

## **Merrimack Heritage Commission – Meeting Minutes 13-February-2023**

**Attendance:** Heritage Commission – Chip Pollard, John Frechette, Barbara Healey

### **1910 hrs: Meeting called to order by John Frechette**

### **1910 hrs: Review and approval of prior minutes**

- There was no quorum, so voting to accept the October, December, and January meeting minutes could not take place.

### **1912 hrs: Heritage Commission Filing**

- Two filing cabinets containing Heritage Commission files were located in a closet off the basement filing storage room. The cabinets appeared to contain the files from the wooden filing cabinet that was in the conference room. The wooden filing cabinet appears to have been procured by Town Manager Micali for use.
- Every month the members will divide up a drawer and review the files. The files will be separated into three categories; files to keep, files of potential interest, and paperwork for potential discard.
- The files to keep will be categorized and indexed on a word document. The potential and discard piles will be addressed at the next meeting for disposition.

### **1925 hrs: Champion Trees**

- A visit to the potential “New Passaconaway Tree” is postponed until spring.
- John F spoke with Hillary Baird who expressed a wish to preserve old trees on the property at 604 DW Highway. The trees are marked with ribbons. John viewed the trees and they appear too small for Champion Trees and appear to pose a hazard to the powerlines. Hillary is to speak with the property owners about their plans for the trees.

### **1930 hrs: Membership**

- While speaking with Hillary Baird she expressed an interest in preserving history and is a potential new member for the Commission. She was unable to attend this meeting. John will keep in contact and invite her to the next meeting.

### **1935 hrs: Gift for Ralph**

- Chip spoke with Paul Micali regarding the gift. He was not in support of the idea of gifts for committee members.
- Chip advised that he has toured Ralph’s homestead and observed an abundance of antiques, which include many clocks. He advised we may want to rethink the idea of a clock as a gift.
- Barbara suggested the members could all pitch in to obtain a gift. A restaurant gift card might be more appropriate.

**1940 hrs: Town Council Meeting**

- Chip advised that the Heritage Commission still needs to make its yearly presentation to the Town Council.

**1945 hrs: Assign Action Items**

- Chip, John, and Barbara to review files for sorting and categorizing.

**1945 hrs: Meeting adjourned**

**Next Meeting:** March 13, 2023

DRAFT