



TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, including back up information, 8 days prior to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

MEETING INFORMATION

Date Submitted: January 23, 2020
Submitted by: Matthew Casparius
Department: Parks & Recreation

Date of Meeting: February 27, 2020

Speakers: Matthew Casparius (if need be)

Time Required: 2 minutes

Background Info. Supplied: Yes: No:

CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:	<input type="checkbox"/>	Recognition/Resignation/Retirement:	<input type="checkbox"/>
Public Hearing:	<input type="checkbox"/>	Old Business:	<input type="checkbox"/>
New Business:	<input checked="" type="checkbox"/>	Consent Agenda:	<input type="checkbox"/>
Nonpublic:	<input type="checkbox"/>	Other:	<input type="checkbox"/>

TITLE OF ITEM

Sponsorship donation of Parks & Recreation Department Summer Movies Nights

DESCRIPTION OF ITEM

For the fifth year in a row, the Merrimack Lions Club would like to once again be a sponsor of our Summer Movie Nights in the Park with a donation of \$600. These funds are used to pay the licensing fee that we have to pay to publicly show movies.

REFERENCE (IF KNOWN)

RSA:	Warrant Article:	_____
Charter Article:	Town Meeting:	_____
Other:	N/A	

EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:	<input type="checkbox"/>	Grant Requirements:	<input type="checkbox"/>
Easel:	<input type="checkbox"/>	Joint Meeting:	<input type="checkbox"/>
Special Seating:	<input type="checkbox"/>	Other:	<input type="checkbox"/>
Laptop:	<input type="checkbox"/>	None:	<input type="checkbox"/>

CONTACT INFORMATION

Name:	Matt Casparius	Address:	116 Naticook Rd
Phone Number:	882-1046	Email Address:	mcasparius@merrimacknh.gov

APPROVAL

Town Manager: Yes No: Chair/Vice Chair: Yes No:



TOWN OF MERRIMACK

PARKS AND RECREATION DEPARTMENT

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MEMO

TO: Eileen Cabanel

FROM: Matt Casparius

DATE: January 23, 2020

SUBJECT: Town Council Agenda- Approval of donations

Hi Eileen

For the fifth year in a row, the Merrimack Lions Club would like to once again be a sponsor of our Summer Movie Nights in the Park. Last year they sponsored just one movie which had 150 people in attendance.

This year they are looking to sponsor two movies again for the total donation amount of \$600. This money is used pay the licensing fees that we have to pay to publicly show movies. I ask that the Town Council accept this donation to help us continue this great new tradition that we started several ago.

A handwritten signature in black ink, appearing to read "Matt Casparius". The signature is fluid and cursive, written in a professional style.

Becky Thompson

Subject: Movies in the Park

From: Michele Lehtinen [<mailto:lehtinenmichele@gmail.com>]

Sent: Wednesday, January 22, 2020 8:20 AM

To: Matthew Casparius

Subject: Movies in the Park

Hi Matt,

The Merrimack Lions Club has voted to sponsor the follow movies:

July 10 – Star Wars: The rise of Skywalker

August 7 -- Toy Story 4

Question: When do you need the check? (Pls give me a date so our finance guy can write a check).

thanks. Michele