



# **MERRIMACK POLICE DEPARTMENT**

31 Baboosic Lake Road • Merrimack, NH 03054

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[www.merrimackpd.org](http://www.merrimackpd.org)

**Mark E. Doyle**

*Chief of Police*

## **CITIZEN'S POLICE ACADEMY APPLICATION**

Date: \_\_\_\_\_

Name: \_\_\_\_\_ Date of Birth \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Work Phone: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

SSN: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Driver's License # \_\_\_\_\_ State \_\_\_\_\_

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Have you ever been arrested? ( ) Yes ( ) No

If yes, what for? \_\_\_\_\_

When? \_\_\_\_\_

Where? \_\_\_\_\_

Please briefly list or describe any civic activities/organizations you are involved in:

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What experience have you had with Law Enforcement?

( ) Positive ( ) Negative

Briefly explain:

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Briefly explain your interest in the Citizen's Academy:

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What do you expect to gain from attending the Academy?

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List the person to be contacted in case of an emergency during your attendance at the Citizen's Police Academy:

Name: \_\_\_\_\_ Phone \_\_\_\_\_

Address: \_\_\_\_\_

Relationship: \_\_\_\_\_

I hereby certify that the information contained in this application is true and complete to the best of my knowledge. You are hereby authorized to make any investigation of my personal history deemed necessary for consideration to attend the Citizen Police Academy.

\_\_\_\_\_  
(Signature) Date \_\_\_\_\_

\_\_\_\_\_  
(Witness) Date \_\_\_\_\_

# **MERRIMACK POLICE DEPARTMENT**

## **CITIZEN'S POLICE ACADEMY ACCEPTANCE STANDARDS**

Consideration for acceptance to the Citizen's Police Academy is contingent upon the applicant not:

1. Having been arrested for a Misdemeanor-level offense within the last five (5) years;
2. Having been arrested for a Felony-level offense within the last ten (10) years;
3. Having been arrested for three (3) or more Motor-Vehicle related offenses within the last three (3) years;
4. At the time of the application, being involved in a lawsuit pending against the Town of Merrimack, The Merrimack Police Department, any Officer of the Merrimack Police Department or any other Department of the Town of Merrimack;

Upon acceptance to the Citizen's Police Academy, All Applicants are expected to maintain a high degree of professionalism while attending the various Academy classes and events. Those that fail to maintain a professional demeanor during the Academy may be asked to leave.

The Chief of Police, or his designee, also retains the right to deny admission to anyone for reasons which may not be included in the list above.

The Chief of Police, or his designee, also retains the right to deny admission to anyone who the Chief of Police, or his designee, believes would be detrimental to the Police Academy Program or the Law Enforcement mission of the Merrimack Police Department.

I, \_\_\_\_\_, Understand and agree with the standards  
(Printed name of applicant)

stated above for consideration to be accepted into the Citizen's Police Academy.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Dear Participant:

Enclosed are (2) two waivers, which must be signed and returned with the application.

This process is necessary due to the fact that over the Academy session you will be subjected to information of a confidential nature.

To ensure that the Merrimack Police Department remains within the privacy and security guidelines set forth by the Federal Government, we request these forms be completed and returned. They will remain on file here at the Merrimack Police Department.

## ***Release of Liability***

For, and in consideration of the undersigned being given the opportunity to observe police operations and functions of the Merrimack Police Department by riding in a vehicle operated by employee(s) of the police department and by and any and all means of observation whatsoever, the undersigned, in order to avail himself/herself of said opportunity, recognizes and assumes any and all risks pertaining thereto, and hereby releases the Town of Merrimack, it's officials, employees, officers, and all other personnel of the Town of Merrimack from any and all liability whatsoever for any injuries, damages, and claims the undersigned, his/her heirs, dependents, and assigns may sustain in and about any patrol car or in any way during the course of observation by the undersigned of the operations and functions of the Merrimack Police Department. He/She also authorizes the Merrimack Police Department to conduct a check of any and all criminal records and incident files which may pertain to him/her.

Further, the undersigned agrees and understands that:

1. He/She will not carry or use any weapons
2. He/She is an observer and will take no action unless so directed by a police officer.
3. He/She will stay in the police vehicle at in-progress calls.
4. He/She will not be exposed or expose themselves to any unnecessary risks or dangers.
5. He/She will maintain confidentiality of police investigations.

Approved by:

\_\_\_\_\_  
**Chief of Police  
Merrimack Police**

Riding Date (s)  
  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**Riders Signature**  
**\*if under 21 years of age, must be  
countersigned by a parent or legal  
guardian and notarized**

\_\_\_\_\_  
Parent or Legal Guardian

\_\_\_\_\_  
Notary Public

## Indemnity Agreement

**WHEREAS,** The Merrimack Police Department wishes to provide law enforcement training to private citizens, and

**WHEREAS,** during the course of such training the recipients will have access to documents and information declared by law to be confidential, including, without limitation, criminal investigation reports, photographs, fingerprint cards, criminal records, and the Bureau of Emergency Communications (9-1-1), and

**WHEREAS,** The Town of Merrimack may become legally liable for the release of confidential documents and information, and

**WHEREAS,** The Town of Merrimack wished to obtain assurances that private citizens participating in the volunteer training programs will not release confidential information without authorization.

**NOW, THEREFORE,** in consideration of the law enforcement training which the Merrimack Police Department will provide, the undersigned recipient of such training agrees to indemnify the Town of Merrimack and its employees for any judgment or settlement of a claim based upon the unauthorized release or dissemination of confidential documents or information by the undersigned.

Date: \_\_\_\_\_

\_\_\_\_\_  
Training Recipient

**\*If under 21 years of age, must be  
countersigned by a parent or legal  
guardian and notarized**

\_\_\_\_\_  
Parent or Legal Guardian

\_\_\_\_\_  
Notary Public