



TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, **including back up information**, 8 days prior to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

MEETING INFORMATION

Date Submitted: January 23, 2018
Submitted by: Town Manager Eileen Cabanel and Finance Director Paul T. Micali
Department:
Speakers:

Date of Meeting: February 15, 2018
Time Required: 25 minutes
Background Info. Supplied: Yes: No:

CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:	<input type="checkbox"/>	Recognition/Resignation/Retirement:	<input type="checkbox"/>
Public Hearing:	<input checked="" type="checkbox"/>	Old Business:	<input type="checkbox"/>
New Business:	<input type="checkbox"/>	Consent Agenda:	<input type="checkbox"/>
Nonpublic:	<input type="checkbox"/>	Other:	<input type="checkbox"/>

TITLE OF ITEM

Public Hearing - Proposed Municipal 2018-19 Operating Budget and Warrant Articles

DESCRIPTION OF ITEM

The Town Council will hold a public hearing to discuss the 2018/19 Proposed Municipal Operating Budget, Collective Bargaining Agreement(s), if any, Proposed Issuance of Debt, if any, Petitioned Bonds, if any, and Other Petitioned Warrant Articles, if any.

REFERENCE (IF KNOWN)

RSA:	33:8-a(I), 32:5,I, 21:35, 40:13 II-b	Warrant Article:	
Charter Article:	8-3	Town Meeting:	
Other:		N/A	

EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:	<input type="checkbox"/>	Grant Requirements:	<input type="checkbox"/>
Easel:	<input type="checkbox"/>	Joint Meeting:	<input type="checkbox"/>
Special Seating:	<input type="checkbox"/>	Other:	<input type="checkbox"/>
Laptop:	<input type="checkbox"/>	None:	<input type="checkbox"/>

CONTACT INFORMATION

Name:	Eileen Cabanel	Address	6 Baboosic Lake Road
Phone Number	424-2331	Email Address	ecabanel@merrimacknh.gov

LEGAL NOTICE
Town of Merrimack
Public Hearing

Proposed Municipal 2018-19 Operating Budget and Warrant Articles

Residents of Merrimack are hereby advised that the Town Council will hold a public hearing on **Thursday, February 15, 2018, at 7:00 p.m.** in the Matthew Thornton Room located at 8 Baboosic Lake Road to discuss the following:

- 2018/19 Proposed Municipal Operating Budget
- Collective Bargaining Agreement(s), if any
- Proposed Issuance of Debt, if any
- Petitioned Bonds, if any
- Other Petitioned Warrant Articles, if any


These hearings are being held pursuant to the requirements of NH RSA 33:8-a (I), NH RSA 32:5, I, NH RSA 21:35, NH RSA 40:13 II-b and Town of Merrimack Charter Article 8-3.

For Town of Merrimack Use:

Posted: February 5, 2018

To Be Published: February 5, 2018 (*Union Leader*)

To Be Published: February 9, 2018 (*Merrimack Journal*)



**Merrimack Town Council
Public Hearing
February 15, 2018**

Presented by:

Merrimack Town Council

Estimated 2018 Tax Rate Summary

SUMMARY			
	<u>Voted</u> <u>2017-18</u>	<u>Proposed</u> <u>2018-19</u>	<u>% Difference</u>
Appropriations			
General Fund Operating	\$22,889,403	\$24,271,059	
Capital Reserve Fund Deposits	\$1,697,000	\$1,640,000	
Other Capital	\$164,700	\$489,190	
Road Resurfacing Expend	\$750,000	\$800,000	
Capital Reserve Fund Expend.	\$1,983,809	\$1,454,311	
State & Federal Grants	\$1,387,231	\$0	
Self Supporting Funds Approp.	\$6,026,730	\$5,913,330	
Subtotal Appropriations	\$34,898,873	\$34,567,890	
Revenues			
General Fund Non - Tax Revenues	(\$9,416,771)	(\$10,185,241)	
Fund Balance	(\$450,000)	(\$450,000)	
Motor Vehicle Road Infrastr. Rev.	(\$125,000)	(\$125,000)	
Capital Reserve Fund Withdrawals	(\$1,983,809)	(\$1,454,311)	
State & Federal Grants	(\$1,387,231)	\$0	
Self Supporting Funds Revenue	(\$6,026,730)	(\$5,913,330)	
Subtotal Revenue	(\$19,389,541)	(\$18,127,882)	
Overlay (for abatements)	\$412,171	\$375,000	
Veterans' Credits	655,500	655,500	
To Be Raised By Taxes	\$16,577,003	\$17,470,508	5.39%
Divide by Town Value	3,382,236.206	3,382,236.206	0.00%
Town Tax Rate	\$4.90	\$0.27	5.42%

