



TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, including back up information, 8 days prior to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

MEETING INFORMATION

Date Submitted: August 7, 2020
Submitted by: Town Manager Eileen Cabanel
Department:
Speakers:

Date of Meeting: August 27, 2020
Time Required: 15 minutes
Background Info. Supplied: Yes: No:

CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

| | | | |
|------------------------|--------------------------|-------------------------------------|-------------------------------------|
| Appointment: | <input type="checkbox"/> | Recognition/Resignation/Retirement: | <input type="checkbox"/> |
| Public Hearing: | <input type="checkbox"/> | Old Business: | <input checked="" type="checkbox"/> |
| New Business: | <input type="checkbox"/> | Consent Agenda: | <input type="checkbox"/> |
| Nonpublic: | <input type="checkbox"/> | Other: | <input type="checkbox"/> |

TITLE OF ITEM

Consideration of Changes to Chapter 181, Traffic and Special Event Management, of the Merrimack Town Code [Final Reading]

DESCRIPTION OF ITEM

The Town Council to consider the acceptance of recommended changes to Chapter 181, Traffic and Special Event Management, of the Merrimack Town Code, amending Section 181-05, Violations and Penalties, pursuant to Charter Article V.

REFERENCE (IF KNOWN)

| | | | |
|------------------|---|------------------|--|
| RSA: | | Warrant Article: | |
| Charter Article: | V | Town Meeting: | |
| Other: | | N/A | |

EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

| | | | |
|------------------|--------------------------|---------------------|--------------------------|
| Projector: | <input type="checkbox"/> | Grant Requirements: | <input type="checkbox"/> |
| Easel: | <input type="checkbox"/> | Joint Meeting: | <input type="checkbox"/> |
| Special Seating: | <input type="checkbox"/> | Other: | <input type="checkbox"/> |
| Laptop: | <input type="checkbox"/> | None: | <input type="checkbox"/> |

CONTACT INFORMATION

| | | | |
|--------------|-----------------------|---------------|---------------------------------|
| Name: | <u>Eileen Cabanel</u> | Address | <u>6 Baboosic Lake Road</u> |
| Phone Number | <u>424-2331</u> | Email Address | <u>ecabanel@merrimacknh.gov</u> |

APPROVAL

CHAPTER 181 - TRAFFIC AND SPECIAL EVENT MANAGEMENT

[HISTORY: Adopted 6/7/2012 by the Merrimack Town Council; Amended 12-21-2017; Amended 8-27-2020]

§ 181-01 Purpose

The Merrimack Town Council recognizes that certain planned special events conducted within the Town of Merrimack may, from time to time, require action by the Town Council to manage the traffic, parking and pedestrian circulation associated with such events to ensure the safety/convenience of the participants, residents and businesses of the Town of Merrimack. Accordingly, and in response to specific traffic and safety concerns created by such special events, the Town Council may vote to enact a Traffic and Special Event Management Plan as provided for herein.

§ 181-02 Definitions

Special Event - For the purposes of this section, the phrase "Special Event" shall mean any planned occurrence which, in the opinion of the Police Chief and Town Manager, causes or may cause an adverse effect upon public safety and welfare such that adoption of a Traffic and Special Event Management Plan is warranted.

§ 181-03 General Provisions

In the event the Town Manager, in consultation with the Police Chief, Fire Chief and Director of Public Works, concludes that an upcoming special event is likely to create traffic and/or safety concerns, the Town Manager shall bring forth a Traffic and Special Event Management Plan to the Town Council for consideration and approval at any single regular or special meeting. The proposed Traffic and Special Event Management Plan shall include the duration of the Plan and a description of any of the following proposed requirements, restrictions or actions:

1. Roads subject to closure or local traffic only.
2. Restrictions on parking along town roads.
3. Required traffic, event or pedestrian police or security details.
4. Designation of overflow parking to offsite or alternative locations.
5. Limitations on pedestrian circulation to certain routes or locations.
6. Location and type of any postings, signalization or signage required.
7. Such other actions or restrictions as deemed appropriate and necessary.

Nothing herein shall be construed to prevent, restrict or abrogate the authority of the Town of Merrimack, or any Department thereof, to take any action as may be otherwise permitted or required by local, state or federal law, land use approval or any specific development agreement.

