



## Town Council Meeting Minutes

Thursday January 30, 2017, at 6:00 PM, in the Matthew Thornton Room

Chairman Harrington called the meeting of the Town Council to order at 6:00 p.m. Present at the meeting were Vice Chairman Rothhaus, Councilor Boyd (arrived at 6:09 p.m.), Councilor Dwyer (participated electronically), Councilor Flood, Councilor Koenig, Councilor Mahon, Town Manager Eileen Cabanel, and Assistant Town Manager/Finance Director Paul Micali.

### **Pledge of Allegiance**

Chairman Harrington led in the Pledge of Allegiance.

As Councilor Dwyer was participating electronically, In accordance with [RSA 91:A:2 III](#), Chairman Harrington noted Councilor Dwyer's attendance in person was not reasonably practical as he was ill, and reminded the Council all votes would be taken by Roll Call.

### **Proposed FY18 Budget**

#### **General Government**

Assistant Town Manager/Finance Director Micali noted, since the start of the budget process, the Town has been made aware of three retirements; two in the Police Department resulting in a savings of \$23,530 and one in the Solid Waste Department resulting in a savings of \$3,368.

Town Manager Cabanel remarked each year, at this time, the Administration either does or does not propose, generally based on the corresponding union wage increase, an increase for non-union employees. Those employees are those located within Town Hall, some of the Secretaries, and a few Department Heads. Most union employees have steps, which non-union employees do not. The unions made concessions with regard to health insurance, and in return received three 3% raises over three years.

Non-union employees changed their health insurance options in the first year. In order to be in parity with the unions, and because salary increases for non-union employees have to be addressed year-to-year, last year she proposed, and the Council approved, a 5% increase. She stated her proposal for FY18 to be a 2% increase, and her intent to propose an additional 2% increase for FY19. Total cost associated with that increase, inclusive of all related costs, is \$68,219.

Councilor Koenig stated a desire to ensure all of the employees are taken care of, and remarked what has been recommended appears to be a reasonable way to step it forward.

Councilor Boyd questioned the impact to the tax rate, and was informed it would be \$0.02.

Councilor Flood questioned the number of employees that would be impacted, and was informed it is in the area of 60. Chairman Harrington stated her agreement with treating non-union employees equitably.

1 **MOTION** made by Councilor Koenig and seconded by Councilor Boyd to increase Line Item 01-  
2 **01-8143-0-Employee Incentives/Raises by Sixty Eight Thousand Two Hundred and Nineteen**  
3 **Dollars (\$68,219) to cover a two percent (2%) wage increase for non-union employees.**

4  
5 *A Viva Voce Roll Call was taken, which resulted as follows:*

6  
7 Yea: Councilor Boyd, Councilor Mahon, Councilor Flood, Councilor Rothhaus, Councilor Koenig,  
8 Councilor Dwyer, Councilor Harrington

9  
10 Nay:

7  
0

11 **MOTION CARRIED**

12  
13 **MOTION** made by Councilor Mahon and seconded by Councilor Boyd to move the General  
14 **Government budget in the amount of One Million Nine Hundred Twenty Six Thousand Three**  
15 **Hundred Fifty One Dollars (\$1,926,351).**

16  
17 *A Viva Voce Roll Call was taken, which resulted as follows:*

18  
19 Yea: Councilor Boyd, Councilor Mahon, Councilor Flood, Councilor Rothhaus, Councilor Koenig,  
20 Councilor Dwyer, Councilor Harrington

21  
22 Nay:

7  
0

23 **MOTION CARRIED**

24  
25 Assessing

26  
27 **MOTION** made by Councilor Boyd and seconded by Councilor Mahon to move the Assessing  
28 **budget in the amount of Three Hundred Fifteen Thousand Nine Hundred Twenty Nine Dollars**  
29 **(\$315,929).**

30  
31 *A Viva Voce Roll Call was taken, which resulted as follows:*

32  
33 Yea: Councilor Boyd, Councilor Mahon, Councilor Flood, Councilor Rothhaus, Councilor Koenig,  
34 Councilor Dwyer, Councilor Harrington

35  
36 Nay:

7  
0

37 **MOTION CARRIED**

38  
39 Fire Department

40  
41 **MOTION** made by Councilor Boyd and seconded by Councilor Dwyer to hire four (4) new  
42 **Firefighter/Paramedic positions effective July 1, 2017. The additional salary and benefits cost**  
43 **One Hundred Seventy Five Thousand One Hundred Thirty Seven Dollars (\$175,137). Once**  
44 **passed it is the intent to utilize unreserved fund balance for the cost of the four (4) positions.**

45  
46 **ON THE QUESTION**

1 Vice Chairman Rothhaus questioned if a vote in opposition would be correct if his opposition was to  
2 the utilization of unreserved fund balance for this purpose, and was informed it would be.

3  
4 Chairman Harrington suggested the motion could be separated.