Items that Affect the Tax Rate

SUMMARY

	Voted <u>2017-18</u>	Proposed <u>2018-19</u>	\$ Difference	% Difference
<u>Appropriations</u>				
General Fund Operating	\$22,889,403	\$24,271,059	\$1,381,656	6.04%
Capital Reserve Fund Deposits	\$1,697,000	\$1,640,000	(\$57,000)	-3.36%
Other Capital	\$164,700	\$489,190	\$324,490	197.02%
Road Resurfacing Expend	\$750,000	\$800,000	\$50,000	6.67%
Subtotal Appropriations	\$25,501,103	\$27,200,249	\$1,699,146	6.66%
<u>Revenues</u>				
General Fund Non - Tax Revenues	(\$9,416,771)	(\$10,185,241)	(\$768,470)	8.16%
Fund Balance	(\$450,000)	(\$450,000)	\$0	0.00%
Motor Vehicle Road Infrastr. Rev.	(\$125,000)	(\$125,000)	\$0	0.00%
Subtotal Revenue	(\$9,991,771)	(\$10,760,241)	(\$768,470)	7.69%
Overlay (for abatements)	\$412,171	\$375,000	(\$37,171)	-9.02%
Veterans' Credits	655,500	655,500	\$0	0.00%
To Be Raised By Taxes	\$16,577,003	\$17,470,508	\$893,505	5.39%
Divide by Town Value	3,382,236.206	3,382,236.206	\$0.000	0.00%
Town Tax Rate	\$4.90	\$5.17	\$0.27	5.42%

2018-19

Budget Overview of Expenditures

Increase (Decrease)

- Health Insurance - \$282,000
- Short-term Disability - \$38,000
- Workers Compensation - \$44,000
- General insurance - \$9,000
- Debt Service – \$17,000
- Legal - \$25,000
- Voting Booths - \$19,000
- Tipping fees increase \$1 per ton
 - from \$69 to \$70 – \$8,300
- Recycling Tipping fee increasing
 - Is \$54 per ton -\$42,700
- Maintenance Vehicles - \$50,000
- Maintenance – Buildings & Grounds - (\$11,000)
- Maintenance – Office Equipment – (\$24,000)

2018-19

Budget Overview of Expenditures –Cont.

Increase (Decrease)

- Convincer Grant – (\$20,000)
 - Elections - \$16,000
 - Paving Infrastructure - \$50,000
 - HVAC Town Hall - \$241,000
 - CRF Deposits – (\$57,000)
 - Miscellaneous – (\$21,040)
 - Contractual Raise (6 unions) - \$413,000
 - Comp Absences – \$56,000
-

2018-19

Budget overview – Staffing Increase (Decrease)

- Non-union pay increase - \$ 111,186
- Staffing Adjustment (PT to FT) –
 - TC/TC - \$37,000
- Deputy Police Chief (eliminated Lt) - \$21,000
- Custodian Position (Bldg Grounds) - \$62,000
- Fire Overtime - \$27,000
- Reduction in Part-time Hours (Fire) – (\$41,000)
- New Special Investigation Unit (SIU) (2) Police - \$304,000
 - Wages & Benefits -\$218,000
 - Overtime - \$86,000
- **Total Expenditures** **\$1,699,146**

Budget Highlights

Increased Costs are Only Part of the Story...

