

TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, **including back up information**, <u>8 days prior</u> to the requested meeting date. **Public Hearing requests must be submitted <u>20 days prior</u> to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

MEETING INFORMATION						
Date Submitted: October 21, 2020 Submitted by: Town Council Chair T Vice Chair Bill Boyd Department:	ınd	Date of Meeting: October 29, 2020 Time Required: 20 minutes				
Speakers: Town Center Committee Chair Nelson Disco			Background Info.			
CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)						
		4	ition/Resig	Marie Control	L BOA)	
Appointment:		Retirement:				
Public Hearing:		Old Business:				
New Business:		Consent Agenda:				
Nonpublic:	NAME OF TAXABLE PARTY.	Other:				
TITLE OF ITEM						
Annual Review with the Town Center Committee						
DESCRIPTION OF ITEM						
Per Town of Merrimack Charter Section 6-6, at least annually, there should be an annual review with the Town Center Committee. This agenda item is to highlight the committee's significant actions, current projects, anticipated actions, and to raise any concerns the Council should know or could act on.						
REFERENCE (IF KNOWN)						
RSA:		Warrant Article:				
Charter Article:		Town M	leeting:			
Other:		N/A				
EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)						
Projector:		Grant Re	equiremer	nts:		
Easel:		Joint Me	Meeting:			
Special Seating:		Other:	***************************************		Professional Professional Confession Confess	
Laptop:		None:				
CONTACT INFORMATION						
Name: Nelson Disco		Address				
Phone Number		Email A	ddress	ndisco3@	yahoo.com	
	APP	PROVAL				

Annual Report to Merrimack Town Council By Town Center Advisory Committee October 29, 2020

Committee Charge: 2009; Recommendations from iTrac Study

- Ad hoc committee created by the Town Council to implement the recommendations of the NRPC iTrac Study
- Reports to the Town Manager
- Works with Town Officials, Residents, Businesses, and Conservation Commission.
- Purpose is to co-ordinate development of a safe and inviting Town Center for residents and visitors to patronize local business and key destinations.
- Committee Charge was amended in December 2019 to add a representative from DPW. Kyle Fox is now the DPW Representative.
- Committee Meetings have been held via Zoom since February. Assisted by Nick Lavallee

Current Membership - Nelson Disco, chair, Bill Wilkes, Karen Freed, Matt Shevenell, Bill Cummings, Kyle Fox, DPW, Finlay Rothhaus, T. C. Representative. - No Representative from the Merrimack Chamber of Commerce. - Open Openings for six members at large

Loss of Member Peter Flood

Souhegan River Trail (SRT) - TAP grant awarded January, 2015

- 2017 revised cost estimate, combined funds from 2014 and 2016 TAP grant awards.
 (Woodbury Street sidewalk and Souhegan River Trail)
- 2018 design prepared by Quantum Construction Consultants.
- New Schedule received May 2019 expected construction bids March 2020
- Comments on final design sent to Quantum Construction in May 2020
- Newly approved Ten Year Plan Schedule advertises Construction contract March 2021
- September 2020 advised that another Cultural Resources Study now needed for this project. (Phase 1-A archeological Study)
- Contract amended and hopefully Study can be completed in 2020 construction out to bid in 2021.

Souhegan River Footbridge

Souhegan River Footbridge found to be structurally deficient. DPW applied to NH State Park Service for a LWCF Project for funding. We are ineligible because the bridge is located in NHDOT Right-of-Way and the grant requires land ownership. Also applied for State Bridge aid. Proposal has been made to the TTAC and has now (10/14) voted to be included in the NRPC 10 year plan (2023-2032).

Woodbury Street Sidewalk.

- 2016 TAP Grant awarded and canceled. Funds diverted to Souhegan River Trail
- 2018 Applied for another TAP Grant to cover Woodbury Street and North side of Baboosic Lake Road - Library to FEET Overpass. This project given priority by NRPC, but denied by NHDOT
- Funds appropriated at the 2020 Town Meeting for Woodbury St. construction
- Awaiting Town Council ok to proceed to design & construction

Public Outreach

- An Information booth was held at Winter Carnival in February.
- Information booths at The Pancake Breakfast and Library Turkey Shoot were canceled due to Covid virus.

Safe Routes to School

- School District budget for 2020-2021 includes a Master Plan for High School area.
- Master Plan Committee to be established late 2020 or 2021.
- Construction of O'Gara Drive Sidewalk to be included in School Master Plan.

TCC Plans for 2019-20

- Work with SAU to Develop a School Campus Center Master Plan
- Work with the Media Center (Nicholas Lavallee) to develop a TCC Facebook Page
- Continue Public Outreach Information Booths as allowed by Covid rules.
- Co-ordinate with DPW in preparing Capital Improvement Plans for pedestrian ways. Twin Bridge Road to Rte 3 (2020-2021 CIP)

Recommendations to the Council

- Continue to budget funding Annually to Implement small projects to complete iTrac goals (i.e. Library to Police Station, Crosswalks, East side of DWH, Twin Bridge Rd. to Commons)
- Continue Committee Support through the Town Manager and DPW
- Help Recruit Full Committee

Suggestions for Further Information:

- Town Web Site for Town Center Master Plan. http://www.merrimasacknh.gov
- HEAL NH, www.healnh.org
- Complete Streets Guide: http://www.plan4health-coalitions/nashua-nh-plan4health
- NHDOT Guide to Promoting Walking and Bicycling Accommodations in New Hampshire -
- Merrimack Master Plan 2013 with DWH Bike/Ped Corridor Plan, 2019.

Submitted by Nelson R. Disco Chairman of the Town Center Committee