5  
6 Town Manager Cabanel commented we are talking about revenue and utilizing the fund balance,  
7 which is not the normal procedure. However, she believes Councilor Boyd was looking to correctly  
8 say that it is not his intention that this will affect the tax rate this year except for the half a year.

9 **MOTION WITHDRAWN**

10  
11 **MOTION made by Councilor Boyd and seconded by Councilor Dwyer to hire four (4) new**  
12 **Firefighter/Paramedic positions effective July 1, 2017. The additional salary and benefit cost is**  
13 **One Hundred Seventy Five Thousand One Hundred Thirty Seven Dollars (\$175,137).**

14  
15 **ON THE QUESTION**

16  
17 Councilor Koenig requested clarification on the full-year as his recollection was that the department  
18 had indicated it would take  $\frac{3}{4}$  of the year to hire and get individuals on board, and that they were happy  
19 with  $\frac{1}{2}$  the year as they thought that would be an easy way to hire someone. He suggested the motion  
20 would result in budgeting more than the department could fundamentally use, and questioned the  
21 thought behind the motion.

22  
23 Councilor Boyd responded the State unemployment rate is at 4%. He believes there to be a need to  
24 create a sense of urgency in filling the positions as opposed to bumping them out to the first of January  
25 and keeping that gap open for 6 months. If the monies are budgeted as of July 1<sup>st</sup> of next year, it gives  
26 the Chief and his team the ability to go out and aggressively and actively go after the firefighters.

27  
28 Town Manager Cabanel requested the Chief be asked to provide information on the testing, lists, etc.  
29 Chairman Harrington noted part of the testimony received when the department was before the Council  
30 was related to the timing of the release of the list of eligible Firefighters.

31  
32 Michael Currier, Fire Chief, responded the testing for New Hampshire State eligibility will conclude at  
33 the beginning of June. They would expect a vested, finished list July 1<sup>st</sup>. From that point on if this  
34 were to move forward for a July 1<sup>st</sup> start, they could post on or around June 1<sup>st</sup> so that when they  
35 received the vetted list they would be that much closer. With background checks, pre-employment  
36 physicals, etc., they could probably bring someone on late August to October 1<sup>st</sup>.

37  
38 Chairman Harrington stated she had a concern if having to wait until January the list will have already  
39 been picked over. She remarked if there is a safety issue for citizens and/or Firefighters and money is  
40 the only issue that should not be what stops us from moving forward.

41  
42 Councilor Koenig questioned if there is any reason the Town would wait until January to start looking  
43 for someone or would the list be utilized and the department begin contacting people right away; if  
44 authorized to hire from September or October as opposed to July 1<sup>st</sup>, e.g. The response was it will take  
45 until September to vet through the process. What they need to do is start that process. If the list is  
46 similar to those in the past, Paramedics on the list are very few and are picked up quickly. Students  
47 that go through the academy and are on the list are told if you don't have a job, the first one you get  
48 offered you take, and then you worry about going somewhere else after your 2<sup>nd</sup> or 3<sup>rd</sup> year. The

1 department wants to make sure it has the first pick. If advertising begins in June and the testing  
2 process in July, the department may be ready to hire come September 1<sup>st</sup> depending on background  
3 checks, which can take several weeks to complete.

4  
5 Councilor Mahon commented by the same token you could advertise within the next 60 days and start  
6 the process then pending their successful addition to the list in which case you could tender an offer of  
7 employment as of the first full week in July.

8  
9 Town Manager Cabanel asked for clarification with regard to a start date, and was informed the next  
10 test would be out between September 1<sup>st</sup> and October 1<sup>st</sup>. The department fully intends to do some  
11 recruiting/outreach, and try to let people know the intent of the department and the available hire date.

12  
13 **AMENDED MOTION made by Councilor Mahon and seconded by Councilor Koenig to reduce**  
14 **the amount to One Hundred Forty Thousand Dollars (\$140,000).**

15  
16 **ON THE QUESTION**

17  
18 Councilor Mahon commented given the vagaries of the timing, etc., it is a good number, and if not  
19 enough there are other ways to make it up within the operating budget over the course of a year.

20  
21 Vice Chairman Rothhaus commented as there will be a little bit to add on to the tax rate this year, he is  
22 appreciative of the effort to reduce the budget.

