



TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, including back up information, 8 days prior to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

MEETING INFORMATION

Date Submitted: January 30, 2018

Date of Meeting: February 8, 2018

Submitted by: Town Council Chair Nancy Harrington and Vice Chair Finlay Rothhaus

Department:

Time Required: 5 minutes

Speakers:

Background Info. Supplied: Yes: No:

CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:

Recognition/Resignation/Retirement:

Public Hearing:

Retirement:

New Business:

Old Business:

Nonpublic:

Consent Agenda:

Other:

TITLE OF ITEM

Recognition of Town Committee Member

DESCRIPTION OF ITEM

The Town Council will present a certificate to Desirea Falt in recognition of her service to the Town of Merrimack as a member of the Planning Board.

REFERENCE (IF KNOWN)

RSA:

Warrant Article: _____

Charter Article:

Town Meeting: _____

Other:

N/A

EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:

Grant Requirements:

Easel:

Joint Meeting:

Special Seating:

Other:

Laptop:

None:

CONTACT INFORMATION

Name: Nancy Harrington

Address _____

Phone Number _____

Email Address

nharrington@merrimacknh.gov

APPROVAL

Town Manager:

Yes No:

Chair/Vice Chair:

Yes No: