

**Merrimack Parks and Recreation Meeting Minutes**  
**Wednesday, 12.18.13**  
**7:00 Town Hall Memorial Conference Room**

Attendees: Chris Christensen, Laura Jaynes, Jackie Flood, Melanie Lesmerises, Shannon Barnes, Christine Lavoie and Michelle Cushman  
P&R Department Rep: Kelly Valluzzi  
Absent: Lorraine Lessard, and Dan Dwyer  
Start time: 7:08pm

1 – Introduction of new Director update from Kelly Valluzzi

- New Director is Matt Casparius and he starts on 01.02.14
  - Seasoned director

2 – Approval of November Meeting minutes were accepted

- Laura Jaynes made a motion to accept the minutes
- Christine Lavoie 2<sup>nd</sup> the motion
- 6-0-0 to accept minutes (Shannon Barnes came late and missed this vote)

3 – Director/Chair Updates

- a. Holiday Parade update from Kelly Valluzzi
  - Huge success
  - Thank you from Kelly Valluzzi to Chris Christensen, Laura Jaynes and Jackie Flood for all their hard work
  - Laura Jaynes thanked Kelly Valluzzi for her hard work
- b. Winter Carnival from Kelly Valluzzi
  - Event is 02.22.14 from 12-3pm which will include things such as snow mobile rides and sledding
- c. New Members from Chris Christensen
  - Need alternate members for when active members can't attend a meeting
    - Shannon Barnes has her alternate member
  - Laura Jaynes to look into a Junior High Student for Parks and Rec Committee

**Old Business**

1 – Park Reviews from Kelly Valluzzi

- Kelly Valluzzi gave the To Do list to Adam at the DPW and the following is his feedback:
  - A few items have been completed already from the To Do list
  - Plan is to complete what they can now and once spring comes then start back in on the items
- Chris Christensen thanked the committee for their hard work on compiling the Park Reviews

2 – Dog Park from Christine Lavoie

- Fund Raiser of the Photo Shoot was a success

### 3 – Budget Process

- a. Wasserman Park; Road Plan and Engineering Study from Chris Christensen
  - Budget has already been sent to the Town Manager
  - \$5K for engineering study
  - \$10K for transportation study
  - Chris emailed to see if the \$15K can still be used
- b. Feedback from DPW re “To Do List” – reviewed above

### New Business

#### 1 – Next meeting dates are:

- 01.15.14
- 02.19.14

### Updates

#### 1 – Senior Citizens Club – no representation

- Chris Christensen told the committee that Lorraine Lessard has given her resignation
- The Senior Citizens Club will elect a new representative for the P&R Committee – maybe for January

#### 2 – MYA from Melanie Lesmerises

- Winter sports are underway
- Chris Christensen asked Melanie Lesmerises for feedback from the MYA regarding the P&R “To Do” list

#### 3 – Town Council - Dan Dwyer not present

#### 4 – School Board from Shannon Barnes

- 1<sup>st</sup> meeting regarding the hearings is the new business item to have the attorney look at the agreement for O’Gara
  - What are legal requirements?
  - What is the School Board dealing with?

#### 5 – High School Representative

- Need a representative

Comments from the Public was nothing

Comments from the Committee

- Chris Christensen thanked the P&R Committee for a great 2013 and is looking forward to 2014

Adjourn at 7:33pm

- Laura Jaynes made the motion to adjourn
- Shannon Barnes 2<sup>nd</sup> the motion
- 7-0-0

Respectively submitted,  
Michelle Cushman