23  
24 *A Viva Voce Roll Call was taken, which resulted as follows:*

25  
26 Yea: Councilor Boyd, Councilor Mahon, Councilor Flood, Councilor Rothhaus, Councilor Koenig,  
27 Councilor Dwyer, Councilor Harrington

7

28  
29 Nay:

0

30 **MOTION CARRIED**

31  
32 ***Vote on the main motion to hire four (4) new Firefighter/Paramedic positions effective July 1, 2017.***  
33 ***The additional salary and benefit cost is One Hundred Forty Thousand Dollars (\$140,000).***

34  
35 *A Viva Voce Roll Call was taken, which resulted as follows:*

36  
37 Yea: Councilor Boyd, Councilor Mahon, Councilor Flood, Councilor Rothhaus, Councilor Koenig,  
38 Councilor Dwyer, Councilor Harrington

7

39  
40 Nay:

0

41 **MOTION CARRIED**

42  
43 Town Manager Cabanel remarked she and the Assistant Town Manager/Finance Director did  
44 exhaustive work in trying to identify additional savings in the overtime line items. They approached it  
45 from several different angles, each of which had the same result. She stated her recommendation, with  
46 the addition just voted upon, to reduce the overtime line items by a total of \$12,000.

1 **MOTION made by Councilor Boyd and seconded by Councilor Mahon to reduce the overall**  
2 **overtime budget by Twelve Thousand Dollars (\$12,000)**

3  
4 **ON THE QUESTION**

5  
6 Councilor Koenig requested clarification the \$12,000 is a reduction to approx. \$500,000, and  
7 questioned if that is the total reduction that can be made.

8  
9 Town Manager Cabanel stated they had already cut \$45,000 from the overtime budget for this year.  
10 This would be an additional \$12,000.

11  
12 *A Viva Voce Roll Call was taken, which resulted as follows:*

13  
14 Yea: Councilor Boyd, Councilor Mahon, Councilor Flood, Councilor Rothhaus, Councilor Koenig,  
15 Councilor Dwyer, Councilor Harrington

16 7

17 Nay:

0

18 **MOTION CARRIED**

19  
20 Vice Chairman Rothhaus questioned Line Items 01-03-8408-0-Rescue (\$3,000); forcible entry tools  
21 for ambulance, 01-03-8502-0-Buildings Infrastructure Upgrades/Installations; upgrade  
22 tile/carpet/paint/repair molding floor Station 1 (\$10,000), and replace broken stair treads at Station  
23 (back stairs) (\$2,000).

24  
25 Chief Currier stated the department is looking at purchasing what is called a Rabbit Tool, which is a  
26 hydraulic tool for opening doors for situations where they could gain entry without doing a lot of  
27 damage to the door. The one they have currently is kept on an engine, and the desire is to put some on  
28 the ambulances so the engine does not always have to be sent with the ambulance on a non-ALS call.

29  
30 Town Manager Cabanel stated there to have been \$3,000 budgeted in that line for the past 2-3 years,  
31 and questioned if the intent is to replace one on each ambulance after which that line will be zeroed  
32 out. Chief Currier stated that to be the case.

33  
34 Councilor Mahon questioned how many ambulances currently have the tool, and was informed none  
35 have it. Councilor Koenig questioned if, for basic life support, there is the need for forced entry into a  
36 house. Chief Currier stated sometimes they get there and the doors are locked. Town Manager  
37 Cabanel clarified the line was budgeted for \$3,000 in FY17, and does not go back further than that.

38  
39 Assistant Town Manager/Finance Director Micali stated there to have been cases in the last few years  
40 where the Town received insurance claims resulting from the need to break into doors. For some of  
41 the buildings it is more expensive to replace the door because it shreds the doorframe. In some of the  
42 apartments there are metal doors, and it is very expensive to get someone out in the middle of the night  
43 to repair a door to secure someone's home.

44  
45 With regard to the repairs at Station 1, Chief Currier stated the Firefighters are doing the work, which  
46 saves on labor costs. They are painting and changing the flooring. The stair treads on the front were  
47 replaced last year, and this year they are looking to replace the stair treads on the back stairs. The  
48 treads are rubber. In a normal operation when you are walking up or down the stairs you are doing it

1 very slowly. When the Firefighters are coming down the stairs for a call they are hitting the edges hard  
2 with their boots on, which results in a lot of wear and tear. They considered different types, but need  
3 to stick with the rubber; metal or other materials are too slippery.

4  
5 **MOTION made by Councilor Boyd and seconded by Councilor Mahon to move the Fire**  
6 **Department budget in the amount of Six Million Four Hundred Thirty Thousand Fifty Three**  
7 **Dollars (\$6,430,053)**

8  
9 *A Viva Voce Roll Call was taken, which resulted as follows:*

10  
11 Yea: Councilor Boyd, Councilor Mahon, Councilor Flood, Councilor Rothhaus, Councilor Koenig,  
12 Councilor Dwyer, Councilor Harrington

7

13  
14 Nay:

0

15 **MOTION CARRIED**

16  
17 Police Department

18  
19 Assistant Town Manager/Finance Director Micali reminded the Council of the savings gained through  
20 retirements in the department; salary and associated benefits totaling \$23,530.

