



TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, **including back up information**, 8 days prior to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

MEETING INFORMATION

Date Submitted: July 3, 2020
 Submitted by: Public Works Director Kyle Fox and
 Operations Manager Lori Barrett
 Department: Public Works
 Speakers:

Date of Meeting: July 9, 2020
 Time Required: 20 minutes
 Background Info. Supplied: Yes: No:

CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:	<input type="checkbox"/>	Recognition/Resignation/ Retirement:	<input type="checkbox"/>
Public Hearing:	<input type="checkbox"/>	Old Business:	<input type="checkbox"/>
New Business:	<input checked="" type="checkbox"/>	Consent Agenda:	<input type="checkbox"/>
Nonpublic:	<input type="checkbox"/>	Other:	<input type="checkbox"/>

TITLE OF ITEM

Capital Reserve Fund Withdrawal Request - Replacement Truck for H-35 Dump Truck

DESCRIPTION OF ITEM

The Highway Division of Public Works is requesting permission to withdraw up to \$175,000 from the Highway Equipment Capital Reserve fund for the purpose of replacing H-35, 6-wheel dump truck.

REFERENCE (IF KNOWN)

RSA:	Warrant Article:	_____
Charter Article:	Town Meeting:	_____
Other:	N/A	

EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:	<input type="checkbox"/>	Grant Requirements:	<input type="checkbox"/>
Easel:	<input type="checkbox"/>	Joint Meeting:	<input type="checkbox"/>
Special Seating:	<input type="checkbox"/>	Other:	<input type="checkbox"/>
Laptop:	<input type="checkbox"/>	None:	<input type="checkbox"/>

CONTACT INFORMATION

Name:	<u>Kyle Fox</u>	Address	<u>6 Baboosic Lake Road</u>
Phone Number	<u>424-5137</u>	Email Address	<u>kfox@merrimacknh.gov</u>

APPROVAL

Town Manager:	Yes <input checked="" type="checkbox"/> No: <input type="checkbox"/>	Chair/Vice Chair:	Yes <input checked="" type="checkbox"/> No: <input type="checkbox"/>
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TOWN OF MERRIMACK INTER-DEPARTMENT COMMUNICATION

DATE: July 6, 2020
AT (OFFICE): Department of Public Works

FROM: Kyle Fox *KF*
Public Works Director

SUBJECT: Request to Expend from Highway Equipment Capital Reserve Fund – H-35

TO: Eileen Cabanel
Town Manager

The Highway Division of Public Works is requesting permission from the Town Council to withdraw up to \$175,000 from the Highway Equipment Capital Reserve fund the purpose of replacing H-35, 6-wheel dump truck.

H-35 is scheduled for replacement for this fiscal year in the approved 2019 – 2026 Capital Improvement Program (CIP), minor purchases. H-35 is a 2009 International, 6-wheel dump truck that is part of our winter maintenance fleet (and is used year round as well). This is the last 6-wheel dump truck in the CIP to be replaced on a ten year schedule as the rest of the fleet has been extended to 11 or 12 years due to the protection being stored inside now offers with the construction of the new Highway Facility. The current H-35 will be traded in as part of the purchase of the new truck.

The replacement that we are proposing is a 2021 International HV507 (36,000 # GVWR), 6-wheel dump with stainless steel body, front and wing plows with controller equipment. We are proposing to purchase the cab & chassis from Liberty International (Manchester, NH) as they are the current low bidder for the State contract (#8002661) and are also a consistent low bidder for 6-wheel dump trucks for the Town (most recent bid was n 2018).

There is a long lead time (usually 3 months+) to purchase a truck as municipalities and the State are all ordering at the same time. With approval in July, I expect we would take possession of the new truck before this winter season.

Thank you for your consideration. Please let me know if you have any questions.

CC: Lori Barrett, Operations Manager