



# TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, **including back up information**, 8 days prior to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

## MEETING INFORMATION

Date Submitted: February 21, 2019

Date of Meeting: March 14, 2019

Submitted by: Matthew Casparius

Department: Parks & Recreation

Time Required: 2 minutes

Speakers:

Background Info. Supplied: Yes:  No:

## CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:

Recognition/Resignation/

**Public Hearing:**

Retirement:

New Business:

Old Business:

Nonpublic:

Consent Agenda:

Other:

## TITLE OF ITEM

Donation to Parks & Recreation Easter Egg Hunt

## DESCRIPTION OF ITEM

Santander Bank in Merrimack would like to donate \$500 to the Parks & Recreation Department's Annual Easter Egg Hunt.

## REFERENCE (IF KNOWN)

RSA:

Warrant Article:

Charter Article:

Town Meeting:

Other:

N/A

## EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:

Grant Requirements:

Easel:

Joint Meeting:

Special Seating:

Other:

Laptop:

None:

## CONTACT INFORMATION

Name: Matt Casparius

Address: 116 Naticook Rd

Phone Number: 882-1046

Email Address: mcasparius@merrimacknh.gov

## APPROVAL

Town Manager: Yes  No:  Chair/Vice Chair: Yes  No:

Hold for Meeting Date: \_\_\_\_\_



# TOWN OF MERRIMACK

PARKS AND RECREATION DEPARTMENT

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## MEMO

TO: Eileen Cabanel

FROM: Matt Casparius

DATE: February 21, 2019

SUBJECT: Town Council Agenda- Approval of donations

Hi Eileen

Santander Bank in Merrimack reached out to us and told us they would like to support the Town of Merrimack's Annual Easter Egg Hunt with a \$500 donation.

In talking to them, they would like to sponsor a Photographer to provide free photos with the Easter Bunny which is something we have been wanting to offer but never had the funding and they will also sponsor the prizes that we hide in some of the Easter Eggs.

I would ask the Council to accept this generous donation and allow us to expend the funds for the stated purposes.

A handwritten signature in black ink, appearing to read "Matt Casparius". The signature is fluid and cursive, written over a white background.