TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, **including back up information**, 8 days prior to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

MEETING INFORMATION

Date Submitted: February 12, 2020
Submitted by: Sharon Marunicz, HR Coordinator
Department: General Government
Speakers: Kyle Fox /Sarita Croce

Date of Meeting: February 27, 2020
Time Required: 15 minutes
Background Info. Supplied: Yes: ☐ No: ☒

CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:	☐	Recognition/Resignation/ Retirement:	☒
Public Hearing:	☐	Old Business:	☐
New Business:	☐	Consent Agenda:	☐
Nonpublic:	☐	Other:	☐

TITLE OF ITEM

Recognition of Retirement of Employee

DESCRIPTION OF ITEM

The Town Council will present an award to Lee R. Vogel in recognition of more than 34 years of full-time service with the Town of Merrimack Wastewater Division of the Public Works Department. Lee retired on December 31, 2019. He will be awarded with a Boston Rocker.

REFERENCE (IF KNOWN)

RSA:		Warrant Article:	
Charter Article:		Town Meeting:	
Other:	Employee Policy Manual	N/A	

EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:	☐	Grant Requirements:	☐
Easel:	☐	Joint Meeting:	☐
Special Seating:	☐	Other:	☐
Laptop:	☐	None:	☐

CONTACT INFORMATION

Name:	**Sharon Marunicz**	Address	**6 Baboosic Lake Road**
Phone Number	**603-424-2331**	Email Address	smarunicz@merrimacknh.gov

APPROVAL

Town Manager: Yes ☐ No: ☐ Chair/Vice Chair: Yes ☐ No: ☐

Hold for Meeting Date: _____

07/06