



# TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, **including back up information, 8 days prior** to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

## MEETING INFORMATION

Date Submitted: April 30, 2019  
Submitted by: Finance Director Paul T. Micali  
Department: Finance  
Speakers:

Date of Meeting: May 9, 2019  
Time Required: 15 minutes  
Background Info. Supplied: Yes:  No:

## CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:	<input type="checkbox"/>	Recognition/Resignation/Retirement:	<input type="checkbox"/>
<b>Public Hearing:</b>	<input type="checkbox"/>	Old Business:	<input type="checkbox"/>
New Business:	<input checked="" type="checkbox"/>	Consent Agenda:	<input type="checkbox"/>
Nonpublic:	<input type="checkbox"/>	Other:	<input type="checkbox"/>

## TITLE OF ITEM

State Revolving Fund (SRF) WWTF Phase III Upgrades

## DESCRIPTION OF ITEM

The Town Council to consider authorizing the Town Manager to apply for and sign the required paperwork related to the New Hampshire Department of Environmental Services Water Division's State Revolving Fund for funding for the Wastewater Treatment Facility Phase III upgrade, which were approved by the voters at the 2019 Merrimack Annual Town Meeting.

## REFERENCE (IF KNOWN)

RSA:	Warrant Article:
Charter Article:	Town Meeting:
Other:	N/A

## EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:	<input type="checkbox"/>	Grant Requirements:	<input type="checkbox"/>
Easel:	<input type="checkbox"/>	Joint Meeting:	<input type="checkbox"/>
Special Seating:	<input type="checkbox"/>	Other:	<input type="checkbox"/>
Laptop:	<input type="checkbox"/>	None:	<input type="checkbox"/>

## CONTACT INFORMATION

Name:	<b>Paul T. Micali</b>	Address:	<b>8 Baboosic Lake Road</b>
Phone Number:	<b>424-7075</b>	Email Address:	<b>pmicali@merrimacknh.gov</b>

## APPROVAL

# Memo



TO: Town Council  
ATTN: Town Manager Eileen Cabanel

FROM: Finance Director Paul T. Micali

DATE: May 1, 2019

RE: **State Revolving Fund (SRF) WWTF Phase III Upgrades**

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Attached please find the completed application for the Phase III Upgrade bonds which were ratified at the April 9<sup>th</sup> ballot vote. SRF has informed the Town that there is money available for the project through their office. SRF also stated that since the Town is designing the entire project (Phase III and Phase IV) at once that the total should be for the \$22.6 Million, the reason being that the Town will not have to amend the request and SRF will set aside the money. If the bond fails next at next years vote SRF and the town will amend the documents to the \$10.1 million approved in April. By allowing the Town to apply utilizing the SRF program we will be able to get a lower interest rate, pay one administration fee, and not make payments until 1 year after substantial completion.

The NHDES requires that the Town Council allow the Town Manager to apply for and sign documents related to the SRF. This will authorize the Town Manager to apply for funding for the NHDES for the Sewer Fund Phase III Upgrade.

**MOTION:** to authorize the Town Manager to apply for and sign the required paperwork related to the New Hampshire Department of Environmental Services Water Division's State Revolving Fund for funding for the Wastewater Treatment Facility Phase III upgrade, which were approved by the voters at the 2019 Merrimack Annual Town Meeting.