**Merrimack Parks and Recreation Meeting Minutes**

**Wednesday, 08.16.17**

**Merrimack Town Hall, Memorial Conference Room**

**7:00 pm**

Attendees: Laura Jaynes, Christine Lavoie, Hillary Baird, Maureen Hall – Senior Citizens Club, Peter Albert - Town Council, and Michelle Creswell

Parks and Recreation Director: Matt Casparius

Absent:

Excused: Julie Poole, Rick Greenier – MYA and Michael Thompson – School Board

Public: Matt Caron

Start time: 7:00pm

1 Open Meeting/Introduction

2 Approval of minutes from June 21st 2017

* Peter Albert made the motion to accept the June Meeting Minutes
* Christine Lavoie 2nd the motion
* 5-0-1 motion passed

3 New Business

* Welcome new member – Hillary Baird
  + Hillary Baird discussed her involvement with a lock down that occurred last year at school with getting the message out to parents faster.
* Discussion with Matt Caron from the Conservation Commission about Wasserman Park Trails
  + Conservation Commission met with NRPC to help with labeling of the hours of operation for the parking lots at Wasserman Park and Wasserman Park Trails
  + Conservation Commission will donate the funds to build a kiosk to house the information for the parking lots
  + Conservation Commission is asking to have permission to put a kiosk at Wasserman Park
  + Peter Albert will bring this to the next Town Council Meeting for approval
  + Christine Lavoie made the motion to accept the donation of the kiosk in Wasserman Park
  + Peter Albert 2nd the motion
  + 6-0-0 motion passed
  + Merrimackoutdoors.com is the Conservation Commission’s website

4 Old Business

* Update from Merrimack Dog Park - Matt Casparius
  + Dog Park Fund Balance – $2083.72 (as of 7/31/17)
  + Approval of Expense from Sponsor Donations
    - Dog Waste Sponsor Bags – $340.00
    - Bronze Sponsor Recognition Sign - $30.00
    - Bronze Sponsor from Dr. Selnik of Journey’s End for $1150
    - Maureen Hall made the motion made to approve the money for the Dog Waste Sponsor Bags and Recognition Sign
    - Peter Alert 2nd the motion
    - 6-0-0 motion passed
  + Peter Alert asked if there have been an issues and only thing noted by Matt Casparius was the scheduled of pick of waste once or twice was an issue
* O’Gara Drive Update - Matt Casparius
  + Lease with School District for O’Gara Drive runs out June 2018
  + Suggestions would be:
    - Full size basketball court at MYA for the cost of $45,000
    - Possibly entrance only and Exit only leaving MYA
    - Move ice skating rink to Watson Park for the cost of $3,000
    - Moving the skate board park is still being discussed with the possibly to be put at the field in front of Bishop Field for the cost of $50,000 and cost of asphalt around $5,000
    - Town to restore O’Gara for the cost of $20,000
    - Grant total = $125,000

5 Director's Report - Matt Casparius

* Summer Programs Update
  + Summer programs are ending soon
  + 810 camper registrations
  + 49 employees
* American Camp Association Accreditation Visit
  + July 12th was the date for the accreditation and waiting to hear back
* Summer Concert Series
  + Averaged about 150 per week
  + 2 rain date concerts left for August 23rd and August 30th
* Summer Movies Nights in the Park
  + 3 free movies
  + 1 rain date is on September 30th
* Fall Activities Brochure
  + 50 programs running between now and December
  + Trek Fall Adventures Field Trips
* Miscellaneous Department Updates
  + Donation from the Rotary Club to replace light fixtures at the Function Hall and restore a cabin at Wasserman Park
  + Public Works to do work at the parking lots at Bishop Park and Horse Hill

1. Organization Reports

* Senior Citizens Club - Maureen Hall
  + August 17th Foster’s for a clambake
  + September 27th – Dance Lessons in 6 weeks
  + November trip to Foxwoods
  + Line dancing every Monday
* MYA - Rick Greenier – not present
* Town Council –Peter Albert
  + Following O’Gara Drive item
* School Board – Michael Thompson – not present

7 Comments from the Public - was nothing

8 Comments from the Committee

* Laura Jaynes brought up at Vet’s Park it might help with erosion to have that 1 way driving versus the current 2 way

9 Future Meeting Dates

* Wednesday, September 20th
* Wednesday, October 18th

10 Adjourn at 8:06pm

* Michelle Creswell made the motion to adjourn at 8:pm
* Christine Lavoie 2nd the motion
* 6-0-0 motion passed

Respectfully submitted,

Michelle Creswell