

Highway Garage Committee Meeting Minutes

Tuesday, September 17, 2013, at 6:00 PM, in the Community Development Conference Room

The meeting was called to order at 6:00 p.m. Present at the meeting were Chairman David G. Yakuboff, Sr., Vice Chairman Dan Dwyer, Town Manager Eileen Cabanel, Finance Director Paul Micali, Public Works Director Rick Seymour, public members Rick Hatfield and Jon Schippani, Highway Operations Manager Adam Jacobs, Highway Equipment Operator I Bob Golemo and Roads and Bridges Foreman Bruce Moreau.

OLD BUSINESS

a. Layouts From HKT – Adam Jacobs

HKT presents to the committee different layouts. In the presentation they mention that the industry standard for the Equipment Maintenance bay is 1.5 bays per employee. The bays are approximately 60x100.

HKT presented some cost estimates for recently built complexes.

- Manchester NH was 43 Million for 200,000 square feet.
- Hopkinton NH was 1.3 Million for 14,000 square feet (no soft cost in these numbers)
- Amesbury, MA 3 bay; office space, pre-engineered building was 3.6 million for 13,000 square feet. Site cost was \$900,000 and \$300,000 in equipment. Cost should be removed because they had to buy the land and equipment related to the project.

Merrimack's projected cost is \$8.759 million for 30,534 square feet; \$287 per square foot - this includes re-skinning the existing building. The administration and maintenance building is 5,500 square feet and would cost approximately \$742,000. Does not include site work or soft cost. End of HKT presentation.

A discussion occurred as to how we can achieve the committee goal of a new Highway Garage:

1. Re-model existing Building
2. House – admin
3. Vehicle Storage
4. Gas Pumps

Eileen has concerns over the price and what number will be acceptable to the Town come election time.

The committee felt that we must make it affordable to the public. Our job is to come up with a total project cost that the public will find reasonable.

Rick Seymour suggested that we need to look at the components.

NEW BUSINESS

a. Roger Blais comparison – Dave Yakuboff

b. Discussion of Public Exposure – Jon Schippani

1 Jon wants to get a preview on why we are here - to present to the Town a plan for a new highway
2 garage. We will have a video made detailing the need for a new garage and run on local cable
3 channels.
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5 **Minutes**

6 **Comments from Individual Members**

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8 **Next meeting September 24, 2013**
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10 **MOTION made by Dan Dwyer and seconded by Bruce Moreau to adjourn the meeting.**

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12 *The September 17, 2013 meeting of the Highway Garage Committee was adjourned at 8:35 p.m.*
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16 Submitted by Dan Dwyer