



TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, **including back up information**, 8 days prior to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

MEETING INFORMATION

Date Submitted: May 1, 2018

Date of Meeting: May 10, 2018

Submitted by: Town Council Chairman Finlay

Rothhaus and Vice Chair Tom Koenig

Department:

Time Required: 25 minutes

Speakers:

Background Info. Yes: ☐ No: ☒
Supplied:

CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment: ☐

Recognition/Resignation/
Retirement: ☐

Public Hearing: ☐

Old Business: ☐

New Business: ☒

Consent Agenda: ☐

Nonpublic: ☐

Other: ☐

TITLE OF ITEM

Deliberation to Fill the Town Council Vacancy

DESCRIPTION OF ITEM

The Town Council to deliberate and elect the individual to fill the vacancy on the Town Council until the April 2019 election, pursuant to Charter Article 4-5.

REFERENCE (IF KNOWN)

RSA:

Warrant Article: _____

Charter Article: 4-5

Town Meeting: _____

Other:

N/A

EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector: ☐

Grant Requirements: ☐

Easel: ☐

Joint Meeting: ☐

Special Seating: ☐

Other: ☐

Laptop: ☐

None: ☐

CONTACT INFORMATION

Name:

Finlay Rothhaus

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Phone Number

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APPROVAL

Town Manager:

Yes ☐ No: ☐

Chair/Vice Chair:

Yes ☒ No: ☐