



# TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, **including back up information, 8 days prior** to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

## MEETING INFORMATION

Date Submitted: July 9, 2019  
Submitted by: Finance Director Paul T. Micali  
Department: Finance  
Speakers: Paul T. Micali

Date of Meeting: July 18, 2019  
Time Required: 10 minutes  
Background Info. Supplied: Yes:  No:

## CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:	<input type="checkbox"/>	Recognition/Resignation/Retirement:	<input type="checkbox"/>
<b>Public Hearing:</b>	<input type="checkbox"/>	Old Business:	<input type="checkbox"/>
New Business:	<input checked="" type="checkbox"/>	Consent Agenda:	<input type="checkbox"/>
Nonpublic:	<input type="checkbox"/>	Other:	<input type="checkbox"/>

## TITLE OF ITEM

Investment Policy

## DESCRIPTION OF ITEM

The Town Council to review and consider the approval of the Town's Investment Policy, for the investment of public funds held by the Town Treasurer, in accordance with RSA 35:9 and RSA 41:29 for FY 2019-20.

## REFERENCE (IF KNOWN)

RSA:	35:9 & 41:29	Warrant Article:	
Charter Article:		Town Meeting:	
Other:		N/A	

## EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:	<input type="checkbox"/>	Grant Requirements:	<input type="checkbox"/>
Easel:	<input type="checkbox"/>	Joint Meeting:	<input type="checkbox"/>
Special Seating:	<input type="checkbox"/>	Other:	<input type="checkbox"/>
Laptop:	<input type="checkbox"/>	None:	<input type="checkbox"/>

## CONTACT INFORMATION

Name:	<b>Paul T. Micali</b>	Address	<b>8 Baboosic Lake Road</b>
Phone Number	<b>pmicali@merrimacknh.gov</b>	Email Address	<b>424-7075</b>

## APPROVAL

Town Manager: Yes  No:  Chair/Vice Chair: Yes  No:

To: Town Manager, Eileen Cabanel  
From: Finance Director/Assistant Town Manager Paul T. Micali  
Subject: Investment Policy  
Date: July 12, 2019

As parts of the Town's Annual audit our auditors noted that the Town's investment policy has to be reaffirmed in the current fiscal year on accordance with State statute which requires annual review and adoption. They recommended that this review and Council approval be done in compliance with State statute.

RSA 35:9 and 41:29 require the Town Council to annually reconsider its policy for the investment of public funds held by the Town Treasurer. In my opinion, the investment policy that was adopted by the Town Council last year is still a viable document. The creditworthiness ratios incorporated therein reflect input from the State Banking Commissioner, the FDIC, and a national bank rating agency. Therefore, your formal renewal of our current investment policy, as presented on the attachment, is respectfully requested.

Please be advised that all monies that are presently held by the Town Treasurer are invested in strict compliance with this investment policy and are earning interest at the most attractive rates available. Furthermore, these investments are fully collateralized. For added safety, investments of the Town Treasurer are diversified and extremely liquid, i.e. they consist of deposits in the New Hampshire Public Deposit Investment Pool and in several New Hampshire banks that may be withdrawn at any time without penalty.

Town of Merrimack  
INVESTMENT POLICY

This investment policy applies to all public funds held by the Town Treasurer in accordance with RSA 41:29 and to capital reserve funds held by the Trustees of Trust Funds in accordance with RSA 35:9.

Deposits and investments shall be made only in obligations of the United States, in the New Hampshire Public Deposit Investment Pool, and in New Hampshire banks that are FDIC-insured. The following restrictions shall apply to deposits and investments in banks.

No more than \$2,000,000 shall be deposited or invested, without perfected collateral, in any one bank.

Unsecured deposits and investments of more than \$100,000 in banks that do not meet at least six of the following creditworthiness ratios are prohibited.

Unsecured deposits and investments of more than \$1,000,000 may be made only in banks that meet at least seven of the following creditworthiness ratios.

<u>Cash and Securities</u> Deposits	25% minimum
<u>Capital</u> Deposits	5% minimum
<u>Capital</u> Loans	7% minimum
<u>Capital</u> Assets	5% minimum
<u>Loans</u> Deposits	80% maximum
<u>Net Charge-Offs</u> Loans	.75% maximum
<u>Net Income</u> Assets	.70% minimum
<u>Net Income</u> Capital	13% minimum

Capital + Allowance for Loan Losses

Average Assets + Allowance For Loan Losses 6% minimum\*

\* Subject to change per FDIC Part 235 minimum equity standards.

Adopted by Town Council on July 18, 2019.

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