

Approved: April 11, 2013

Posted: April 15, 2013



Special Town Council Meeting Minutes



Thursday, March 21, 2013, at 7:00 PM, in the Matthew Thornton Room

Chairman Mahon called the special meeting of the Town Council to order at 7:00 p.m. Present at the meeting were Vice Chairman Rothhaus, Councilor Boyd, Councilor Dwyer, Councilor Flood, Councilor Harrington, Councilor Koenig, and Finance Director Paul Micali.

Pledge of Allegiance

Chairman Mahon led in the Pledge of Allegiance.

Announcements

The Town Council will meet on Thursday, March 28, 2013 at 7:00 p.m. in the Matthew Thornton Room. Tuesday, April 9th is the voting day for the Town. Polls are open from 7:00 a.m. to 7:00 p.m. at the James Mastricola Upper Elementary School, which is the only polling place. The Town Council will conduct regular meetings on Thursday April 11, 2013 and April 25, 2013 at 7:00 p.m. in the Matthew Thornton Room.

Comments from the Press - None

Comments from the Public - None

New Business

1. Appointment of Deputy Town Clerk / Tax Collector

Submitted by Town Clerk / Tax Collector Diane Trippett

The Town Council to consider approval of the selection of Brenda DuLong as Deputy Town Clerk / Tax Collector, pursuant to RSA 41:45-c.

Town Clerk/Tax Collector Diane Trippett presented to the Council the appointment of Brenda DuLong to the position of Deputy Town Clerk/Tax Collector.

She remarked Ms. Hall resigned effective at the end of last year, and the position has been vacant for a few months. She stated the job duties were reviewed and the position posted, which resulted in 15 applicants. Ms. DuLong stood out above all others. She is a long-time Town of Merrimack employee having worked in the Finance Department since 1994.

Ms. DuLong possesses the skills and qualifications to fulfill the position. She holds a Masters Degree in Accounting, which is essential for the position. She is familiar with the reports produced in the Tax Collector's Office and how they tie into the Finance Department. She is the current Supervisor in the Finance Department, and will be able to fulfill that role in the Town Clerk/Tax Collector's Department just as well.

Ms. DuLong has served as Town Treasurer, worked as an Assistant Town Clerk at the polls during elections, has been a Supervisor of the Checklist, and has familiarity with Town operations as well as State law.

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Chairman Mahon noted the Council was provided with a copy of the revised job description, as requested. He stated his belief it provides the level of information, which answers concerns expressed at the previous meeting regarding the change in status of the position.

MOTION made by Councilor Boyd and seconded by Councilor Flood to approve the selection of Brenda DuLong as Merrimack's newest Deputy Tax Collector/Town Clerk pursuant to RSA 41:45-c.

ON THE QUESTION

Councilor Boyd commented it is very rewarding for the Council to have the opportunity to promote from within, which he believes to be indicative of the quality of employees that serve the Town. He stated he was personally excited for Tax Collector Trippett in her selection of Ms. DuLong as he believes it exemplifies her commitment to promoting qualified people from within. He extended his congratulations to Ms. DuLong and her family for this well-deserved honor.

Chairman Mahon congratulated Ms. DuLong. He remarked he worked with her on the 4th of July Committee for eight (8) years during which time she amply demonstrated her ability to handle numerous tasks almost simultaneously and her exceptional attention to detail.

MOTION CARRIED 7/0/0

Oath of Office administered to Town Clerk//Tax Collector Diane Trippett.

Comments from the Press - None

Comments from the Public - None

Comments from the Council

Councilor Flood reminded the viewing audience of the 21st Annual East Egg Hunt taking place on Saturday, March 23, 2013 beginning at 10:00 a.m. There will be staggered starting times this year, which are listed on the Town's website as well as in local newsprint. There will also be a Doggie Easter Egg Hunt beginning at 1:00 p.m.

MOTION made by Councilor Boyd and seconded by Councilor Harrington to adjourn the meeting. MOTION CARRIED 7/0/0

The March 21, 2013 special meeting of the Town Council was adjourned at 7:14 p.m.

Submitted by Dawn MacMillan