

**Approved: April 8, 2022**

**Town Center Committee  
Draft Minutes for the Meeting of February 18, 2022**

This meeting was held at 12:00 pm in the Matthew Thornton Meeting Room in the Merrimack Town Hall.

**Present:** Nelson Disco, Bill Cummings, Karen Freed, Finlay Rothhaus  
Karen Contos, Nicholas Lavallee and Kyle Fox,

**Absent:** Bill Wilkes, Matt Shevenell

**Minute Taker:** Nelson Disco

**January 14, 2022 Minutes**

The Minutes of the TCC meeting of January 14 were approved on a motion by Bill Cummings, seconded by Karen Freed by a vote of 7-0-0.

**Old Business Discussions:**

**4a. Support for Winter Carnival**

Plans for support to the Merrimack Winter Carnival (now scheduled for Saturday, Feb 26; 12:00-3:00 pm). TCC support will consist of handing out brochures to attendees. All activities will be outdoors. The brochure dated 2017 will be used for the handouts. Nelson will investigate updating the brochure to show tasks completed, without changing the iTrac map.

**4b. Town Manager Meeting**

Nelson reported that his meeting with the Town Manager on January 20 was disappointing in that there was no support for additional funding of Town Center sidewalks by the Town Council in the foreseeable future. Finlay explained that the Council is concerned that there are many and more big Town expenditures in the “pipeline” for funding in the near future which may cause tax increases.

**4c Souhegan River Trail**

Kyle reported that the NH Historical review has been approved for the River Trail project. Some attractive panels describing the history of the Souhegan Falls Dam have been approved. Kyle was reminded of installation needed for the bronze plaque donated by Pennichuck Water Works. The next step is to obtain NEPA (federal) approval of historical resources impacts. We hope this will be an easy approval because of the extensive State of NH review and approval. We are still expecting final approvals in 2022 and construction in 2023.

**Approved: April 8, 2022**

**4d. High School Master Plan** - No changes since January

**4e. Status of TCC Facebook**

Nicholas reported a continued interest in the TCC Facebook page with a growth to 473 “followers” since inception.

**4f. Town Center Video**

There was discussion of the goals and objectives and features desired by the Committee for the Town Center Video. Nichols recommended showing actions in the videos of the Town Parks in use, suggestion waiting until better weather for videoing.

**4g. Route3/ Baboosic Brook Bridge.**

Kyle reported that we and NHDOT are now looking at combining the Route 3 Baboosic Brook Bridge project with the Wire Road/Route 3 intersection project. This should save money for State and Town. Schedule is not certain. Present schedule is 2025 for Route 3 Bridge and 2027 for Wire Road

**New Business**

**Review Update to the TCC Handout**

It was agreed that we would not update the TCC map Handout in time for the upcoming Winter Carnival. We will update the text portions and have handouts for the Winter Carnival. Nelson will arrange.

**TCC Letter of recommendations to Town Council**

It was noted that Nelson Disco’s letter of December 1, 2021 may have gone only to the Town Council “Read” folder, which will not assure that it was read by all Council members. A check subsequent to the meeting confirmed this to be the case. This has subsequently been corrected. No response received.

**Video Taping for the Media Center**

Nelson reported that he, Nicholas and Finlay had video taped a short brief for Merrimack TV on the work of the Town Center Committee.

**Public Comments** - There were no public comments received.

**Next Meeting** – Next regular TCC Meeting is scheduled for Friday, April 8, 2022, in the Matthew Thornton Meeting Room.

**Adjournment** – Kyle Fox moved and Nicholas Lavalley seconded the motion to adjourn at 1:00 pm. Motion approved 7-0.