



TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, including back up information, 8 days prior to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

MEETING INFORMATION

Date Submitted: April 15, 2020
Submitted by: Town Councilor Nancy Harrington
Department:
Speakers: Captain Shawn Brechtel

Date of Meeting: April 23, 2020
Time Required: 20 minutes
Background Info. Yes: No:
Supplied:

CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:	<input type="checkbox"/>	Recognition/Resignation/Retirement:	<input type="checkbox"/>
Public Hearing:	<input type="checkbox"/>	Old Business:	<input type="checkbox"/>
New Business:	<input checked="" type="checkbox"/>	Consent Agenda:	<input type="checkbox"/>
Nonpublic:	<input type="checkbox"/>	Other:	<input type="checkbox"/>

TITLE OF ITEM

Fire Truck Purchase from Fire Equipment Capital Reserve Fund

DESCRIPTION OF ITEM

To request authorization to withdrawal and expend up to \$600,000 from the Fire Equipment Capital Reserve Fund for the purchase of a new fire truck.

REFERENCE (IF KNOWN)

RSA:	Warrant Article:	_____
Charter Article:	Town Meeting:	_____
Other:	N/A	

EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:	<input type="checkbox"/>	Grant Requirements:	<input type="checkbox"/>
Easel:	<input type="checkbox"/>	Joint Meeting:	<input type="checkbox"/>
Special Seating:	<input type="checkbox"/>	Other:	<input type="checkbox"/>
Laptop:	<input type="checkbox"/>	None:	<input type="checkbox"/>

CONTACT INFORMATION

Name:	<u>Nancy Harrington</u>	Address	_____
Phone Number	_____	Email Address	<u>nharrington@merrimacknh.gov</u>

APPROVAL

Town Manager:	Yes <input checked="" type="checkbox"/> No: <input type="checkbox"/>	Chair/Vice Chair:	Yes <input checked="" type="checkbox"/> No: <input type="checkbox"/>
Hold for Meeting Date: _____			



MERRIMACK FIRE RESCUE

432 Daniel Webster Highway
Merrimack New Hampshire 03054
603.424.3690 ☛ Fax 603.424.0603



DATE: April 17, 2020
TO: Interim Chief Duke, Finance Director Micali
FROM: Captain Brechtel

Good afternoon,

The members of the truck committee have been meeting with vendors for the last two months. We have spoken with the members of the department, soliciting feedback on what they feel we should be looking for in the next purchase. After meeting with seven different vendors we have selected three we are comfortable could meet our needs. This coming week we will sit down with those vendors to develop a general specification sheet so we can start the RFP process. We anticipate the price of a new engine will be between \$500,000 and \$600,000, depending on the vendor selected after the process. The delivery time frame is also dependent on the vendor but varies from six months to eighteen months.

We feel there is an urgent need for this purchase. We also understand that the department is looking at standardizing the fleet to ensure continuity of equipment and the ability to meet the needs of the community. We feel that the vendors chosen will be able to assist us in reaching our goals. The following are additional considerations:

- Current fleet is aging with multiple engines needing constant maintenance and multiple engines at their end of service life.
- Potential to purchase two engines depending on the vendor using the current and proposed capital reserve funds.

We are more than happy to discuss these points and other options during the process; this memo is to serve as our interest and intent to start the RFP process.

Thank you for your time and attention in this matter.