

**TOWN OF MERRIMACK, NH
PUBLIC WORKS DEPARTMENT
HIGHWAY DIVISION**

POSITION CLASSIFICATION:

Maintainer - PT

NATURE OF WORK:

The employee in this position performs unskilled and semi-skilled labor in the maintenance of public streets, parks, recreational areas and buildings.

Work involves responsibility for the safe and efficient operation of tools, including power tools and light duty motor vehicles used in the maintenance of public facilities. Work assignments are normally received from a foreman or other manager, and after instructions have been given, work is generally performed with limited additional supervision. Work is reviewed by a supervisor for conformance with instructions and for the safety and care exercised in operating tools and vehicles.

SUPERVISION RECEIVED:

Works under the general supervision of the Highway Roads and Bridges Foreman. May receive additional direction and instruction from other employees within the Highway Division at the direction of the Roads and Bridges Foreman.

SUPERVISION EXERCISED:

None

ILLUSTRATIVE EXAMPLES OF WORK:

The list below is intended to be illustrative and employees in this class may not perform all the duties listed include nor does this list contain all of the duties required of employees in this position

- Operates light trucks not requiring a CDL license to move personnel and equipment between work sites.
- Operates hand and power tools such as rakes, shovels, trimmers, blowers and mowers used in the maintenance of streets and recreational areas. Performs minor maintenance such as blade sharpening, maintaining fluid levels and replacing filters. Reports need for repairs to supervisor.
- Performs roadside maintenance such as litter pickup, removal of dead animals, and brush clearing.

- Plows snow with light duty pickup trucks, cleans snow and ice from sidewalks with snowblowers and shovels.
- Provides custodial work such as cleaning of restrooms, sweeping and mopping of floors, and keeps facilities supplied with soap and paper products. May make minor repairs.
- Performs related work as required.

REQUIRED KNOWLEDGE, ABILITIES AND SKILLS:

Must be physically able to perform manual labor in an outdoor environment in any weather condition. Must be able to follow verbal instructions and work with limited supervision.

EDUCATION:

Minimum of 8th grade completion.

COGNITIVE AND SENSORY REQUIREMENTS:

Talking: Necessary for communicating with others.

Hearing: Necessary for taking instructions and receiving information.

Sight: Necessary for doing job effectively and correctly.

DURING AN 8 HOUR DAY, EMPLOYEE IS REQUIRED TO:

Consecutive Hours

Sit 1 2 3 4 5 6 7 8
 Stand 1 2 3 4 5 6 7 8
 Walk 1 2 3 4 5 6 7 8

Total Hours

Sit 1 2 3 4 5 6 7 8
 Stand 1 2 3 4 5 6 7 8
 Walk 1 2 3 4 5 6 7 8

ENVIRONMENT: Inside: 10% Outside: 90%

EQUIPMENT USED: Vehicles including pick-up trucks, hand held power equipment including lawnmowers, snowblowers, leaf blowers, hedge and grass trimmers, small tractors, hand wrenches and tools, two-way radios.

CONTROLS AND EQUIPMENT:

Small power tools and equipment, outdoor power equipment, two-way radio.

LICENSURE/CERTIFICATION REQUIREMENTS:

Must possess a valid driver's license.

OTHER TRAINING, SKILLS AND EXPERIENCE REQUIREMENTS:

Knowledge of the operation of common outdoor power equipment OR any equivalent education and experience that demonstrated the possession of the required knowledge, skills, and abilities.

SPECIFIC VOCATIONAL PREPARATION REQUIREMENT(S):

- ☐ 1. Short demonstration only.
- ☐ 2. Beyond short demonstration, up to and including 30 days.
- ☒ 3. 30-90 days.
- ☐ 4. 91-180 days.
- ☐ 5. 181 days to 1 year.
- ☐ 6. 1 to 2 years.
- ☐ 7. 2 to 4 years.
- ☐ 8. 4-10 years.
- ☐ 9. Over 10 years.

PRIMARY PHYSICAL REQUIREMENTS:

LIFT up to 10 lbs.: Frequently required.
LIFT 11 to 25 lbs.: Frequently required.
LIFT 26 to 50 lbs.: Occasionally required.
LIFT over 50 lbs.: Rarely required.

CARRY up to 10 lbs.: Frequently required.
CARRY 11 to 25 lbs.: Frequently required.
CARRY 26 to 50 lbs.: Occasionally required.
CARRY over 50 lbs.: Rarely required.

REACH above shoulder height: Occasionally required.
REACH at shoulder height: Frequently required.
REACH below shoulder height: Frequently required.

PUSH/PULL: Frequently required.

HAND MANIPULATION REQUIREMENTS:

Grasping: Frequently required.
Handling: Frequently required.
Torquing: Occasionally required.
Finger use: Frequently required.

OTHER PHYSICAL CONSIDERATIONS:

Twisting: Frequently required.
Bending: Frequently required.
Crawling: Occasionally required.
Squatting: Occasionally required.
Kneeling: Occasionally required.
Crouching: Occasionally required.
Climbing: Occasionally required.
Balancing: Occasionally required.

WORK SURFACE(S):

Construction sites, paved and unpaved roads, loose sand and dirt surfaces, outdoor winter condition surfaces, uneven outdoor surfaces, grass.