



# TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, including back up information, 8 days prior to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

## MEETING INFORMATION

Date Submitted: February 11, 2020  
 Submitted by: Sharon Marunicz, HR Coordinator  
 Department: General Government  
 Speakers: Chief Michael P. Currier

Date of Meeting: February 27, 2020  
 Time Required: 15 minutes  
 Background Info. Supplied: Yes:  No:

## CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:	<input type="checkbox"/>	Recognition/Resignation/Retirement:	<input checked="" type="checkbox"/>
<b>Public Hearing:</b>	<input type="checkbox"/>	Old Business:	<input type="checkbox"/>
New Business:	<input type="checkbox"/>	Consent Agenda:	<input type="checkbox"/>
Nonpublic:	<input type="checkbox"/>	Other:	<input type="checkbox"/>

## TITLE OF ITEM

Recognition of Retirement of Employee

## DESCRIPTION OF ITEM

The Town Council will present an award to Catherine F. Nadeau in recognition of more than 31 years of full-time service with the Town of Merrimack in first the Community Development Department and then the Fire & Rescue Department. Cathy retired on January 31, 2020. She will be awarded with a Boston Rocker.

## REFERENCE (IF KNOWN)

RSA: \_\_\_\_\_ Warrant Article: \_\_\_\_\_  
 Charter Article: \_\_\_\_\_ Town Meeting: \_\_\_\_\_  
 Other: Employee Policy Manual N/A

## EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:	<input type="checkbox"/>	Grant Requirements:	<input type="checkbox"/>
Easel:	<input type="checkbox"/>	Joint Meeting:	<input type="checkbox"/>
Special Seating:	<input type="checkbox"/>	Other:	<input type="checkbox"/>
Laptop:	<input type="checkbox"/>	None:	<input type="checkbox"/>

## CONTACT INFORMATION

Name: **Sharon Marunicz** Address: **6 Baboosic Lake Road**  
 Phone Number: **603-424-2331** Email Address: **smarunicz@merrimacknh.gov**

## APPROVAL

Town Manager: Yes  No:  Chair/Vice Chair: Yes  No:   
 Hold for Meeting Date: \_\_\_\_\_