations to our Camp Scholarship Fund. With these funds, we work in collaboration with the Welfare Department and this scholarship fund allows low income Merrimack families the opportunity to go to Summer Camp. The Merrimack Lions Club has made a \$400 donation to the scholarship fund.

REFERENCE (IF KNOWN)

RSA:	Warrant Article:
Charter Article:	Town Meeting:
Other:	N/A

EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:	<input type="checkbox"/>	Grant Requirements:	<input type="checkbox"/>
Easel:	<input type="checkbox"/>	Joint Meeting:	<input type="checkbox"/>
Special Seating:	<input type="checkbox"/>	Other:	<input type="checkbox"/>
Laptop:	<input type="checkbox"/>	None:	<input type="checkbox"/>

CONTACT INFORMATION

Name:	<u> Matt Casparius </u>	Address	<u> 116 Naticook Rd </u>
Phone Number	<u> 882-1046 </u>	Email Address	<u> mcasparius@merrimacknh.gov </u>

APPROVAL



TOWN OF MERRIMACK

PARKS AND RECREATION DEPARTMENT

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MEMO

TO: Eileen Cabanel

FROM: Matt Casparius

DATE: September 7, 2016

SUBJECT: Approval of donations to Camp Scholarship Fund

Hi Eileen

Each year the Parks & Recreation Department receives donations from several Organizations to our Camp Scholarship Fund. With these funds, we work in collaboration with the Welfare Department and this scholarship fund allows low income Merrimack families the opportunity to go to Summer Camp.

We recently received a donation from the Merrimack Lion's Club in the amount of \$400.00 and I would ask that the Town Council accept these donations to the Camp Scholarship Fund.

A handwritten signature in black ink, appearing to read 'Matt Casparius'.