§ 181-04 Emergency Exceptions

After consultation and when deemed necessary by the Police Chief, Fire Chief, Director of Public Works, and the Town Manager, whether during emergency conditions or otherwise, shall temporarily allow for specific traffic, parking and pedestrian exceptions until such time the Town Council may be afforded an opportunity to vote on a Traffic and Special Event Management Plan if applicable.

§ 181-05 Violations and Penalties

The penalties for violation of any restrictions or condition imposed by this ordinance or by the associated Traffic and Special Event Management Plans are as follows:

- A. Parking Violations.....\$75.00
- B. Unlawful Use of Closed Roads.....\$100.00
- C. Unlawful Use of Road Closed to Local Traffic Only.....\$100.00
- D. Pedestrian Violations.....\$25.00

The Merrimack Police Department shall have primary authority to enforce violations of this Ordinance and any Traffic and Special Event Management Plans adopted pursuant hereto.

Authenticated:

Thomas P. Koenig, Town Council Chairman

Date

Diane Trippett, Town Clerk / Tax Collector

Date

CHAPTER 181 - TRAFFIC AND SPECIAL EVENT MANAGEMENT

[HISTORY: Adopted 6/7/2012 by the Merrimack Town Council; Amended 12-21-2017]

§ 181-01 Purpose

The Merrimack Town Council recognizes that certain planned special events conducted within the Town of Merrimack may, from time to time, require action by the Town Council to manage the traffic, parking and pedestrian circulation associated with such events to ensure the safety/convenience of the participants, residents and businesses of the Town of Merrimack. Accordingly, and in response to specific traffic and safety concerns created by such special events, the Town Council may vote to enact a Traffic and Special Event Management Plan as provided for herein.

§ 181-02 Definitions

Special Event - For the purposes of this section, the phrase "Special Event" shall mean any planned occurrence which, in the opinion of the Police Chief and Town Manager, causes or may cause an adverse effect upon public safety and welfare such that adoption of a Traffic and Special Event Management Plan is warranted.

§ 181-03 General Provisions

In the event the Town Manager, in consultation with the Police Chief, Fire Chief and Director of Public Works, concludes that an upcoming special event is likely to create traffic and/or safety concerns, the Town Manager shall bring forth a Traffic and Special Event Management Plan to the Town Council for consideration and approval at any single regular or special meeting. The proposed Traffic and Special Event Management Plan shall include the duration of the Plan and a description of any of the following proposed requirements, restrictions or actions:

1. Roads subject to closure or local traffic only.
2. Restrictions on parking along town roads.
3. Required traffic, event or pedestrian police or security details.
4. Designation of overflow parking to offsite or alternative locations.
5. Limitations on pedestrian circulation to certain routes or locations.
6. Location and type of any postings, signalization or signage required.
7. Such other actions or restrictions as deemed appropriate and necessary.

Nothing herein shall be construed to prevent, restrict or abrogate the authority of the Town of Merrimack, or any Department thereof, to take any action as may be otherwise permitted or required by local, state or federal law, land use approval or any specific development agreement.

§ 181-04 Emergency Exceptions

After consultation and when deemed necessary by the Police Chief, Fire Chief, Director of Public Works, and the Town Manager, whether during emergency conditions or otherwise, shall temporarily allow for specific traffic, parking and pedestrian exceptions until such time the Town Council may be afforded an opportunity to vote on a Traffic and Special Event Management Plan if applicable.

§ 181-05 [Violations and] Penalties

The penalties for violation of any restrictions or condition imposed by this ordinance or by the associated Traffic and Special Event Management Plans are as follows:

- A. Parking Violations..... ~~\$25.00~~ **[\$75.00]**
- B. Unlawful Use of Closed Roads.....\$100.00
- C. Unlawful Use of Road Closed to Local Traffic Only.....\$100.00
- D. Pedestrian Violations.....\$25.00

The Merrimack Police Department shall have primary authority to enforce violations of this Ordinance and any Traffic and Special Event Management Plans adopted pursuant hereto.

Authenticated:

Thomas P. Koenig, Town Council Chairman

Date

Diane Trippett, Town Clerk / Tax Collector

Date