21  
22 **MOTION made by Councilor Boyd and seconded by Councilor Rothhaus to reduce Line Item**  
23 **01-04-8104-0-Wages-Other-Full Time by Twenty Three Thousand Five Hundred Thirty Dollars**  
24 **(\$23,530)**

25  
26 *A Viva Voce Roll Call was taken, which resulted as follows:*

27  
28 Yea: Councilor Boyd, Councilor Mahon, Councilor Flood, Councilor Rothhaus, Councilor Koenig,  
29 Councilor Dwyer, Councilor Harrington

7

30  
31 Nay:

0

32 **MOTION CARRIED**

33  
34 Vice Chairman Rothhaus stated he has spoken with Mark Doyle, Police Chief, regarding the  
35 replacement cycle of cruisers believing the life expectancy is greater than it was previously. Chief  
36 Doyle has offered to speak with Maintenance to review the records, and provide additional  
37 information. Vice Chairman Rothhaus stated the desire to revisit this aspect of the department's  
38 budget when taking a vote on the bottom line of the budget.

39  
40 With regard to the hiring incentive (\$10,000) identified under Line Item 01-04-8104-0-Wages-Other-  
41 Full-Time, Vice Chairman Rothhaus stated his opinion the pay schedule is in line with most other  
42 communities, and he does not believe that incentive to be necessary at this time.

43  
44 **MOTION made by Councilor Rothhaus and seconded by Councilor Boyd to reduce Line Item**  
45 **01-04-8104-0-Wages-Other-Full Time by Ten Thousand Dollars (\$10,000)**

46  
47 ON THE QUESTION

1 Councilor Dwyer commented he would not want to create any animosity with some of the veterans on  
2 the force, e.g., that a new hire receives such an incentive.

3  
4 Councilor Boyd stated agreement with Councilor Dwyer's remarks.  
5 *A Viva Voce Roll Call was taken, which resulted as follows:*

6  
7 Yea: Councilor Boyd, Councilor Mahon, Councilor Flood, Councilor Rothhaus, Councilor Dwyer,  
8 5

9 Nay: Councilor Koenig, Councilor Harrington  
10 2

11 **MOTION CARRIED**

12  
13 Chairman Harrington noted if unable to receive the requested information regarding the life  
14 expectancy of cruisers prior to the conclusion of this meeting, there remain opportunities to revisit that  
15 proposed cost.

16  
17 **MOTION made by Councilor Mahon and seconded by Councilor Boyd to move the Police**  
18 **Department budget in the amount of Five Million Seven Hundred Twelve Thousand One**  
19 **Hundred Thirty Six Dollars (\$5,712,136)**

20  
21 *A Viva Voce Roll Call was taken, which resulted as follows:*

22  
23 Yea: Councilor Boyd, Councilor Mahon, Councilor Flood, Councilor Rothhaus, Councilor Koenig,  
24 Councilor Dwyer, Councilor Harrington

25 7  
26 Nay: 0

27 **MOTION CARRIED**

28  
29 Councilor Boyd requested the information anticipated from Chief Doyle be provided to the Council as  
30 a whole.

31  
32 **Communications**

33  
34 **MOTION made by Councilor Boyd and seconded by Councilor Dwyer to move the**  
35 **Communications budget in the amount of One Million Five Hundred Nine Thousand Seven**  
36 **Hundred Twenty Four Dollars (\$1,509,724)**

37  
38 *A Viva Voce Roll Call was taken, which resulted as follows:*

39  
40 Yea: Councilor Boyd, Councilor Mahon, Councilor Flood, Councilor Rothhaus, Councilor Koenig,  
41 Councilor Dwyer, Councilor Harrington

42 7  
43 Nay: 0

44 **MOTION CARRIED**

45  
46 **Code Enforcement**

47

1 **MOTION made by Councilor Boyd and seconded by Councilor Rothhaus to move the Code**  
2 **Enforcement budget in the amount of Three Hundred Eighty Thousand One Hundred Fifty**  
3 **Eight Dollars (\$380,158)**

4  
5 *A Viva Voce Roll Call was taken, which resulted as follows:*

6  
7 Yea: Councilor Boyd, Councilor Mahon, Councilor Flood, Councilor Rothhaus, Councilor Koenig,  
8 Councilor Dwyer, Councilor Harrington

9  
10 Nay:

7  
0

11 **MOTION CARRIED**

12  
13 Public Works Administration

14  
15 **MOTION made by Councilor Mahon and seconded by Councilor Boyd to move the Public**  
16 **Works Administration budget in the amount of Three Hundred Seventy Eight Thousand One**  
17 **Hundred Four Dollars (\$378,104)**

18  
19 *A Viva Voce Roll Call was taken, which resulted as follows:*

20  
21 Yea: Councilor Boyd, Councilor Mahon, Councilor Flood, Councilor Rothhaus, Councilor Koenig,  
22 Councilor Dwyer, Councilor Harrington

23  
24 Nay:

7  
0

25 **MOTION CARRIED**

26  
27 Highway Department

28  
29 **MOTION made by Councilor Mahon and seconded by Councilor Boyd to move the Highway**  
30 **Department budget in the amount of Six Million Six Hundred Forty Four Thousand Four**  
31 **Hundred Thirty Eight Dollars (\$6,644,438)**

32  
33 **ON THE QUESTION**

34  
35 Councilor Koenig requested clarification on Line Item 01-08-89100-Capital Reserve Fund Purchases;  
36 Merrimack River Boat Access (\$67,000). Kyle Fox, Director, Public Works Department, stated the  
37 belief, with the amount of funds available, the best direction would be to expend the funds at the Mast  
38 Road location next to the Wastewater Treatment Plant. It is believed, the \$67,000 would be sufficient  
39 to accomplish the construction of the boat ramp, if the design and surveying is done in-house.

