

Highway Garage Committee Meeting Minutes

Tuesday, August 27, 2013, at 6:00 PM, in the Community Development Conference Room

The meeting was called to order at 6:10 p.m. Present at the meeting were Acting Chairman Dan Dwyer, Finance Director Paul Micali, Public Works Director Rick Seymour, public member Rick Hatfield, Highway Operations Manager Adam Jacobs, Highway Equipment Operator I Bob Golemo and Roads and Bridges Foreman Bruce Moreau.

Chairman David G. Yakuboff, Sr., Town Manager Eileen Cabanel and public member Jon Schippani were excused.

OLD BUSINESS

a. Preliminary Comments by Structural Engineer – *Paul Micali*

The Turner report was reviewed.

Bill Hickey from HL Turner gave an overview of the structural analysis his firm completed. He stated that the building when first built had expandable ends. He stated that due to new building codes the ends are no longer expandable. In addition, he stated that the live load is 40 pounds per square inch (PSI). As a safety factor he mentioned that the snow load would have to be 60-90 LBS PSI before a structural problem would exist.

Mr. Hickey then explained that the code discusses what a repair verses an alteration is. He mentioned that the Town should consult with the Building Department and see what they would consider alterations that would in fact make the building structural steel to be increased.

Mr. Hickey said that the building is safe and is usable. One suggestion he did make to improve the structure was to include both vertical and horizontal cross bracing.

NEW BUSINESS

a. Financing Comparison of Bonds Based on Rough Costs – *Paul Micali*

Paul Micali brought up that the committee needs to begin thinking about how we want to fund the project. There are several mechanisms at our disposal. If we go with a warrant article for a bond, the committee needs to decide whether it is one bond for the entire project or two individual bonds, one for the vehicle storage and one for Admin/equipment maintenance. He also reiterated that the committee needs to be mindful of the overall cost of the project as to how the committee may need to proceed with the warrant article.

b. Use of Existing Pad – *Dave Yakuboff*

c. Planning a Phased Approach so Public Works Can Still Function – *Dave Yakuboff & HKT Architects, Inc.*

d. Identify Phases – *Dave Yakuboff & HKT Architects, Inc.*

Next meeting – want to decide what square footage is needed for the new building and what components (square footage and function)

Approved: September 24, 2013

Minutes

Approval of the minutes from the August 13, 2013 meeting was made by Rick Seymour and seconded by Adam Jacobs. **Passed 7-0-0**

Comments from Individual Members

Next meeting September 10, 2013

MOTION made by Bob Golemo and seconded by Bruce Moreau to adjourn the meeting.

The August 27, 2013 meeting of the Highway Garage Committee was adjourned at 7:30 p.m.

Submitted by Dan Dwyer