



# TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, including back up information, 8 days prior to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

## MEETING INFORMATION

Date Submitted: July 24, 2018  
Submitted by: Matthew Casparius  
Department: Parks & Recreation

Date of Meeting: August 16, 2018

Speakers: Matthew Casparius (if need be)

Time Required: 5 minutes

Background Info. Supplied: Yes:  No:

## CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

|                        |                                     |                                     |                          |
|------------------------|-------------------------------------|-------------------------------------|--------------------------|
| Appointment:           | <input type="checkbox"/>            | Recognition/Resignation/Retirement: | <input type="checkbox"/> |
| <b>Public Hearing:</b> | <input type="checkbox"/>            | Old Business:                       | <input type="checkbox"/> |
| New Business:          | <input checked="" type="checkbox"/> | Consent Agenda:                     | <input type="checkbox"/> |
| Nonpublic:             | <input type="checkbox"/>            | Other:                              | <input type="checkbox"/> |

## TITLE OF ITEM

Donation to the Parks & Recreation Department Camp Scholarship Fund

## DESCRIPTION OF ITEM

The Town Council to consider the acceptance and expenditure of a donation in the amount of \$210.00 from OVP Management, Inc. (building Merrimack 360 Shopping Plaza) to the Parks and Recreation Department for the Camp Scholarship Fund, pursuant to RSA 31:95-b and Charter Article 8-15.

## REFERENCE (IF KNOWN)

|                  |         |                  |  |
|------------------|---------|------------------|--|
| RSA:             | 31:95-b | Warrant Article: |  |
| Charter Article: | 8-15    | Town Meeting:    |  |
| Other:           |         | N/A              |  |

## EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

|                  |                          |                     |                          |
|------------------|--------------------------|---------------------|--------------------------|
| Projector:       | <input type="checkbox"/> | Grant Requirements: | <input type="checkbox"/> |
| Easel:           | <input type="checkbox"/> | Joint Meeting:      | <input type="checkbox"/> |
| Special Seating: | <input type="checkbox"/> | Other:              | <input type="checkbox"/> |
| Laptop:          | <input type="checkbox"/> | None:               | <input type="checkbox"/> |

## CONTACT INFORMATION

|              |                       |               |                                   |
|--------------|-----------------------|---------------|-----------------------------------|
| Name:        | <b>Matt Casparius</b> | Address       | <b>116 Naticook Rd</b>            |
| Phone Number | <b>882-1046</b>       | Email Address | <b>mcasparius@merrimacknh.gov</b> |

## APPROVAL

Town Manager: Yes  No:  Chair/Vice Chair: Yes  No:



# TOWN OF MERRIMACK

PARKS AND RECREATION DEPARTMENT

116 NATICOOK ROAD

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## MEMO

TO: Eileen Cabanel

FROM: Matt Casparius

DATE: July 23, 2018

SUBJECT: Donations to Camp Scholarship Fund

Hi Eileen

Back on June 14, 2018, the Town Council accepted a \$1,050 donation to the Parks & Recreation Department Scholarship Fund from OVP Management, Inc. (building Merrimack 360 Shopping Plaza).

We received the check in the mail from them this week and they ended up giving us more than they told us initially. They sent us a check for \$1,260 and they said they did so because it took them so long to get the check to us.

A handwritten signature in black ink, appearing to read "Matt Casparius". The signature is written in a cursive, flowing style.



Approved: June 28, 2018

Posted: July 2, 2018

WHEREAS there is a need to raise awareness of Alzheimer's Disease and to honor all of the caregivers who support and care for loved ones with the disease;

NOW THEREFORE, be it resolved that we, the Town Council of the Town of Merrimack hereby proclaim June as Alzheimer's and Brain Awareness Month and June 21, 2018 as the Longest Day in Merrimack."

**MOTION made by Councilor Boyd and seconded by Councilor Koenig that the Town Council issue a proclamation designating June 21, 2018, as "The Longest Day" to promote the efforts of raising funds and awareness for the care and support of those facing Alzheimer's disease**

ON THE QUESTION

Councilor Boyd thanked Chairman Rothhaus and Vice Chairman Koenig for their efforts in this regard. Chairman Rothhaus thanked Robert Bergin for bringing it to the attention of the Council.

