



TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, **including back up information, 8 days prior** to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

MEETING INFORMATION

Date Submitted: November 14, 2019
Submitted by: Finance Director Paul T. Micali and
Public Works Director Kyle Fox
Department: Finance & Public Works
Speakers: Paul Micali & Kyle Fox

Date of Meeting: November 21, 2019

Time Required: 25 minutes

Background Info. Supplied: Yes: No:

CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:	<input type="checkbox"/>	Recognition/Resignation/ Retirement:	<input type="checkbox"/>
Public Hearing:	<input type="checkbox"/>	Old Business:	<input type="checkbox"/>
New Business:	<input checked="" type="checkbox"/>	Consent Agenda:	<input type="checkbox"/>
Nonpublic:	<input type="checkbox"/>	Other:	<input type="checkbox"/>

TITLE OF ITEM

Highway Garage Complex Signage Update

DESCRIPTION OF ITEM

Town Council to receive an update on the proposed Highway Garage Complex sign.

REFERENCE (IF KNOWN)

RSA:	Warrant Article:	_____
Charter Article:	Town Meeting:	_____
Other:	N/A	

EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:	<input type="checkbox"/>	Grant Requirements:	<input type="checkbox"/>
Easel:	<input type="checkbox"/>	Joint Meeting:	<input type="checkbox"/>
Special Seating:	<input type="checkbox"/>	Other:	<input type="checkbox"/>
Laptop:	<input type="checkbox"/>	None:	<input type="checkbox"/>

CONTACT INFORMATION

Name:	Paul Micali	Address	8 Baboosic Lake Road
Phone Number	424-7075	Email Address	pmicali@merrimacknh.gov

APPROVAL

Town Manager: Yes No: Chair/Vice Chair: Yes No:

Hold for Meeting Date: _____

Memo



TO: Town Council
ATTN: Town Manager Eileen Cabanel
FROM: Finance Director Paul T. Micali
DATE: November 14, 2019

RE: Highway and Maintenance Complex Sign

As we put the finishing touches on the Highway and Maintenance Complex, one of the final items is the signage at the complex. Over the past few years every time the Town has looked at a new sign we have added an electronic feature to the sign. This way we are able to spread the word on events occurring in Town. We also look at where the new sign would be going to make sure that we have coverage in as many areas as possible. Currently we have permanent electronic signs at Police Station, Library and the Transfer Station. I asked for a quote on a similar sign to the Police Station Sign.

I have received a quote for an electronic sign in the amount of \$9,100 including installations. I also received a quote for a non-electronic sign of \$6,900. There is money left in the bond to purchase the sign.

In addition, I understand that the Complex is within a residential neighborhood and as such we would be looking for some type of timer so the electronic portion is not on all night long. If this option is possible I think hours of operations could be from 6:30 am to 9:00 pm.

The names of the complex as discussed at the council retreat would be:

Town of Merrimack– Highway and Maintenance Complex.