



# TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, **including back up information**, 8 days prior to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

## MEETING INFORMATION

Date Submitted: October 19, 2018  
Submitted by: Media Services Coordinator Nicholas Lavallee  
Department: Media  
Speakers: Nicholas Lavallee

Date of Meeting: November 15, 2018

Time Required: 25 minutes

Background Info. Supplied: Yes:  No:

## CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

|                        |                          |                                     |                                     |
|------------------------|--------------------------|-------------------------------------|-------------------------------------|
| Appointment:           | <input type="checkbox"/> | Recognition/Resignation/Retirement: | <input type="checkbox"/>            |
| <b>Public Hearing:</b> | <input type="checkbox"/> | Old Business:                       | <input checked="" type="checkbox"/> |
| New Business:          | <input type="checkbox"/> | Consent Agenda:                     | <input type="checkbox"/>            |
| Nonpublic:             | <input type="checkbox"/> | Other:                              | <input type="checkbox"/>            |

## TITLE OF ITEM

Cable Television Agreement Follow-up Discussion

## DESCRIPTION OF ITEM

Town Council to consider the recommendation to form an ad hoc group for the purpose of meeting and preparing suggestions regarding the Cable Television Franchise agreement.

## REFERENCE (IF KNOWN)

|                  |                  |       |
|------------------|------------------|-------|
| RSA:             | Warrant Article: | _____ |
| Charter Article: | Town Meeting:    | _____ |
| Other:           | N/A              |       |

## EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

|                  |                          |                     |                          |
|------------------|--------------------------|---------------------|--------------------------|
| Projector:       | <input type="checkbox"/> | Grant Requirements: | <input type="checkbox"/> |
| Easel:           | <input type="checkbox"/> | Joint Meeting:      | <input type="checkbox"/> |
| Special Seating: | <input type="checkbox"/> | Other:              | <input type="checkbox"/> |
| Laptop:          | <input type="checkbox"/> | None:               | <input type="checkbox"/> |

## CONTACT INFORMATION

|               |                          |                |                                  |
|---------------|--------------------------|----------------|----------------------------------|
| Name:         | <b>Nicholas Lavallee</b> | Address:       | <b>8 Baboosic Lake Road</b>      |
| Phone Number: | <b>423-8561</b>          | Email Address: | <b>nlavallee@merrimacknh.gov</b> |

## APPROVAL

Town Manager: Yes  No:  Chair/Vice Chair: Yes  No:



# TOWN OF MERRIMACK, NEW HAMPSHIRE

6 BABOOSIC LAKE ROAD • MERRIMACK, NH 03054 • WWW.MERRIMACKNH.GOV

## MEMO

To: Town Council

From: Nicholas Lavallee, Media Services Coordinator

Date: November 9, 2018

Re: Cable Television Franchise Renewal with Comcast / XFINITY

The media division received 3 e-mails in response to our request for public comment regarding the pending Cable Television Franchise Renewal. I recommend to the Council that an ad hoc group meet to formalize the relevant suggestions we've received. I would like to invite three Merrimack residents and I suggest that you choose one Councilor to participate. The purpose of this group would be to prepare our suggestions to forward to legal counsel ahead of our current Franchise agreement's expiration date.

Thank you,

Nicholas Lavallee  
Media Services Coordinator

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|   |   |  |   |  |
|---|---|--|---|--|
| Assessing<br>P: 603-424-5136<br>F: 603-424-0461         | Community Development<br>P: 603-424-3531<br>F: 603-424-1408       | Finance<br>P: 603-424-7075<br>F: 603-423-8539      | Human Resources<br>P: 603-424-2331<br>F: 603-424-0461 | Media Services<br>P: 603-423-8561<br>F: 603-424-0461 |
| Public Assistance<br>P: 603-423-8535<br>F: 603-423-8539 | Public Works Administration<br>P: 603-424-5137<br>F: 603-424-3890 | Town Council<br>P: 603-424-2331<br>F: 603-424-0461 | Town Manager<br>P: 603-424-2331<br>F: 603-424-0461    |  |

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