**MOTION CARRIED 7-0-0**

**New Business**

**1. Donation to the Parks and Recreation Department Camp Scholarship Fund**

Submitted by Parks and Recreation Director Matthew Casparius

The Town Council to consider the acceptance and expenditure of a donation in the amount of \$210.00 from the Merrimack Lions Club to the Parks and Recreation Department for the Camp Scholarship Fund, pursuant to RSA 31:95-b and Charter Article 8-15.

Assistant Town Manager/Finance Director Micali stated the Lions Club has offered to donate funds for a resident who could not afford it, the opportunity to go to camp.

**MOTION made by Councilor Boyd and seconded by Councilor Thornton to approve the acceptance and expenditure of a donation in the amount of Two Hundred Ten Dollars (\$210.00) from the Merrimack Lions Club to the Parks and Recreation Department for the Camp Scholarship Fund, pursuant to RSA 31:95-b and Charter Article 8-15**

ON THE QUESTION

Councilor Boyd requested a letter of gratitude be sent to the Lions Club.

**MOTION CARRIED 7-0-0**

**2. Donation to the Parks and Recreation Department Camp Scholarship Fund**

Submitted by Parks and Recreation Director Matthew Casparius

The Town Council to consider the acceptance and expenditure of a donation in the amount of \$1,050.00 from OVP Management, Inc. (building Merrimack 360 Shopping Plaza) to the Parks and Recreation Department for the Camp Scholarship Fund, pursuant to RSA 31:95-b and Charter Article 8-15.

Approved: June 28, 2018

Posted: July 2, 2018

**MOTION made by Councilor Harrington and seconded by Councilor Boyd to approve the acceptance and expenditure of a donation in the amount of One Thousand Fifty Dollars (\$1,050.00) from OVP Management, Inc. (building Merrimack 360 Shopping Plaza) to the Parks and Recreation Department for the Camp Scholarship Fund, pursuant to RSA 31:95-b and Charter Article 8-15**

ON THE QUESTION

Councilor Boyd expressed gratitude to OVP Management commenting he views this as a testament to corporate partnership. He requested a letter be sent expressing the Council's sincere gratitude and welcoming them to the Town of Merrimack.

**MOTION CARRIED 7-0-0**

**3. Donation Acceptance for the Merrimack Police Department**

Submitted by Captain Mike Dudash

The Town Council to consider the acceptance and expenditure of an anonymous donation in the amount of \$500.00 from long-standing residents to the Merrimack Police Department, pursuant to RSA 31:95-b and Charter Article 8-15.

Captain Dudash remarked for the past two years the department has received a donation from a long-standing couple in Merrimack who present the check during the Annual Open House with a thank you to the department and a request to keep their identity confidential. At this time, the department has not identified how the donation will be utilized. It is likely it will be utilized for the National Night Out in August.

**MOTION made by Councilor Boyd and seconded by Councilor Thornton to approve the acceptance and expenditure of an anonymous donation in the amount of Five Hundred Dollars (\$500.00) from long-standing residents to the Merrimack Police Department, pursuant to RSA 31:95-b and Charter Article 8-15**

ON THE QUESTION

He requested a letter of gratitude be sent.

**MOTION CARRIED 7-0-0**

**4. Donation Acceptance for the Merrimack Police Department**

Submitted by Captain Mike Dudash

The Town Council to consider the acceptance and expenditure of a donation from Merrimack Crime Line in the amount of \$1,436.75 to the Merrimack Police Department's K-9 Program for the purposes of upkeep and maintenance, pursuant to RSA 31:95-b and Charter Article 8-15.

Captain Dudash stated Merrimack Crime Line is a great partner for the Merrimack Police Department and community. This is their 2<sup>nd</sup> donation of the year. This year's donation was raised at the magic show held a few weeks ago. Funds will go towards the K-9 Program.

Councilor Albert requested the gratitude of the Council be expressed to Crime Line.