

The meeting was called to order at 7:31 PM by Chairman Dustin Liukkonen. Present in addition to Dustin were members Paul Mondoux, Adonis ElFakih and John Sauter. Absent were member Curtis Conrad and the committee's Town Council representative Tom Koenig. Chuck Miller, the committee's liaison to the Town's IT department who is usually present at Technology Committee meetings, was also absent.

Adonis moved and John seconded the motion to correct the minutes of the August 10, 2016, meeting by adding that we had discussed the security of the voting machines. The motion passed 4-0-0. Adonis moved and John seconded the motion to approve the minutes as corrected. The motion passed 4-0-0.

We welcomed new member Paul Mondoux. Paul described his technology background to the other members, and they each described their technology backgrounds to him.

The committee discussed issue A.2, which states that the Town's backup procedures risk non-public data being revealed. We will ask Chuck about the progress in moving half of the SAN to the Police Station. It was suggested that perhaps the Town's data could be replicated to a data center in Manchester.

The committee discussed issue B.1 which states that the Town has no disaster recovery plan for the Town's IT infrastructure. This issue is related to issue A.1, which states that too much of the day-to-day operation depends on Chuck Miller, and issue A.4, which states that there is no plan for the future of the Town's IT infrastructure. Important to resolving these issues is that someone other than Chuck should understand the Town's IT infrastructure.

Dustin moved and Paul seconded the motion to make a recommendation to the Town Council. After some discussion the recommendation was as follows:

The Technology Committee recommends to the Town Council that the Town create detailed documentation of the Town's IT technology: the network, servers, applications, data bases, desktop computers, and backup and recovery procedures. The purpose is to ensure IT system continuity and data security and integrity in the event of turnover in the IT department. The descriptions should include the purpose of each part.

The motion passed 4-0-0. Dustin will carry out the motion by getting an item on the Town Council's agenda.

There were no comments from the press or public.

Paul moved and Adonis seconded the motion to adjourn, which passed 4-0-0. Dustin adjourned the meeting at 8:43 PM.

Respectfully submitted,

John Sauter, secretary, Technology Committee