

## **TOWN COUNCIL – AGENDA REQUEST FORM**

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, **including back up information**, <u>8 days prior</u> to the requested meeting date. **Public Hearing requests must be submitted <u>20 days prior</u> to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

Date Submitted: August 9, 2018 Submitted by: Town Council Chairman Finlay Rothhaus and Vice Chair Tom Koenig Department:  Speakers:  CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)  Appointment:  Recognition/Resignation/ Retirement:  Public Hearing: Old Business:  Consent Agenda: Nonpublic: Other:  TITLE OF ITEM  COMMITTEE APPOINTMENT BOX  REFERENCE (IF KNOWN)  RSA: Warrant Article: Charter Article: 8-4 Town Meeting: Other: N/A  Projector: Grant Required: 10 minutes Background Info. Supplied: Yes: No:	Meeting Information				
Department: Speakers:  Speakers:  CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)  Appointment: Recognition/Resignation/ Retirement: Public Hearing: Old Business: Consent Agenda: Nonpublic: Other:  TITLE OF ITEM  Committee Appointments  DESCRIPTION OF ITEM  The Town Council to consider appointing the following individuals to Town Committees, pursuant to Charter Article 8-4: Kathleen Stroud - ZBA (Alternate to Full member) & Drew Duffy (Alternate member)  REFERENCE (IF KNOWN)  RSA: Warrant Article: Charter Article: S-4 Town Meeting: Other: N/A  Projector: Grant Requirements: Easel: Joint Meeting: Other: Grant Requirements: Grant Requirements: Joint Meeting: Other: Grant Requirements: Joint Meeting: Joint	Submitted by: Town C	ouncil Chairman Finlay	Date of Meeting: August 16, 2018		
Supplied: Yes: No:					
Appointment: Recognition/Resignation/ Retirement: Cold Business: Consent Agenda: Consent Agenda: Compublic: Other: Committee Appointments    Description of Item	Speakers:		_	Info. Yes: No: No: No:	
Appointment:    Retirement:	CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)				
New Business:	Appointment:			ation/	
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RSA: Warrant Article:  Charter Article: 8-4 Town Meeting: Other: N/A  EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)  Projector: Grant Requirements:   Easel: Joint Meeting:  Special Seating: Other:	Charter Article 8-4: Kathleen Stroud - ZBA (Alternate to Full member) & Drew Duffy (Alternate				
Charter Article:  8-4 Town Meeting:  Other:  N/A  EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)  Projector:  Grant Requirements:  Easel:  Joint Meeting:  Other:	REFERENCE (IF KNOWN)				
Other:  N/A  EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)  Projector:  Grant Requirements:  Joint Meeting:  Special Seating:  Other:	RSA:		Warrant Article:		
Projector:  Casel:  Special Seating:  Capella Se	Charter Article:	8-4	Town Meeting:		
Projector:  Easel:  Special Seating:  Grant Requirements:  Joint Meeting:  Other:	Other:		N/A		
Easel: Joint Meeting:  Special Seating: Other:	EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)				
Special Seating: Other:	Projector:		Grant Requirements	s:	
	Easel:		Joint Meeting:		
Laptop: None:	Special Seating:		Other:		
	Laptop:		None:		
CONTACT INFORMATION					
Name: Finlay Rothhaus Address 6 Baboosic Lake Road	Name: Fin	lay Rothhaus	Address	6 Baboosic Lake Road	
Phone Number Email Address frothhaus@merrimacknh.gov  APPROVAL	Phone Number			rothhaus@merrimacknh.gov	