40  
41 The \$67,000 was originally budgeted for Griffin Street, but that would only accomplish improving the  
42 angle off of Griffin Street down to the west side of the railroad bridge, and nothing more.

43  
44 Vice Chairman Rothhaus requested clarification on Line Item 01-08-8321-0-Maintenance-Buildings;  
45 painting and other building repairs, oil/water separator (\$18,500). Director Fox stated the items to be  
46 miscellaneous repairs and maintenance items that are done at the Highway Garage. In the garage  
47 where they wash their vehicles, is a troth in the middle of the building that goes down through a  
48 drainage culvert into a catch basin that has the oil/water separator. Some of that waste is hazardous



1 waste. They have to call an environmental company to come and pump out that structure and dispose  
2 of the waste properly.

3  
4 Vice Chairman Rothhaus noted the actual cost in FY16 was \$5,615. Director Fox noted Line Item 01-  
5 08-8502-0-Buildings is zeroed out in the hope of a new garage.

6  
7 Vice Chairman Rothhaus questioned Line Item 01-08-8354-Traffic Control Devices; MUTCD-  
8 required guide and/regulatory sign replacement (\$7,000). Director Fox commented a few years ago the  
9 Federal Government re-issued the MUTCD and instituted retro-reflectivity requirements on all street  
10 signs. Thus far, they have been focusing just on the warning and regulatory signs, and doing the street  
11 signs either as they are stolen, damaged or in the event a street is repaved.

12  
13 Vice Chairman Rothhaus questioned Line Item 01-08-8371-0-Maintenance-Grounds (MTA); Irrigation  
14 maintenance–replace Bise irrigation pump (\$5,500). Director Fox stated that to be the estimate  
15 received for the cost of the pump, which takes the municipal water that comes into the irrigation  
16 buildings and gives it the extra boost it needs to water the field.

17  
18 Vice Chairman Rothhaus asked for clarification on Line Item 01-08-8508-0-Operating Equipment;  
19 equipment trailer (\$8,500). Director Fox stated that to be a replacement trailer (low-bed trailer used to  
20 haul equipment around in).

21  
22 *A Viva Voce Roll Call was taken, which resulted as follows:*

23  
24 Yea: Councilor Boyd, Councilor Mahon, Councilor Flood, Councilor Rothhaus, Councilor Koenig,  
25 Councilor Dwyer, Councilor Harrington

26  
27 Nay:

7  
0

28 **MOTION CARRIED**

29  
30 **Solid Waste Department**

31  
32 **MOTION made by Councilor Mahon and seconded by Councilor Dwyer to move the Solid**  
33 **Waste Department budget in the amount of One Million Five Hundred Eighty Nine Thousand**  
34 **Eight Hundred Ninety Four Dollars (\$1,589,894)**

35  
36 **ON THE QUESTION**

37  
38 Councilor Koenig noted the Town Manager's Office has pointed out that there is the potential for a  
39 savings of \$3,368 as a result of a retirement.

40  
41 **MOTION made by Councilor Boyd and seconded by Councilor Mahon to reduce Line Item 01-**  
42 **09-8104-0-Wages-Other-Full Time by Three Thousand Three Hundred Sixty Eight Dollars**  
43 **(\$3,368)**

44  
45 *A Viva Voce Roll Call was taken, which resulted as follows:*

46  
47 Yea: Councilor Boyd, Councilor Mahon, Councilor Flood, Councilor Rothhaus, Councilor Koenig,  
48 Councilor Dwyer, Councilor Harrington

