



TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, including back up information, 8 days prior to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

MEETING INFORMATION

Date Submitted: July 29, 2020

Date of Meeting: August 6, 2020

Submitted by: Town Council Chair Tom Koenig and Vice Chair Bill Boyd

Department:

Time Required: 20 minutes

Speakers:

Background Info. Supplied: Yes: No:

CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:	<input type="checkbox"/>	Recognition/Resignation/Retirement:	<input type="checkbox"/>
Public Hearing:	<input type="checkbox"/>	Old Business:	<input checked="" type="checkbox"/>
New Business:	<input type="checkbox"/>	Consent Agenda:	<input type="checkbox"/>
Nonpublic:	<input type="checkbox"/>	Other:	<input type="checkbox"/>

TITLE OF ITEM

Annual Town Council Retreat / Goal Session Discussion

DESCRIPTION OF ITEM

The Town Council to discuss the status and plans for the upcoming Retreat/Goal Session scheduled for Friday, August 21, 2020.

REFERENCE (IF KNOWN)

RSA:	Warrant Article:	_____
Charter Article:	Town Meeting:	_____
Other:	N/A	

EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:	<input type="checkbox"/>	Grant Requirements:	<input type="checkbox"/>
Easel:	<input type="checkbox"/>	Joint Meeting:	<input type="checkbox"/>
Special Seating:	<input type="checkbox"/>	Other:	<input type="checkbox"/>
Laptop:	<input type="checkbox"/>	None:	<input type="checkbox"/>

CONTACT INFORMATION

Name: Tom Koenig Address _____
 Phone Number _____ Email Address tkoenig@merrimacknh.gov

APPROVAL

Town Manager: Yes No: Chair/Vice Chair: Yes No:



Town Council Retreat / Work Session



Monday, August 21 2020, at 9:00 AM
at Buckley's Great Steaks

located at 438 Daniel Webster Highway in Merrimack, NH

9:00 AM Call to Order

The Town Council will be conducting a Facilitated Goals and Objective Work Session. The following topics are scheduled to be discussed:

- **Pandemic**
 - A. Elections
- **Town Buildings**
 - A. Maintenance
 - 1. Police Station and Town Hall
 - 2. South Fire Station (possibly defer to Public Safety Building below)
 - 3. All Facilities
 - B. Public Safety Building
 - 1. Needs
 - 2. School District Land/other locations
 - 3. Funding Sources
 - a. Shed Harris Fund
 - b. MPO \$650,000
 - c. Fund Balance
 - C. Parks and Rec.
 - 1. Wasserman Park Building Update
 - D. Renewable Energy
 - E. Library Update
- **Roads, Bridges, Infrastructure**
 - A. Paving of Town Roads update
 - B. Road Projects
 - 1. Baboosic Lake Rd Roundabout
 - C. FEET – Tolls, Widening, Noise Barriers – update
 - D. Maintenance - culverts, drainage, sidewalks, etc.
- **Budget Issues**
 - A. 2020-21 Budget Revenue
 - B. Gravel Roads/ funding of paved roads
 - C. Information Technology – Software Licenses
 - D. Drainage
 - E. Wages/Benefits
 - F. MYA
- **Athletic Fields**
 - A. Land
 - 1. Atherton Rd
 - 2. Horsehill Nature Preserve
 - 3. Pearson Rd
 - 4. other
 - B. Committee??
- **Parks & Conservation Areas**

