

Approved Technology Committee minutes for February 4, 2014

The meeting was called to order at 7:00 PM by chairman Brian McCarthy. Present in addition to Brian were members John Sauter, Curt Conrad and Anthony Richardson. Also present were Chuck Miller, the committee's liaison to the Town, and Dustin, a member of the public who is considering joining the Technology Committee. Member Jamie MacFarland was absent.

Curt moved and John seconded the motion to approve the minutes of the November 19, 2013, meeting as presented. The motion passed 4-0-0. John will send the approved minutes to Becky for posting on the Town web site.

The committee reviewed our issues document.

- Issue A1 is that too much of the day-to-day operation depends on Chuck Miller. There is money in the budget to hire a part-timer to help Chuck. There is also money in the budget for moving the hosting of the Town's web site to Virtual Towns and Schools.
- Issue A3 is the GIS server. Chuck reported that CDM is still trying to get the new server up, but the old server is running better thanks to some work that was done on it.
- Issue A4 is software costs. Chuck is running into resistance converting people from Microsoft Office to OpenOffice. Apparently, people don't like to change.
- Issue A5 is training for Chuck. He will be taking some free training.
- Issue A6 is network security. We decided to move this issue to the inactive list. While vigilance is always necessary, the Town has done a reasonable job of securing its data from Internet threats and loss of portable media.
- Issue A7 is future planning. There is \$60,000 in the budget for a Capital Improvements account. Chuck already has plans for spending it.
- Issue B2 is physical security. Good physical security is still prohibitively expensive, but the Police department is starting to think about the security of their building, due to its age.

There was concern that we have not heard from the Fire Department about their switch to the Fire Track software. Brian will mention this concern to the Town Manager.

Chuck showed us a proposed contract with Seacoast Computer Inc to host the New Hampshire General Assistance Program, an application currently being done locally. The benefit of moving to central hosting is that historical information about people who move from one New Hampshire town to another will be available automatically to the new town. The members had many questions, objections and concerns about the program and the contract, which we conveyed to Chuck. Chuck will provide our feedback to a meeting he is attending on February 20.

Dustin also participated in the discussion.

Anthony moved and Curt seconded the motion to adjourn. The motion passed 4-0-0. Brian adjourned the meeting at 7:49 PM.

Respectfully submitted,

John Sauter, secretary, technology committee