1  
2 Nay: 7  
3 0  
4 **MOTION CARRIED**  
5 ***Vote on the main motion to move the Solid Waste Department budget in the amount of One Million***  
6 ***Five Hundred Eighty Six Thousand Five Hundred Twenty Six Dollars (\$1,586,526)***  
7 Vice Chairman Rothhaus questioned Line Item 01-09-8388-0-Special Waste Disposal; specifically if  
8 most of the costs are covered by revenue generated, and was informed they are.  
9  
10 *A Viva Voce Roll Call was taken, which resulted as follows:*  
11  
12 Yea: Councilor Boyd, Councilor Mahon, Councilor Flood, Councilor Rothhaus, Councilor Koenig,  
13 Councilor Dwyer, Councilor Harrington  
14 7  
15 Nay: 0  
16 **MOTION CARRIED**  
17  
18 Parks & Recreation Department  
19  
20 **MOTION made by Councilor Mahon and seconded by Councilor Boyd to move the Parks &**  
21 **Recreation Department budget in the amount of Five Hundred Four Thousand Seventy Nine**  
22 **Dollars (\$504,079)**  
23  
24 *A Viva Voce Roll Call was taken, which resulted as follows:*  
25  
26 Yea: Councilor Boyd, Councilor Mahon, Councilor Flood, Councilor Rothhaus, Councilor Koenig,  
27 Councilor Dwyer, Councilor Harrington  
28 7  
29 Nay: 0  
30 **MOTION CARRIED**  
31  
32 Library  
33  
34 **MOTION made by Councilor Boyd and seconded by Councilor Koenig to move the Library**  
35 **budget in the amount of One Million One Hundred Twenty Four Thousand Seven Hundred**  
36 **Twenty Five Dollars (\$1,124,725)**  
37  
38 *A Viva Voce Roll Call was taken, which resulted as follows:*  
39  
40 Yea: Councilor Boyd, Councilor Mahon, Councilor Flood, Councilor Rothhaus, Councilor Koenig,  
41 Councilor Dwyer, Councilor Harrington  
42 7  
43 Nay: 0  
44 **MOTION CARRIED**  
45  
46 Equipment Maintenance  
47

1 **MOTION made by Councilor Mahon and seconded by Councilor Boyd to move the Equipment**  
2 **Maintenance budget in the amount of Four Hundred Fifty Five Thousand Four Hundred Thirty**  
3 **Two Dollars (\$455,432)**

4  
5 *A Viva Voce Roll Call was taken, which resulted as follows:*

6  
7 Yea: Councilor Boyd, Councilor Mahon, Councilor Flood, Councilor Rothhaus, Councilor Koenig,  
8 Councilor Dwyer, Councilor Harrington

9  
10 Nay:

7  
0

11 **MOTION CARRIED**

12  
13 **Buildings & Grounds**

14  
15 **MOTION made by Councilor Boyd and seconded by Councilor Dwyer to move the Buildings &**  
16 **Grounds budget in the amount of Two Hundred Fifty Seven Thousand One Hundred Sixty Two**  
17 **Dollars (\$257,162)**

18  
19 *A Viva Voce Roll Call was taken, which resulted as follows:*

20  
21 Yea: Councilor Boyd, Councilor Mahon, Councilor Flood, Councilor Rothhaus, Councilor Koenig,  
22 Councilor Dwyer, Councilor Harrington

23  
24 Nay:

7  
0

25 **MOTION CARRIED**

26  
27 **Community Development**

28  
29 **MOTION made by Councilor Boyd and seconded by Councilor Mahon to move the Community**  
30 **Development budget in the amount of Four Hundred Ninety Eight Thousand Seven Hundred**  
31 **Thirty Seven Dollars (\$498,737)**

32  
33 *A Viva Voce Roll Call was taken, which resulted as follows:*

34  
35 Yea: Councilor Boyd, Councilor Mahon, Councilor Flood, Councilor Rothhaus, Councilor Koenig,  
36 Councilor Dwyer, Councilor Harrington

37  
38 Nay:

7  
0

39 **MOTION CARRIED**

40  
41 **Town Clerk/Tax Collector**

42  
43 Councilor Boyd stated his recollection Councilor Dwyer had questioned Line Item 01-24-8352-0-  
44 Education & Training; specifically allocating the appropriate amount to eliminate the need to room  
45 share while attending conferences.

46  
47 **MOTION made by Councilor Boyd and seconded by Councilor Dwyer to increase Line Item 01-**  
48 **24-8352-0-Education & Training by Six Hundred Dollars (\$600)**

1 *A Viva Voce Roll Call was taken, which resulted as follows:*

2  
3 Yea: Councilor Boyd, Councilor Mahon, Councilor Flood, Councilor Rothhaus, Councilor Koenig,  
4 Councilor Dwyer, Councilor Harrington

5 7

6 Nay: 0

7 **MOTION CARRIED**

8  
9 **MOTION made by Councilor Boyd and seconded by Councilor Dwyer to move the Town**  
10 **Clerk/Tax Collector budget in the amount of Five Hundred One Thousand Seven Hundred**  
11 **Dollars (\$501,700)**

12  
13 *A Viva Voce Roll Call was taken, which resulted as follows:*

14  
15 Yea: Councilor Boyd, Councilor Mahon, Councilor Flood, Councilor Rothhaus, Councilor Koenig,  
16 Councilor Dwyer, Councilor Harrington