- A. Wildcat Falls
- B. Watson Park
- C. Twin Bridge Park
- D. Wasserman Park
 - 1. Dock and waterfront
- E. Boat/Canoe ramp
 - 1. Sklar Property
 - 2. Depot Street
- F. Basketball court
- G. Skateboard park
- **Fund Balance**
 - A. Current policy
 - B. Potential purchases
- **New Development**
 - A. Chestnut Hill
 - B. Executive Park Drive
 - C. Park Place – Near outlet mall
 - D. Other Projects – across from Harris Pond, Flatley project (near St. Gobain)
 - E. Economic Development – future direction?
 - F. Potential New ordinance for zoning to handle overcrowding
- **Town Departments**
 - A. Future Staffing (to include new apartments/hotels, etc.)
 - 1. PD
 - 2. Crime stat for last 3 years by sector
 - 3. Update on Community Policing Programs
 - 4. Department Staffing Flow Chart
 - 5. Training needs
 - B. Fire/Rescue
 - 1. Calls for service (types ALS BLS Etc)
 - 2. Training needs
 - 3. Department staffing flow chart
 - C. Solid Waste
 - 1. Recycling Cost
 - 2. Future of Municipal Solid Waste
 - D. Parking Enforcement & Conservation Officer
 - 1. Staffing
 - 2. Equipment
 - 3. Division?
 - E. Parks and Rec.
 - F. PWD
 - G. Wastewater
 - H. General – All other Departments (cable, assessing, TC/TC, com. dev., finance, dispatch)
 - 1. Training
 - I. Space needs
 - J. Assessing training (for TC)
- **Communication with Residents**
 - A. Better approach when community problems arise
 - B. FE Everett Turnpike Widening
 - C. Get the word out
 - D. Get more Involvement / Volunteerism

E. Training program for volunteer (similar to Police Academy)

F. Surveys, Facebook (Social media - one way) (ways to improve outreach to community)

▪ **Storm Water MS-4**

A. History

B. Status

▪ **Wastewater**

A. Sewer Expansion Phase III and IV – Update

B. PFAS

Comments from the Council

Adjourn

DRAFT

Proposed Newly Formatted & Consolidated Agenda

- **Pandemic**
 - A. Elections
- **Parks & Conservation Areas**
 - A. Wildcat Falls
 - B. Watson Park
 - C. Sklar Property
 - 1. Possible Boat Ramp
 - D. Wasserman Park
 - 1. Building Update
 - 2. Waterfront Update
 - 3. Residents only area to include picnic tables
 - E. Depot St. Canoe Launch
 - F. Twin Bridge Park
 - 1. In Association with Rt 3 Bridge Project
 - G. Staffing & Equipment
 - 1. Parking Attendant(s)
 - 2. Conservation Officer
 - 3. Division?
- **Town Departments**
 - A. Police Department
 - 1. Staffing
 - a. Crime stat for last 3 years by sector
 - b. Update on Community Policing Programs
 - c. Department Staffing Flow Chart
 - d. Training needs
 - B. Fire/Rescue
 - 1. Staffing
 - a. Calls for service (types ALS BLS Etc)
 - b. Training needs
 - c. Department staffing flow chart
 - C. All Other Departments (cable, assessing, TC/TC, com. dev., finance, dispatch, solid waste parks & rec, PWD and Wastewater)
 - 1. Staffing
 - a. Training Needs
- **Solid Waste**
 - A. Recycling Cost
 - B. Future of Municipal Solid Waste
- **Roads, Bridges, Infrastructure**
 - A. Paving update
 - B. Baboosic Lake Rd Roundabout
 - C. Culverts & Drainage
 - 1. Maintenance
 - D. Sidewalks
 - 1. Maintenance plan
 - 2. Additional

- **Athletic Fields**
 - A. Land
 - 1. Atherton Rd
 - 2. Horsehill Nature Preserve
 - 3. Pearson Rd
 - 4. Other
- **Wastewater**
 - A. Sewer Expansion Phase III and IV – Update
 - B. PFAS
- **Storm Water MS-4**
 - A. Status
- **Public Safety Building**
 - A. Needs
 - B. School District Land/other locations
- **Building Maintenance – All Facilities**
- **New Development**
 - A. Chestnut Hill
 - B. Park Place – Near outlet mall
 - C. Other Projects – across from Harris Pond, Flatley project (near St. Gobain)
- **Renewable Energy**
- **Fund Balance/ Budget Issues**
 - A. 2020-21 Budget Revenue
 - B. Information Technology – Software Licenses
 - C. Wages/Benefits
 - D. Potential purchases
- **Communication with Residents**
 - A. Better approach when community problems arise

Comments from the Council

Adjourn