

**Approved: January 14, 2022**

**Town Center Committee  
Minutes for the Meeting of November 19, 2021**

This meeting was held at 12:00 pm in the Matthew Thornton Meeting Room in the Merrimack Town Hall.

**Present:** Nelson Disco, Bill Cummings, Karen Freed, Bill Wilkes, Karen Contos and Kyle Fox

**Absent:** Matt Shevenell, and Nicholas LaVallee

**Minute Taker:** Nelson Disco

**September 24, 2021 Minutes**

The Minutes of the TCC meeting of September 24 were approved on a motion by Karen Freed, seconded by Bill Wilkes by a vote of 6-0.

A moment was taken at the start of the meeting to introduce new TCC member Karen Contos to the Committee.

Nelson reported that he had given the TCC Annual Report to the Town Council on October 28. The Council offered no reactions or comments on the report. Nelson suggested a follow-up letter from the TCC to the Council to request restoration of funding for construction of the Twin Bridge Road section of Town Center sidewalk in the Town budget for 2022-2023. This letter may also contain recommendations to the Town Council to implement the discontinuance of the intersection of Church Street and Route 3.

**Old Business Discussions:**

**4a. Woodbury Street Sidewalk**

The project is nearing completion. Remaining work includes placing some bituminous curbing, placing the final course of pavement on the sidewalk on Woodbury Street, finishing ditch -line and slope work, and final project cleanup. Project completion is scheduled for December 1 except for some landscaping that may be done in the spring.

**4b. Souhegan River Trail.**

Kyle Fox presented the progress on behalf of the DPW.

We still do not have approval for the River Trail wetlands impact (boardwalk design, Amendment # 3). DPW and our consultant have a project site walk scheduled for next Tuesday (Nov 23) with a new Project Manager from NHDOT who will be taking over this and the U.S. Route 3 bridge project. We are hopeful that the Amendment may be approved next week so we can continue design work on the project.

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The final draft narrative for the Section 106 MOE Historical Element proposed action tables for review and comment by NHDHR and NHDOT was submitted on June 23. This has not yet been approved.

#### **4c. High School Master Plan**

No report available at this meeting. Subsequent status from Matt Shevenell reported that the sidewalk for O’Gara Drive is in the CIP Plan for 2022-23 and will be a Warrent Article at the 2022 Meeting.

#### **4d-f. Video Taping**

Nicholas Lavallee was not present for this meeting, but it was reported that the Media Department has been video filming the progress of the Woodbury Street construction. More video was taken by Justin Slez at the end of today’s meeting.

The link to the video is; [Facebook.com/Town Center Committee](https://www.facebook.com/Town-Center-Committee)

#### **4g. Route 3 Bridge.**

Final design of the bridge is under way. As noted above this will be discussed with the new NHDOT project manager next week. The proposed utility relocation plans will be discussed with the utility companies and our consultant next week. Funding for this program remains a concern. We continue to work with FEMA to see if we can get funding through their BRIC Program. Construction is currently scheduled for 2024/2025.

#### **TAP Grant for Route 3 Sidewalk**

A TAP (Transportation Alternatives Program) for sidewalk on West side of Route 3 from Frazier Square to Merrimack 360 Shopping Center has been included in the draft ten year. Final award notice is expected around June 22.

**Public Comments** - There were no public comments received.

**Next Meeting** – Next regular TCC Meeting is scheduled for Friday, January 14, 2022, in the Matthew Thornton Meeting Room.

**Adjournment** –Bill Cummings moved and Karen Freed seconded the motion to adjourn at 1:00 pm. Motion approved 5-0. Following adjournment, Committee Members, Nelson Disco, Karen Contos, Bill Cummings and Kyle Fox took a walking tour of the construction on Woodbury Street.