17 7

18 Nay: 0

19 **MOTION CARRIED**

20  
21 Welfare

22  
23 **MOTION made by Councilor Mahon and seconded by Councilor Boyd to move the Welfare**  
24 **budget in the amount of One Hundred Fifty Six Thousand Two Hundred Thirty Five Dollars**  
25 **(\$156,235)**

26  
27 *A Viva Voce Roll Call was taken, which resulted as follows:*

28  
29 Yea: Councilor Boyd, Councilor Mahon, Councilor Flood, Councilor Rothhaus, Councilor Koenig,  
30 Councilor Dwyer, Councilor Harrington

31 7

32 Nay: 0

33 **MOTION CARRIED**

34  
35 General Fund Debt Service

36  
37 **MOTION made by Councilor Mahon and seconded by Councilor Boyd to move the General**  
38 **Fund Debt Service budget in the amount of Four Hundred Twenty Three Thousand Three**  
39 **Hundred Sixty Six (\$423,366)**

40  
41 *A Viva Voce Roll Call was taken, which resulted as follows:*

42  
43 Yea: Councilor Boyd, Councilor Mahon, Councilor Flood, Councilor Rothhaus, Councilor Koenig,  
44 Councilor Dwyer, Councilor Harrington

45 7

46 Nay: 0

47 **MOTION CARRIED**

48 General Fund

**MOTION made by Councilor Boyd and seconded by Councilor Koenig to move the General Fund budget in the total amount of Twenty Eight Million Eight Hundred One Thousand Three Hundred Fifty Five Dollars (\$28,801,355)**

*A Viva Voce Roll Call was taken, which resulted as follows:*

Yea: Councilor Boyd, Councilor Mahon, Councilor Flood, Councilor Rothhaus, Councilor Koenig, Councilor Dwyer, Councilor Harrington

Nay:

7  
0

**MOTION CARRIED**

Wastewater

**MOTION made by Councilor Mahon and seconded by Councilor Boyd to move the Wastewater budget in the amount of Four Million Three Hundred Eighty One Thousand Eight Hundred Thirty Dollars (\$4,381,830)**

**ON THE QUESTION**

Assistant Town Manager/Finance Director Micali stated Wastewater has a few non-union employees. The requested increase would result in a total increase of \$3,685.

**MOTION WITHDRAWN**

**MOTION made by Councilor Boyd and seconded by Councilor Koenig to increase Line Item 31-10-8143-Employee Incentives/Raises by Three Thousand Six Hundred Eighty Five Dollars (\$3,685)**

*A Viva Voce Roll Call was taken, which resulted as follows:*

Yea: Councilor Boyd, Councilor Mahon, Councilor Flood, Councilor Rothhaus, Councilor Koenig, Councilor Dwyer, Councilor Harrington

Nay:

7  
0

**MOTION CARRIED**

**MOTION made by Councilor Mahon and seconded by Councilor Boyd to move the Wastewater budget in the amount of Four Million Three Hundred Eighty Five Thousand Five Hundred Fifteen Dollars (\$4,385,515)**

*A Viva Voce Roll Call was taken, which resulted as follows:*

Yea: Councilor Boyd, Councilor Mahon, Councilor Flood, Councilor Rothhaus, Councilor Koenig, Councilor Dwyer, Councilor Harrington

Nay:

7  
0

**MOTION CARRIED**

Sewer Fund Debt Service

**MOTION made by Councilor Mahon and seconded by Councilor Boyd to move the Sewer Fund budget in the amount of Eight Hundred Twenty Five Thousand Eight Hundred Forty Two Dollars (\$825,842)**

*A Viva Voce Roll Call was taken, which resulted as follows:*

Yea: Councilor Boyd, Councilor Mahon, Councilor Flood, Councilor Rothhaus, Councilor Koenig,  
Councilor Dwyer, Councilor Harrington

7

Nay:

0

**MOTION CARRIED**

Media

Assistant Town Manager/Finance Director Micali noted two adjustments; the increase related to increases for non-union employees is \$2,986 and the reduction of \$2,445 as a result of an error in the 53 week of payroll having not been reduced to 52 weeks.

**MOTION made by Councilor Mahon and seconded by Councilor Boyd to increase Line Item 32-32-8143-Employee Incentives/Raises by Two Thousand Nine Hundred Eighty Six Dollars (\$2,986)**

*A Viva Voce Roll Call was taken, which resulted as follows:*

Yea: Councilor Boyd, Councilor Mahon, Councilor Flood, Councilor Rothhaus, Councilor Koenig,  
Councilor Dwyer, Councilor Harrington

7

Nay:

0

**MOTION CARRIED**

**MOTION made by Councilor Boyd and seconded by Councilor Rothhaus to reduce Line Item #s 32-32-8103-0-Wages-Supervisory and 32-32-8104-0-Wages-Other Full-Time in the total amount of Two Thousand Four Hundred Forty Five Dollars (\$2,445)**

