

Approved: November 19, 2021

## **Town Center Committee Minutes for the Meeting of September 24, 2021**

This meeting was held at 12:00 pm in the Matthew Thornton Meeting Room in the Merrimack Town Hall.

**Present:** Nelson Disco, Bill Cummings, Dawn Tuomala, Nicholas Lavallee, and Karen Freed

**Absent:** Finlay Rothhaus, Matt Shevenell, and Bill Wilkes. Dawn Tuomala represented the DPW in the absence of Kyle Fox

**Minute Taker:** Nelson Disco

**Special Guest:** Karen Contos

### **June 11, 2021 Minutes**

The Minutes of the TCC meeting of August 13 were approved on a motion by Bill Cummings, seconded by Karen Freed by a vote of 5-0.

Prior to discussing the Agenda Business Mr. Disco introduced a special Guest, Karen Contos, to the Committee. Ms. Contos, a Merrimack resident for the past year has expressed an interest in becoming a member of the TCC. She advised that an interview with the Town Council for appointment to the Committee has been scheduled for early October.

### **Old Business Discussions:**

#### **4a. Souhegan River Trail.**

Dawn Tuomala presented the progress on behalf of the DPW.

We still do not have approval for The River Trail wetlands impact. Through the Town's consulting engineers we have amended our application to include a boardwalk through the wetlands. This application has been submitted but no response has yet been received. The final draft narrative for the Section 106 MOE Historical Element proposed action tables for review and comment by NHDHR and NHDOT was submitted on June 23. This has not yet been approved.

#### **4b & 4d. Woodbury Street Sidewalk**

Bids for construction of the Woodbury Street sidewalk were received on September 15, and a contract award has been made to Continental Paving. A pre-construction meeting with the contractor is scheduled. The first steps of moving two telephone poles by Eversource have begun. Project completion is scheduled for December 1 except for some landscaping that may be done in the spring. DPW has been coordinating with the School District regarding issues of road closures on Woodbury Street.

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#### **4c. High School Master Plan**

No report available for this meeting

#### **4d & e. Video Taping & TCC Facebook page**

Nicholas Lavalley reported that he has made videos on the progress of the Turkey Hill Road Roundabout, and plans to make one for the Town Center, identifying the boundaries and key features of the Town Center. Nicholas is also planning to make a video of the Woodbury Street sidewalk construction when this project gets under way.

Nicholas is encouraging everyone to visit the TCC Facebook page and if one has a Facebook page, click “share” on a post, and invite other townspeople to participate. The link to the video is; [Facebook.com/Town Center Committee](https://www.facebook.com/TownCenterCommittee)

#### **4f. Route 3 Bridge.**

No change in status.

#### **New Business**

Nelson reported that he will be presenting the TCC Annual Report to the Town Council on October 28. He expects to make another plea for restoring the annual appropriation for sidewalks in the 2022-23 Town Budget. This will be for the Twin Bridge Road link between Route 3 and the Twin Bridge Park Trail. He asked committee members for any suggestions that should be made to the Town Council during this report. Nelson mentioned that he would remind the Council of the need to work the Church Street/Route 3 intersection issue.

Nelson and Dawn reported that a TAP grant was recently received by the Town to construct a sidewalk from Frazer Square to Merrimack 360 shopping Center mostly on the West side of Route 3.

**Public Comments** - There were no public comments received.

**Next Meeting** – Next regular TCC Meeting is scheduled for Friday, November 19, 2021, in the Matthew Thornton Meeting Room.

**Adjournment** –Bill Cummings moved and Karen Freed seconded the motion to adjourn at 1:00 pm. Motion approved 5-0.