



# TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, including back up information, 8 days prior to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

## MEETING INFORMATION

Date Submitted: February 23, 2018  
Submitted by: Matthew Casparius  
Department: Parks & Recreation

Date of Meeting: March 8, 2018

Speakers: Matthew Casparius (if need be)

Time Required: 2 minutes

Background Info. Supplied: Yes:  No:

## CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

- |                        |                                     |                                     |                          |
|------------------------|-------------------------------------|-------------------------------------|--------------------------|
| Appointment:           | <input type="checkbox"/>            | Recognition/Resignation/Retirement: | <input type="checkbox"/> |
| <b>Public Hearing:</b> | <input type="checkbox"/>            | Old Business:                       | <input type="checkbox"/> |
| New Business:          | <input checked="" type="checkbox"/> | Consent Agenda:                     | <input type="checkbox"/> |
| Nonpublic:             | <input type="checkbox"/>            | Other:                              | <input type="checkbox"/> |

## TITLE OF ITEM

Sponsorship donation of Parks & Recreation Department Summer Movies Nights

## DESCRIPTION OF ITEM

For the third year in a row, the Merrimack Lions Club would like to once again be a sponsor of our Summer Movie Nights in the Park. Last year they sponsored two of our four movie nights and we averaged around 125 people at each event. They are once again offering us \$600 to cover the cost of two of the movie nights. These funds are used to pay the licensing fee that we have to pay to publicly show movies.

## REFERENCE (IF KNOWN)

RSA:	Warrant Article:	_____
Charter Article:	Town Meeting:	_____
Other:	N/A	

## EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

- |                  |                          |                     |                          |
|------------------|--------------------------|---------------------|--------------------------|
| Projector:       | <input type="checkbox"/> | Grant Requirements: | <input type="checkbox"/> |
| Easel:           | <input type="checkbox"/> | Joint Meeting:      | <input type="checkbox"/> |
| Special Seating: | <input type="checkbox"/> | Other:              | <input type="checkbox"/> |
| Laptop:          | <input type="checkbox"/> | None:               | <input type="checkbox"/> |

## CONTACT INFORMATION

Name:	<b>Matt Casparius</b>	Address	<b>116 Naticook Rd</b>
Phone Number	<b>882-1046</b>	Email Address	<b>mcasparius@merrimacknh.gov</b>

## APPROVAL



# TOWN OF MERRIMACK

PARKS AND RECREATION DEPARTMENT

116 NATICOOK ROAD

Merrimack, New Hampshire 03054

Telephone (603) 882-1046

FAX (603) 883-5335

[MCASPARIUS@MERRIMACKNH.GOV](mailto:MCASPARIUS@MERRIMACKNH.GOV)

[WWW.MERRIMACKNH.GOV](http://WWW.MERRIMACKNH.GOV)

## MEMO

TO: Eileen Cabanel

FROM: Matt Casparius

DATE: February 23, 2018

SUBJECT: Town Council Agenda- Approval of donations

Hi Eileen

For the third year in a row, the Merrimack Lions Club would like to once again be a sponsor of our Summer Movie Nights in the Park. Last year they sponsored two of our four movie nights and we averaged around 125 people at each event.

They are once again offering us \$600 for the two movie nights and that money is used to pay the licensing fee that we have to pay to publicly show movies. I ask that the Town Council accept this donation to help us continue this great new tradition that we started a few years ago.

## Matthew Casparius

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**Subject:** FW: movie in the Park

**From:** Michele Lehtinen [<mailto:lehtinenmichele@gmail.com>]

**Sent:** Thursday, February 08, 2018 8:29 PM

**To:** Matthew Casparius

**Subject:** movie in the Park

Hi Matt, we had our meeting this past Tuesday and we would like to give you \$600 for two movie nights as we have done in the past.

Would you please let me know when you need the money so we can get a check issued to the Parks and Rec. Our next meeting is in two weeks, February 20 I think.

We are so glad to be able to participate in this town event again. Please let me know when and what movies you plan to show. (Our members are interested) Hopefully this year the weather will cooperate.

Michele  
Merrimack Lions Club