*A Viva Voce Roll Call was taken, which resulted as follows:*

Yea: Councilor Boyd, Councilor Mahon, Councilor Flood, Councilor Rothhaus, Councilor Koenig,  
Councilor Dwyer, Councilor Harrington

7

Nay:

0

**MOTION CARRIED**

**MOTION made by Councilor Boyd and seconded by Councilor Mahon to move the Media budget in the amount of Two Hundred Eighty Five Thousand Five Hundred Twenty Dollars (\$285,520)**

1  
2 *A Viva Voce Roll Call was taken, which resulted as follows:*

3  
4 Yea: Councilor Boyd, Councilor Mahon, Councilor Flood, Councilor Rothhaus, Councilor Koenig,  
5 Councilor Dwyer, Councilor Harrington

6 7

7 Nay: 0

8 **MOTION CARRIED**

9  
10 **Fire Protection**

11  
12 **MOTION made by Councilor Boyd and seconded by Councilor Koenig to move the Fire**  
13 **Protection budget in the amount of Ninety Nine Thousand Eight Hundred Eleven Dollars**  
14 **(\$99,811)**

15  
16 *A Viva Voce Roll Call was taken, which resulted as follows:*

17  
18 Yea: Councilor Boyd, Councilor Mahon, Councilor Flood, Councilor Rothhaus, Councilor Koenig,  
19 Councilor Dwyer, Councilor Harrington

20 7

21 Nay: 0

22 **MOTION CARRIED**

23  
24 **Fire Self-Supporting Fund**

25  
26 **MOTION made by Councilor Boyd and seconded by Councilor Mahon to move the Outside**  
27 **Details/EMS Coverage budget in the amount of Ten Thousand Twenty Six Dollars (\$10,026)**

28  
29 *A Viva Voce Roll Call was taken, which resulted as follows:*

30  
31 Yea: Councilor Boyd, Councilor Mahon, Councilor Flood, Councilor Rothhaus, Councilor Koenig,  
32 Councilor Dwyer, Councilor Harrington

33 7

34 Nay: 0

35 **MOTION CARRIED**

36  
37 **Police Self-Supporting Fund**

38  
39 **MOTION made by Councilor Mahon and seconded by Councilor Boyd to move the Outside**  
40 **Details (Line Item 20-04-8432) budget in the amount of Four Hundred Sixteen Thousand Five**  
41 **Hundred Sixteen Dollars (\$416,516)**

42  
43 *A Viva Voce Roll Call was taken, which resulted as follows:*

44  
45 Yea: Councilor Boyd, Councilor Mahon, Councilor Flood, Councilor Rothhaus, Councilor Koenig,  
46 Councilor Dwyer, Councilor Harrington

47 7

48 Nay: 0

1 **MOTION CARRIED**

2  
3 **Total Appropriation**

4  
5 **MOTION made by Councilor Mahon and seconded by Councilor Boyd to move the Municipal**  
6 **Operating Budget in the amount of Thirty Four Million Eight Hundred Twenty Eight Thousand**  
7 **Eighty Five Dollars (\$34,828,085) to Public Hearing**

8  
9 *A Viva Voce Roll Call was taken, which resulted as follows:*

10  
11 Yea: Councilor Boyd, Councilor Mahon, Councilor Flood, Councilor Rothhaus, Councilor Koenig,  
12 Councilor Dwyer, Councilor Harrington

7

13  
14 Nay:

0

15 **MOTION CARRIED**

16  
17 Town Manager Cabanel noted the four additional Firefighters get added to the bottom line of the  
18 budget, which does not necessarily come from fund balance. That topic can come up during the  
19 discussion of revenues.

20  
21 When asked, Assistant Town Manager/Finance Director Micali stated, at this point in time, the revised  
22 estimated property tax rate is \$5.21. Last year it was \$4.91 (increase of \$0.30).

23  
24 Councilor Flood questioned if there is an estimate of an equalized rate between last year and this to  
25 account for the assessment differences. Assistant Town Manager/Finance Director Micali responded,  
26 in the budget process, we have added \$20 million to the values at this time taking into account the \$33  
27 million that was the billing error. It nets out to minus \$13 million that is accounted for in the budget  
28 process for assessed value.

29  
30 Councilor Flood questioned what that represents in terms of the tax rate, and was informed the net is  
31 an approx. \$0.02 increase.

32  
33 **MOTION made by Councilor Boyd and seconded by Councilor Mahon to adjourn the meeting**

34  
35 *A Viva Voce Roll Call was taken, which resulted as follows:*

36  
37 Yea: Councilor Boyd, Councilor Mahon, Councilor Flood, Councilor Rothhaus, Councilor Koenig,  
38 Councilor Dwyer, Councilor Harrington

7

39  
40 Nay:

0

41 **MOTION CARRIED**

42 *The January 30, 2017 meeting of the Town Council was adjourned at 7:36 p.m.*

43  
44 Submitted by Dawn MacMillan