Revenue	
Increase	
▪ Motor Vehicle Permits	▪ \$300,000
▪ Cable Franchise Fees	▪ \$ 50,000
▪ Ambulance Revenue	▪ \$ 75,000
▪ Interest	▪ \$250,000
▪ Sale Of Property	▪ \$ 72,000
▪ Misc. Charges for services	▪ \$ 41,470
Decrease	
▪ Convincer Grant	▪ <u>(\$20,000)</u>

Net Revenue Increase **\$768,470**

Budget Highlights

Capital Reserve Fund (CRF) Purchases in 2018-19

CRF	Proposed Capital Purchases		2018-19 Projects	\$\$	71,311
Computer Equipment			Telephone System Upgrade		
Fire			South Fire Station Space Needs Assessment	25,000	
			Rescue 1 Breathing Air Cascade Replacement	25,000	
			Fire Apparatus Computer Replacement	15,000	
			Fire Command SUV (including Fitup)	39,000	
			Fire Suppression Hose	17,000	
			Large Diameter Supply Hose	15,000	
			Portable Radio Replacement	298,000	434,000
Road Infrastructure			Drainage Improvements	200,000	
			Seaverns Bridge Canoe Launch	50,000	250,000
Highway			H-29 Spreader and Plow fit up	29,000	
			3/4T Pickup H-2	35,000	
			6 Wheel dump truck, H-28	180,000	
			6 Wheel dump truck, H-34	180,000	
			Athletic Field groomer	35,000	459,000
DW Highway			DW Hwy Paving - Cracksealing		50,000
Solid Waste			Trailer	70,000	
			Truck Cab & Chassis, Peterbilt	120,000	190,000
Total General Fund					1,454,311
Wastewater Fund					
Sewer Infrastructure			Manhole/Sewer Line rehab	25,000	
			1-front end loader replacement	200,000	
			Replacement of OEM lights with LED lights	48,000	
			Replacement of 1 sludge pump	25,000	
Total Wastewater Fund					298,000
Grand Total CRF Purchases					1,752,311

Budget Highlights

CRF Deposits

	2017-18	EST. 2018-19	\$ \$ Diff	% Diff
Ambulance	115,000	80,000	(35,000)	-70.00%
Communications Equipment	185,000	125,000	(60,000)	-300.00%
Computer Equipment	35,000	35,000	-	0.00%
Daniel Webster Highway	50,000	50,000	-	0.00%
Fire Equipment	192,000	250,000	58,000	30.21%
Highway Equipment	325,000	400,000	75,000	27.27%
Library Building Maintenance Fund	35,000	75,000	40,000	114.29%
Property Revaluation	15,000	15,000	-	0.00%
Solid Waste Disposal	100,000	125,000	25,000	33.33%
Traffic Signal Pre-emption	15,000	5,000	(10,000)	-66.67%
GIS	20,000	20,000	-	0.00%
Road Infrastructure CRF	<u>600,000</u>	<u>450,000</u>	<u>(150,000)</u>	<u>-37.50%</u>
Total CRF	1,687,000	1,630,000	(57,000)	-3.38%
Milfoil	10,000	10,000	-	0.00%
Total GENERAL FUND	1,697,000	1,640,000	(57,000)	-3.36%
Sewer Infrastructure Improvements	<u>300,000</u>	<u>300,000</u>	-	0.00%
Operating budget	1,997,000	1,940,000	(57,000)	-2.85%

Important Budget Dates

- **Deliberative Session**

Wednesday, March 14, 2018 -- 7:00 pm

James Mastricola Upper Elementary School All Purpose Room

- **Annual Voting Day**

Tuesday, April 10, 2018 – 7:00 am – 7:00 pm

- James Mastricola Upper Elementary School All-Purpose Room, 26 Baboosic Lake Road
- St. John Neumann Church, 708 Milford Road (Route 101A)
- Merrimack Middle School, 31 Madeline Bennett Lane