



MERRIMACK FIRE DEPARTMENT

432 Daniel Webster Highway
Merrimack New Hampshire 03054
603-420-1730 ♣ Fax 603.424.0603
BUILDING DIVISION

Fire Chief
Michael P. Carrier
Building Official
Fred T. Kelley
Building inspector
Richard C. Jones

Final Inspection

A Final inspection is required for all permits and will be only be conducted upon the completion of all construction work performed for all residential, industrial and commercial permits issued.

Certificate of Occupancy

A Certificate of Occupancy inspection will be conducted, upon final completion of construction performed on building permits for **all new** residential, industrial and commercial buildings and where there have been changes made to the existing buildings' structure or a change of use.

- All buildings and components of structures will be inspected, for code compliance, under the current adopted New Hampshire State Building and Fire codes.
- For all buildings that require a Fire Alarm and Automatic Fire Sprinkler system, the Fire Alarm and Automatic Fire Sprinkler system will be required to be 100 % complete, at the time of Final Inspection, and be approved by the Merrimack Fire Marshal, prior to granting Occupancy.
- Any Conditions of Approval for the permit shall be met and complete, prior to Final Inspection
- Approvals from Planning & Zoning, Health Department, Waste Water, DPW, Merrimack Village District or Pennichuck Water Works and Conservation Commission may be required. On site Inspections shall be scheduled with the departments listed above for their approval. Each Department's Signature(s) of Approval is required on **Form FRM-014**, prior to issuance of C of O

Certificate of Unit Completion

Purpose: For Final inspection and closure of all permits issued for Commercial, Business, Retail, Industrial & Tenant Fit-up, were there is no change to the existing buildings' structure or use

Certificate of Unit Completion:

A Certificate of Unit Completion will only be issued when:

- The space is already part of an existing building that has a valid Certificate of Occupancy
- Final Inspection by the Merrimack Fire Marshal will only be scheduled when the space has been setup for business, fully stock with merchandise and is ready for the public.
- No Tenant will be allowed to open for business to the public, until the Building has a Certificate of Occupancy and the Fire Alarm and Fire Suppression systems are fully functional with a third party monitoring company under signed contract.

Revised 02/28/2013